



# SAN JUAN ISLAND SCHOOL DISTRICT

## San Juan Island School District Special Meeting

Thursday, April 2, 2009

4:00 p.m. Special Board meeting – high school library

4:05 p.m. Executive session – review the qualifications of applicants for the Superintendent position

5:05 p.m. Reconvene public meeting – high school library

### MINUTES

Board Members Present: Boyd Pratt, Sally Bryan, Heidi Lopez, David McCauley and Todd Roberts

A.S.B. Student Board Member: absent

Superintendent Present: absent

Administrators Present: Fred Woods, Ann Spratt

Observers Present: John Fotheringham, Barbara Bevens, Liz Covert, Ann Monin

**110 Establishment of Quorum** – The special School Board meeting was called to order at 4:10 p.m. in the high school library. A quorum was established with board members Boyd Pratt, Sally Bryan, Heidi Lopez, David McCauley and Todd Roberts.

OPEN MEETING

**120 Review of Agenda** – There were no changes to the agenda. Boyd Pratt announced that the board would go into executive session for one hour to review the qualifications of applicants for the Superintendent position. After the hour, at 5:10 pm, Boyd came in to notify those at the meeting that the board would be in executive session for another 20 minutes. The meeting was reconvened at 5:30 p.m.

AGENDA

**410 Selection of Superintendent Candidates for Interviews on April 11<sup>th</sup> (Action)** – After discussion, Boyd Pratt announced the names of 6 potential superintendent candidates, and made a motion to invite these candidates for interview. The board vote was unanimous. Consultant John Fotheringham was tasked with notifying the candidates and setting the interview schedule.

BUSINESS AND OPERATIONS



**420 Selection of Observation Panelists for Superintendent Interviews (Action)** – Boyd Pratt, with input from other board members, attending principals and observers, took suggestions for “selected panelists” to participate in the interview process. The names included faculty, staff and interested community members both from the school district’s “partner” groups and on an individual basis. The board authorized Boyd to extend invitations to suggested parties, maintaining a goal of balanced representation. Boyd reiterated that panelists would be expected to commit to observing all the interviews, providing written feedback and maintaining confidentiality throughout the process.



**430 Review of Candidate Interview Process (Discussion)** - The board discussed the details of the interview schedule and reviewed the previously selected interview questions. It was established that this open public meeting would include an executive session at the end of the interviews for continued review of qualifications before reconvening in open session for a final decision on two candidate finalists.

**440 Superintendent Finalist Visitation Schedule April 13 and 14**

*(Discussion/Action)* – The board worked through the details of the Finalist visitations schedule for clarity and planning and confirmed expectations of board participation, reviewing the parameters of the Open Public Meeting Act. Boyd made a motion to allow Heidi to participate as a board member on speaker phone in the executive session and open public meeting for the final selection of a new superintendent. The board vote was unanimous.



**800** No items

BOARD REPORT

Next Meetings:

- Special School Board meeting – April 11, 2009, Time TBD  
(Superintendent Interviews)
- Special School Board meeting – April 14, 2009, Time TBD  
(Superintendent Selection)
- Special School Board meeting – April 22, 2009, 5:30 p.m.
- Regular School Board meeting – April 29, 2009, 5:30 p.m.

NEXT MEETINGS

**810** The meeting was adjourned at 6:10 p.m.

ADJOURNMENT

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Michael D. Soltman, Superintendent  
Secretary to the Board

\_\_\_\_\_  
Date

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Boyd Pratt, Board Chair