



# SAN JUAN ISLAND SCHOOL DISTRICT

## San Juan Island School District Regular Meeting

Wednesday, April 16, 2008

5:15 p.m. Executive session – high school faculty lounge – negotiation parameters

6:00 p.m. Regular Board Meeting re-convenes – high school library

### MINUTES

Board Members Present: Boyd Pratt, Heidi Lopez, Sally Bryan, Todd Roberts and David McCauley

A.S.B. Student Board Member: Theo Pratt

Superintendent Present: Michael Soltman

Administrators Present: Kay Jakutis, Fred Woods, Jody Metzger, Ann Spratt

Observers Present: Barb Ray, Michael Biggers, Bob Olivier, Helen Olivier, Carol Ford, Michelle Preston, Sally Waite, Mark Fishaut, Scott Bell, Jay Westphalen, Steve Smith, James Krall, Linda Lobue

**110 Establishment of Quorum** – The Regular School Board Meeting was re-convened at 6:13 p.m. in the high school library. A quorum was established with board members Boyd Pratt, Heidi Lopez, Sally Bryan, Todd Roberts and David McCauley.

OPEN MEETING

**120 Review of Agenda** – There were no changes to the agenda.

AGENDA

**130 Consent Agenda (Action)** – Boyd Pratt moved acceptance of the Consent Agenda, consisting of one Payroll Voucher register (March) in the amount of \$554,479.44, two General Fund voucher registers in the amounts of \$57,633.44 and \$84,400.54, two ASB voucher registers in the amounts of \$4,566.58 and \$184.00, and two Capital Projects voucher registers in the amounts of \$16,430.87 and \$11,015.04. The board was unanimously in favor of the motion.

CONSENT AGENDA



**140 Approval of Minutes (Action)** – Minutes of the March 27, 2008 Regular Board Meeting were presented for approval. Sally moved to approve the minutes. The board was unanimously in favor of the motion.

MINUTES



**150 Public Comment** – There were no public comments.

PUBLIC COMMENT

**210 Center at Stuart Island School Proposal (Information)** – Michael Soltman Bob and Helen Olivier proposed a “Center at Stuart Island School” that features shared use of the facilities between the community and the school district. Michael and the board reviewed and discussed the proposal and explored potential concerns as part of planning with the Oliviers. It was recommended that the Oliviers submit a Facilities Use Request form to establish the use of Stuart Island School as a temporary summer residence for two to four university students who will be working as docents, in collaboration with the Turn Point Lighthouse Preservation Society. In addition, the Oliviers will continue to develop with the district a plan for helping to maintain and enhance the school’s physical plant.

CURRICULUM AND INSTRUCTION

**310 Approval of Personnel Hiring (Action)– Michael Soltman**

Position: Assistant Custodian  
 Location: Elementary School  
 Term: Continuing  
 FTE: 2 hrs/day  
 Candidate: Roger Morris

**320 Approval of Resignations / Retirements / Dismissals (Action)– Michael Soltman**

Employee: Jody Metzger  
 Position: Principal  
 Location: Elementary School  
 FTE: 1.0 FTE  
 Action: Resignation

Employee: Scott Bell  
 Position: Maintenance and Transportation Supervisor  
 Location: District Office  
 FTE: 4.5 hrs/day  
 Action: Resignation

Employee: Liz Covert  
 Position: PIP Program Coordinator  
 Location: Elementary School  
 FTE: 3.13 hrs/day  
 Action: Resignation

**330 Approval of Leaves (Action)– Michael Soltman**

No Items

Boyd moved to approve the personnel hiring and, with regret, the resignations as listed above. The motion was approved unanimously.

**410 2008-09 Budget Preparation Discussion (Exhibit 410.1) (Information) -**

**Ben Thomas** Declining enrollment and underfunded legislated salary increases will make the budget process for 2008-09 very difficult here, and in districts across the state. WASA estimates that the legislature underfunded salary increases by \$100 million dollars this year. In the ESD 189 region, the 35 school districts share a budget deficit of \$28 million. In our district, current estimates are that we will need to reduce our budget by \$828,387 from current year expenditures in order to attain a balanced budget for 2008-09.

Michael and Ben referred to handouts provided to discuss the impact of the current year fund balance, budget development for 2008-09, and the overall impact upon the educational program and operations of the San Juan Island School District for 2008-09. The District is awaiting access to OSPI's F-203 revenue estimator system to determine fully the state-funded basic education revenue for 2008-09. This system is anticipated to be available April 20, 2008. In lieu of the availability of that system the District has developed an alternate method to determine state revenues at this point. The District discussed in overall terms what process has been utilized to make assumptions in budget areas of revenue and expenditure.

**PERSONNEL****BUSINESS AND OPERATIONS**

**420 Proposed Adjusted Program for 2008-09 (Discussion) - Ben Thomas**

Michael and Ben followed up on the discussion on 2008-09 budget development with the next steps that are under strong consideration with regard to certificated and classified staff reductions as a part of the overall expenditure reductions necessary to attain a balanced budget. The District will make a recommendation at the April 30, 2008 board meeting on how to address the budget deficit discussed in Section 410 above. Part of that recommendation will likely be an offering of reduced educational program.



**430 Public Hearing – Proposed Allocation of I-728 funds for 2008-09 (Exhibit 430.1)(Action) - Ben Thomas** Initiative 728 appeared on the Nov. 2, 2000 ballot in Washington State; voters approved the measure by nearly 72 percent. The initiative provides additional money to help students reach new state learning standards. It also dedicates certain state revenues to a “Student Achievement Fund,” increasing revenue to the fund over time. Under I-728, school districts are authorized to use funds to reduce class size; provide extended learning opportunities; provide additional professional development for educators; provide early assistance for children who need pre-kindergarten support; and provide building improvements relating to class-size reductions.

There are six allowable uses of the new funds:

- Reduce class sizes in grades K-4;
- Make selected class size reductions in grades 5-12;
- Provide extended learning for students in K-12;
- Provide additional professional development for educators;
- Provide early assistance for children who need pre-kindergarten support;
- Provide improvements or additions to school facilities which are directly related to class size reductions and extended learning opportunities.

Boyd called for a special public hearing at 8:22 p.m. Ben explained the parameters of the I-728 funds and recommended, on behalf of the district, that the school district continue to fund approximately 4.0 - 5.0 FTE teaching positions using I-728 dollars for the 2008-09 school year. Sally requested that class size reduction in the lower levels be considered. There were no public comments. Boyd formally closed the public hearing at 8:28 p.m. Boyd then made a motion to approve the allocation of the I-728 funds as presented by Ben. The board was unanimously in favor of the motion.

**440 Capital Projects Proposed For Spring/Summer/Fall 2008 (Exhibit 440.1)(Information) - Ben Thomas** Michael and Ben discussed the financial outline of projects proposed for the Spring/Summer/Fall 2008 based upon information provided by Scott Bell and Steve Smith.

**450 Draft Discussion of Resolution 08-002 – Authorization for Capital Fund Tax Anticipation Note (Discussion) – Ben Thomas** Michael and Ben outlined projected revenue against projected costs and the funds necessary via a Limited General Obligation (LGO) borrowed against future Capital Projects Fund (CPF) proceeds. Priorities were discussed and several options were considered for future financing. It was decided to continue the discussion at the next board meeting.

Next Meeting:

Regular School Board meeting – April 30, 6:00 p.m.

The meeting was adjourned at 9:04 p.m.

NEXT MEETING

ADJOURNMENT

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Michael D. Soltman, Superintendent  
Secretary to the Board

Date

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Boyd Pratt, Board Chair