



SAN JUAN ISLAND SCHOOL DISTRICT

San Juan Island School District Special Meeting

Thursday, Jan 15, 2009

5:30 Executive session - personnel

6:00 p.m. Special Board Meeting – high school library

MINUTES

Board Members Present: Boyd Pratt, Sally Bryan, Heidi Lopez, David McCauley and Todd Roberts

A.S.B. Student Board Member: absent

Superintendent Present: Michael Soltman

Administrators Present: Rod Turnbull, Fred Woods, Kay Jakutis, Gary Pflueger, Ann Spratt and Ben Thomas

Observers Present: Christy Putney, Kristina DayVincent, Sam Stitt, Nancy Wight, Katie Springer, Barb Ray, Michelle Herko, Tami Ashcraft, Mary Elford, Betsy Ridwan, Pamela Williams, Sharon Kivisto, Ginny Beaudoin, Teri McPadden, Beth Spaulding, Deb Nolan, Ann Monin, Michael Biggers, Bill Cumming, Alicia Robinson and Carol Ford

110 Establishment of Quorum – The special School Board meeting was convened at 6:02 p.m. in the high school library. A quorum was established with board members Boyd Pratt, Sally Bryan, Heidi Lopez, David McCauley and Todd Roberts.

OPEN MEETING

120 Review of Agenda – It was agreed to first hear section 450 and proceed with a discussion of possible district reductions, then hear section 520, section 510, and then begin again in the 100 section and complete the agenda.

AGENDA

130 Consent Agenda (Action) – Boyd moved acceptance of the Consent Agenda, consisting of two Payroll voucher registers (November and December) in the amounts of \$603,508.59 and \$597,821.93, five General Fund voucher registers in the amounts of \$34,686.28, \$1,500.00, \$300.00, \$112,965.05, and \$36,148.77, three Capital Project voucher registers in the amounts of \$20,561.85, \$6,129.90 and \$32,844.12, three ASB voucher registers in the amounts of \$271.85, \$1,050.25 and \$885.02, and two Private Purpose Trust Fund voucher registers in the amounts of \$520.00 and \$523.60. The board was unanimously in favor of the motion.



140 Approval of Minutes (Action) – Minutes of the December 10, 2008 special School Board meeting were presented for approval. Sally moved to approve the minutes. The board was unanimously in favor of the motion.

MINUTES



150 Public Comment (Information) – There were no public comments

160 PTA Focus Day, February 26, 2009 (Information) - Deb Nolan

Friday Harbor High School PTSA President, Debra Nolan, encouraged participation and support for the upcoming legislative advocacy day on February 26, 2009. The FHHS PTSA will be chartering a bus to go to Olympia during the legislative session to rally for Basic Ed Funding. Deb also encouraged a letter writing campaign to make sure that individual voices are heard in Olympia.

200 No items

310 Approval of Personnel Hiring (Action) – Michael Soltman

Position: Cook (Kitchen Manager)
 Location: High School
 Term: Continuing
 FTE: 8 hrs/day, 180 days/yr
 Candidate: Liz Varvaro

Position: Cook (Sous-Chef)
 Location: High School
 Term: Continuing
 FTE: 8 hrs/day, 180 days/yr
 Candidate: Emily Wilkins

Position: Silkscreening Instructor
 Location: High School
 Term: Winter Term
 FTE: Stipend \$600
 Candidate: Laura Bell

Position: Art Teacher
 Location: High School
 Term: Winter Term 09 (1/15/09 – 2/13/09)
 FTE: 16 FTE
 Candidate: Stewart Luckman

320 Approval of Resignations / Retirements / Dismissals (Action) – Michael Soltman

Employee: Deanna Banry
 Position: Cook
 Location: High School
 FTE: 6.5 hrs/day, 180 days/yr
 Action: Resignation

Employee: Joshua Miller
 Position: Technology Support Technician
 Location: High School
 FTE: On call
 Action: Resignation

330 Approval of Leaves (Action) – Michael Soltman

Employee: Therese Wenner
 Position: Paraeducator
 Location: Elementary School

CURRICULUM AND INSTRUCTION

PERSONNEL



FTE: 2.75 hrs/day
 Action: Medical leave beginning 11/24/08
 Employee: Andrew Anderson
 Position: Art Teacher
 Location: High School
 FTE: .58 FTE
 Action: Leave from 1/5/09 – 6/16/09

Employee: Linda Staude
 Position: Paraeducator
 Location: Elementary School
 FTE: 4.75 hrs/day
 Action: Leave from 1/20/09 – 2/23/09
 (19 work days)

Boyd made a motion to approve the personnel agenda as presented.
 The board vote was unanimous.

410 Monthly Enrollment and Budget Update (Exhibit 410.1 and 410.2) (Information) - Ben Thomas presented December 2008 enrollment data and budget information for the period ending November 2008.

BUSINESS AND OPERATIONS

420 Approval of Grants and Contracts (Action) - Maude Cumming

Service Provider: Great American Plan Administrators
 Recipient of Service: San Juan Island School District
 Description: Administration of Section 403(b) Retirement Plan
 Amount: N/A



Sally made a motion to approve the contract as presented. The board vote was unanimous.

430 Approval of Gifts and Donations (Action) - Maude Cumming

Our school district receives many gifts in the form of property items, cash, or services. The San Juan community is extremely gracious in their support of our schools. The Board formally acknowledges and accepts these gifts on behalf of the District. This formal acceptance also allows donated property items to become part of our inventory and to be covered for loss by the district insurance carrier.



Recipient: SJISD Food Service Project
 Donor: First Saturday in June Fund, San Juan Island
 Community Foundation
 Description: \$25,000.00

Recipient: Friday Harbor Elementary School PIP Program
 Donor: Howard and Paula Trienens Fund at Northwestern
 University, as recommended by John and Chris
 Trienens
 Description: \$3,000.00

Recipient: Friday Harbor High School Vocational Program
 General Support for Marine Science
 Donor: Martin Foundation Trust
 Description: \$1,000.00

Boyd made a motion to accept the donations. The board vote was unanimous.

440 SJEA Contract Ratification (Exhibit 440.1) (Action)- Michael Soltman

Michael presented the tentative agreement ratified by the San Juan Education Association. The agreement represents contractual changes resulting from negotiations during spring and summer 2008. Boyd made a motion to accept the contract ratification as presented. The board vote was unanimous.



450 Long Range Financial Task Force Study Session - Dr. Jerry Jenkins, Superintendent, Northwest ESD 189 (Information) - Michael Soltman

Michael introduced Dr. Jerry Jenkins, Superintendent of Northwest ESD 189. Dr. Jenkins had been invited to speak to the board about how districts the size of SJISD meet budget challenges such as the one the District now faces. Dr. Jenkins provided information regarding budget planning processes, planning options and constraints, and was available to answer Board Member questions. Dr. Jenkins began by stating that we have never experienced this level of financial decline before and that the San Juan Island School District is better positioned than many in terms of acknowledging impending issues and working through potential program and staff reductions as information becomes available. He suggested allowing for five process considerations as we continue to move forward with long term planning decisions; 1) Identify district components that are required by law and also those that are highly desired but not required by law, 2) Consider long term liability and risk related to fiscal management, special education, and staffing levels (recognizing that reduced staffing means reduced services), 3) Be proactive for staffing turnovers, understanding that unique combinations of responsibilities would require unique individuals to fill future staffing vacancies, 4) Maintain fund balances that reflect fiscal responsibility, and 5) Pay attention to enrollment trends, as enrollment is 80% of revenue. The discussion that followed included details related to comparisons with other districts, the Governor's proposed budget, potential alliances with other local agencies and the availability of additional ESD support services. Michael presented a PowerPoint to illustrate three potential plans for the next two years and the board discussed the next steps in this financial planning process. In discussion, the board acknowledged that time is crucial for transitions, and that the district has legal deadlines as well as responsibilities toward individual staff members. They agreed that in order to inform subsequent decisions, the middle school administrative decision must be resolved. The board committed to coming to a conclusion about the middle school transition by the next board meeting.

510 Bus Fleet Update (Exhibit 510.1)(Information)- Teresa Sundstrom

Teresa provided the board with the annual review of our school bus fleet.

She also sought support for the purchase of a new bus in order to stay current with the district's bus purchase cycle and therefore maintain eligibility for the state's depreciation reimbursements. The board had already approved, by resolution, the purchase of a bus at the October 29, 2008 regular board meeting and there had been a request to review the purchase cycle at the (canceled) December regular board meeting. Upon review of the transportation cycle, the board acknowledged their

CONTINUING
BUSINESS

approval for moving forward with the purchase.

520 Experience Food Project Update (Information) - Tom French, Ben Thomas and Michael Soltman The Board was provided information, participation statistics and the budget status of the Experience Food Project. Tom French shared his report on the 1st quarter experience, program components, and projections for the rest of the school year. He discussed participation, free and reduced lunch program eligibility and labor costs. The success of this pilot program will depend on making careful adjustments to these variables.

600 No items

700 No items

800 No items

Next Meeting:

Regular School Board meeting – January 28, 2009, 6:00 p.m.

The meeting was adjourned at 9:51 p.m.

NEW BUSINESS

ADMINISTRATIVE
REPORTS

BOARD REPORT

NEXT MEETING

ADJOURNMENT

Michael D. Soltman, Superintendent
Secretary to the Board

Date

Boyd Pratt, Board Chair