



SAN JUAN ISLAND SCHOOL DISTRICT

San Juan Island School District Regular Meeting

Wednesday, March 25, 2009

6:00 p.m. Regular Board meeting – high school library

MINUTES

Board Members Present: Boyd Pratt, Sally Bryan, Heidi Lopez, David McCauley and Todd Roberts

A.S.B. Student Board Member: Nick Roberts

Superintendent Present: Michael Soltman

Administrators Present: Fred Woods, Ann Spratt, Gary Pflueger, Rod Turnbull, Ben Thomas

Observers Present: Michael Biggers, Teresa Sundstrom, Becky Shanks, Martha Sharon, Joanne Campbell, Jacquelyn Reiff, Rob Cuomo, Barbara Bevens, Ann Monin

110 Establishment of Quorum – The regular School Board meeting was called to order at 6:03 p.m. in the high school library. A quorum was established with board members Boyd Pratt, Sally Bryan, Heidi Lopez, David McCauley and Todd Roberts.

OPEN MEETING

120 Review of Agenda – Section 610, School Nurse Report, was heard immediately in deference to the transportation needs of School Nurse Martha Sharon.

AGENDA

130 Consent Agenda (Action) – Boyd Pratt moved acceptance of the Consent Agenda, consisting of one Payroll voucher register (February) in the amount of \$599,884.09, one General Fund voucher register in the amount of \$104,459.73, one ASB voucher register in the amount of \$5,290.31, and one Capital Project voucher register in the amount of \$290.00. The board was unanimously in favor of the motion.

CONSENT AGENDA



140 Approval of Minutes (Action) – Minutes of the March 19, 2009 Special School Board meeting were presented for approval. Sally made a correction in the minutes related to the time for the next board meeting and Heidi moved to approve the minutes as amended. The board was unanimously in favor of the motion.

MINUTES



150 Public Comment – Michael Biggers offered comments on the newly purchased Aesop computer program for managing substitute teacher assignments and discussed the cost effectiveness of the purchase. Mr. Biggers stated that the annual cost of the Aesop program is higher than the annual cost of the employee hours dedicated to this task. However, Superintendent Soltman clarified that about \$10,000.00 per year in staff cost is currently charged to sub calling, much of which will be eliminated with the \$3,000.00 annual cost of Aesop.

PUBLIC COMMENT

210 Proposal for Vacation Rental Hospitality Program (Information) – High School Teacher Becky Shanks shared her proposal for using the district owned house (located at the end of the athletic field on Park Street) as an opportunity for students to learn about the business of vacation rentals and hospitality. Becky discussed the research she and her students had

CURRICULUM AND INSTRUCTION

completed up to this point and requested approval to continue developing the project as a learning tool using a business model. She requested permission to submit a proposal to the board for implementation of the project by the end of the school year. The board indicated they were interested in reviewing this class proposal and voiced approval of the efforts of these students and their teacher.

220 Options for the 2009-2010 Academic Year Calendar (Information) – Michael Soltman Several options for the 2009-10 academic year calendar were presented for the board’s information. Development of next year’s final calendar will be dependant on legislative action, potential program restructuring and SJEA negotiations. Configuration of “late start” Wednesdays and early release will be proposed at a later date, pending discussions about the work plan for the learning improvement teams next year. The board indicated its support of calendar planning parameters for 2009-10.

320 Approval of Personnel Hiring (Action) – Michael Soltman

Position: Utility Food Service Worker
 Location: High School
 Term: Continuing
 FTE: 4 hrs/day, 180 days/yr
 Candidate: Debra Bachelder

PERSONNEL



321 Approval of Resignations / Retirements / Dismissals (Action)– Michael Soltman

Employee: Donna Rohwer
 Position: Assistant Cook
 Location: High School
 FTE: 5 hrs/day, 180 days/yr
 Action: Resignation



Employee: Carolyn Wayland
 Position: Art Teacher
 Location: High School
 FTE: .093 (one period per day effective 3/6/09)
 Action: Resignation

Employee: Lynnea Roberts
 Position: Science Teacher
 Location: Middle School
 FTE: 1.0 FTE
 Action: Resignation (on leave of absence 08-09)

Employee: Carole Sjöholm
 Position: Art Teacher
 Location: Elementary School
 FTE: .6 FTE
 Action: Retirement

Employee: Ann Clemo
 Position: First Grade Teacher
 Location: Elementary School
 FTE: 1.0 FTE
 Action: Retirement

Employee: Michael Soltman
 Position: Superintendent
 Location: District Office
 FTE: 1.0 FTE
 Action: Resignation

330 Approval of Leaves (Action) – Michael Soltman

Employee: Margie Rehn
 Position: Humanities Teacher
 Location: Middle School
 FTE: 1.0 FTE
 Action: Leave of Absence for 2009-2010

Employee: Jackie Reiff
 Position: PE Teacher
 Location: High School
 FTE: .4 FTE
 Action: Leave of Absence for 2009-2010

Heidi made a motion to approve the personnel agenda as presented. The board vote was unanimous.

410 Monthly Enrollment and Budget Update (Exhibit 410.1 and 410.2) (Information) - Ben Thomas Ben presented March 2009 enrollment data and budget information for the period ending February 2009.

420 Approval of Grants and Contracts (Action)- Maude Cumming

Service Provider: Friday Harbor Labs Science Outreach Program
 Recipient of Service: MOU – UW Labs, SJISD, and Spring Street International School
 Description: SJ Islands Collaborative Science Project
 Amount: \$10,500.00

Service Provider: Washington School Information Processing Cooperative
 Recipient of Service: San Juan Island School District
 Description: Interlocal Agreement – provision of software and support regarding SIFWORKS ZIS
 Amount: \$0.70 per student per year plus sales tax

Service Provider: Northwest Educational Service District (NWESD)
 Recipient of Service: San Juan Island School District
 Description: Agreement for Business Management Services, Sept 1 2009-Aug 31, 2010
 Amount: \$55,262.00 (including estimated travel costs)

Boyd made a motion to approve contracts and grants as presented. Todd Roberts recused himself from the vote. The board vote was four in favor of the motion. The motion passed.



BUSINESS AND OPERATIONS



430 Approval of Gifts and Donations (Action) - Maude Cumming

Our school district receives many gifts in the form of property items, cash, or services. The San Juan community is extremely gracious in their support of our schools. The Board formally acknowledges and accepts these gifts on behalf of the District. This formal acceptance also allows donated property items to become part of our inventory and to be covered for loss by the district insurance carrier.



Recipient: San Juan Island School District
 Donor: San Juan Island Public Schools Foundation
 Description: \$16,200.00

Recipient: Friday Harbor Elementary School – After School Study Club
 Donor: United Way
 Description: \$ 3,715.00

Boyd moved to accept the donations with gratitude. The board vote was unanimous.

440 2008-09 Mid-year Budget Review (Exhibit 440.1)(Information) – Ben Thomas Ben reviewed the financial status of all funds with projections for year-end. Ben answered questions and also discussed the importance of the enrollment rollup and projection for next year.

450 Approval of Resolution 09-003, Declaration of Surplus Property, 1984 Bluebird School Bus #84-1 (Exhibit 450.1) (Action) – Ben Thomas

Resolution #09-003 was presented for board approval to declare a bus as surplus. Boyd made a motion to surplus bus 84-1 through approval of Resolution 09-003. The board vote was unanimous.

**510 Update on Funding Athletic Program for 2009-2010 (Information) -**

Michael Soltman and Rod Turnbull reviewed the planning for funding the athletic program for 2009-10. The plan includes raising sufficient funding for the fall 2009 season and collaborating with San Juan Parks & Recreation (Island Rec) to run a levy in November in a bid to sustain program funding for six years. There was a community meeting held Wednesday, March 18th to continue to develop a partnership with Island Rec, Friday Harbor Athletic Association and the Purple and Gold Booster Club. There was enthusiasm and commitment from all parties at the meeting for moving forward with a community plan to support athletics.

610 School Nurse Report (Information)– Martha Sharon reviewed nursing activity for the school year with analysis and recommendations. She outlined school nursing priorities including non-nurse staff training. She reminded the board that the office staff at all schools is the “front line” for student health and safety and discussed the need for reassigning the HIV/Aids training, as well as sex education, due to budget cutbacks.

NEW BUSINESS

620 Approval of Revision of BP 5020, Collective Bargaining Agreement (Exhibit 620.1) (Action)– Ben Thomas Approval is requested for the revision of Board Policy 5020 to permit the Board’s Chief Negotiator to enter into agreements clarifying collectively bargained language. Boyd moved to approve the revision of Board Policy 5020, Collective Bargaining Agreement. The board vote was unanimous.



710 ASB Report – Nick Roberts reported that the 10-15 members of the ASB participated in blackberry removal at the Dept. of Natural Resources Park at Cape San Juan in order to preserve endangered butterfly habitat. He also reported that the Tolo Dance that was held at the middle school was a success. The ASB has scheduled a Bike-to-School Week in early May as well as a Water-a-thon fundraiser, aimed toward simulating the physical difficulties facing African villagers as they are forced to carry water long distances for use in their homes.

720 Principals' Reports – Gary Pflueger shared the elementary school's School Improvement Plan progress related to their goals of ensuring additional instructional support to students who have not met the WASL standards, and ensuring that who have met or exceeded the standards continue to be challenged. He also highlighted instructional program projects such as the 3rd grade Cultural Fair, the 4th graders "People on the Move" project and the 5th grade persuasive essays around the controversial issue of mandatory school uniforms. Ann Spratt reminded the board and observers of the upcoming Middle School Play "*Mother Goose is Eaten by Werewolves*" and shared that the middle school's student led conferences were going well. She wanted the board to know that all of the middle school Algebra students are on target and ready for next year's Geometry classes and that the MAP testing results have provided necessary information for individualized instructional focus for those who need it. Ann also shared that middle school students are planning a Health and Wellness Fair for the spring. On behalf of the high school, Fred Woods discussed the WASL schedule and the pre-registration process for next school year. He also noted that Prom is on April 25th, and the "Every 15 Minutes" program will begin April 22 and continue through April 23.

730 Student Services Director's Report – Kay was absent.

740 Athletic Director's Report – As Facilities Director, Rod Turnbull reported that the "Big Toy" underlayment project has been completed and that the four year Capital Projects timeline is also complete, subject to change as necessary. He also shared that the district was scheduled for a light/energy audit for March 26th in effort to identify areas that can be upgraded or renovated for energy efficiency. Regarding athletics, Rod informed the board that spring sports is underway and that the numbers of participating students is up. He also shared that the Winter Sports Awards event was "awesome" and that our student/athletes grade point averages continue to win WIAA academic honors.

750 Superintendent's Report – Michael spoke about the state budget timeline and called for a special school board meeting on April 22nd for a resolution for budget parameters in preparation for the May 15th reduction in force notice deadline.

810 Chairman's Report - Boyd Pratt

810.1 Update on Superintendent Search (Information) – Boyd provided an update on the process and timeline of the superintendent search and requested that the board come to the April 2nd special board meeting with suggestions of observation panelists for the interviews.

Next Meetings:

Special School Board meeting – April 2, 2009, 4:00 p.m.

Special School Board meeting – April 11, 2009, Time TBD

(Superintendent Interviews)

ADMINISTRATIVE REPORTS

NEXT MEETING

Special School Board meeting – April 14, 2009, Time TBD
(Superintendent Selection)
Special School Board meeting – April 22, 2009, 5:30 p.m.
Regular School Board meeting – April 29, 2009, 5:30 p.m.

The meeting was adjourned at 8:34 p.m.

| ADJOURNMENT

Michael D. Soltman, Superintendent
Secretary to the Board

Date

Boyd Pratt, Board Chair