



# SAN JUAN ISLAND SCHOOL DISTRICT

## San Juan Island School District Regular Meeting

Wednesday, April 29, 2009

5:00 p.m. Regular Board meeting – high school library

5:05 p.m. Executive session – review qualifications for administrative assignments

6:30 p.m. Reconvene public meeting – high school library

### MINUTES

Board Members Present: Boyd Pratt, Sally Bryan, Heidi Lopez, David McCauley and Todd Roberts

A.S.B. Student Board Member: Nick Roberts

Superintendent Present: Michael Soltman

Administrators Present: Fred Woods, Ann Spratt, Gary Pflueger, Rod Turnbull, Kay Jakutis

Observers Present: Michael Biggers, Chris Bevens, Kim Norton, Barbara Bevens, Ann Monin, Jan Bollwinkel-Smith

**110 Establishment of Quorum** – The regular School Board meeting was called to order at 5:06 p.m. in the high school library. A quorum was established with board members Boyd Pratt, Sally Bryan, Heidi Lopez, David McCauley and Todd Roberts. The board then went into executive session to review qualifications for administrative assignments. The public meeting was reconvened at 6:38 p.m.

OPEN MEETING

**120 Review of Agenda** – It was agreed to hear section 450 and 610 after the 100 section and then resume working through the agenda as printed.

AGENDA

**130 Consent Agenda (Action)** – Boyd Pratt moved acceptance of the Consent Agenda, consisting of one Payroll voucher register (March) in the amount of \$592,985.85, two General Fund voucher registers in the amounts of \$93,996.91 and \$91,113.66, three ASB voucher registers in the amounts of \$7,700.28, \$61.69 and \$1,200.70, two Capital Project voucher registers in the amounts of \$6,314.11 and \$7,563.23 and one Transportation Vehicle Fund voucher register in the amount of \$101,535.33. The board was unanimously in favor of the motion.

CONSENT AGENDA



**140 Approval of Minutes (Action)** – Minutes of the April 21, 2009 Special School Board meeting were presented for approval. Boyd made a correction in the minutes related to the names of observers present and Sally moved to approve the minutes as amended. The board was unanimously in favor of the motion.

MINUTES



**150 Teacher Appreciation Week (Information)** – The week of May 4-8 is “Teacher Appreciation Week.” The district is grateful for the dedication and commitment of our faculty and the board wished to take a few moments to honor them. Michael and Boyd each thanked our teachers for their hard work.

**160 Public Comment** – There were no public comments

PUBLIC COMMENT

**210 Priorities for Use of the District’s Rental House (Information/Possible Action)** – Michael Soltman Since there were several competing interests

CURRICULUM AND INSTRUCTION

for the rental house property including (potential) teacher housing, vocational "hospitality" program, and an interest by Island Rec to have space for middle school after hours and vacation programs, the Board discussed priorities for use of the space. After discussion about a variety of ideas related to use of the building, including the opportunity for curriculum alignment in the high school, Heidi moved to offer a two (2) year commitment to the Bluebird house Inn project, subject to an annual board review. The board vote was unanimous.



**220 Revision of BP 4140, Title I Parent Involvement (Exhibit 220.1) (Action) - Michael Soltman** Board Policy 4140 has been revised to reflect current federal mandates for parent involvement in Title I programs. Related Procedure 4140P is a work in progress and the elementary school Title I committee will be developing components of the procedure over the next school year. Todd moved to accept the revision of Board Policy 4140. The board vote was unanimous.



**230 Approval of the 2009-2010 Academic Year Calendar (Exhibit 230.1) (Action) - Michael Soltman** A two semester calendar (without winter term), including school open/close dates and vacations/holidays was presented for Board approval. Professional development days will be determined after the close of negotiations. David moved to approve the proposed 2009-2010 Academic Calendar. The board vote was unanimous.



**320 Approval of Personnel Hiring (Action) - Michael Soltman**

No items

**321 Approval of Resignations / Retirements / Dismissals (Action) - Michael Soltman**

No items

**330 Approval of Leaves (Action) - Michael Soltman**

Employee: Nina Cowan  
Position: Counselor  
Location: Middle School  
FTE: .5 FTE  
Action: Medical leave, May 4 to June 16, 2009

Employee: Valorie Curtis  
Position: Science Teacher  
Location: Middle School  
FTE: 1.0 FTE  
Action: Leave of absence 09-10

PERSONNEL



Heidi made a motion to approve the personnel agenda as presented. The board vote was unanimous.

**410 Approval of Grants and Contracts (Action) - Maude Cumming**

Service Provider: NWESD 189  
Recipient of Service: San Juan Island School District  
Description: Agreement to Provide Special Education Staff Stipends (IDEA funds)  
Amount: \$750.00

BUSINESS AND OPERATIONS



Boyd moved to approve the contract as presented. The board vote was unanimous.

**420 Approval of Gifts and Donations (Action)- Maude Cumming**

*Our school district receives many gifts in the form of property items, cash, or services. The San Juan community is extremely gracious in their support of our schools. The Board formally acknowledges and accepts these gifts on behalf of the District. This formal acceptance also allows donated property items to become part of our inventory and to be covered for loss by the district insurance carrier.*

No items

**430 Public Hearing - Approval of Resolution 09-006, Transportation Vehicle Fund Budget Extension (Exhibit 430.1) (Action)- Michael Soltman**

The District has purchased a bus using current and anticipated Transportation Vehicle Funds for 2008-09. However, the budget adopted in June 2008 did not project the purchase of a bus during this fiscal year. Therefore, a budget extension was necessary in order to have sufficient capacity to make the purchase. The Public hearing was opened at 8:08 and there were no public comments. The Hearing was closed at 8:09 and Boyd moved to approve Resolution 09-006, Transportation Vehicle Fund Budget Extension. The board vote was unanimous.



**440 Public Hearing - Proposed Allocation of I-728 funds for 2009-2010 (Exhibit 440.1) (Hearing)- Michael Soltman**

Initiative 728 appeared on the Nov. 2, 2000 ballot in Washington State; voters approved the measure by nearly 72 percent. The initiative provides additional money to help students reach new state learning standards. It also dedicates certain state revenues to a "Student Achievement Fund," increasing revenue to the fund over time. Under I-728, school districts are authorized to use funds to reduce class size; provide extended learning opportunities; provide additional professional development for educators; provide early assistance for children who need pre-kindergarten support; and provide building improvements relating to class-size reductions.

There are six allowable uses of the new funds:

- Reduce class sizes in grades K-4;
- Make selected class size reductions in grades 5-12;
- Provide extended learning for students in K-12;
- Provide additional professional development for educators;
- Provide early assistance for children who need pre-kindergarten support;
- Provide improvements or additions to school facilities which are directly related to class size reductions and extended learning opportunities.

Though no specific recommendation can be made regarding a proposed I-728 allocation for 2009-10 (legislature is still in session), State law requires that a public hearing be held prior to May 1 regarding I-728 allocations. The Public Hearing was held, however, for the purposes of establishing the intent to take action on any I-728 funding allocations at the special board meeting scheduled for May 5<sup>th</sup>. The Public Hearing was opened at 8:09 and was closed at 8:10, without public input.

**450 Food Service Program Update (Exhibit 450.1) (Information)** - **Michael Soltman** presented the current participation and financial status of the food service program. Charlie Anderson, Chairman of the San Juan Community Island Foundation, spoke out as an advocate of the Experience Food Project/San Juan Island School District partnership and the food service pilot program. This three year pilot program will phase in costs to the district that are currently carried by Experience Food Project. Line items in the financial analysis were discussed to foster a complete understanding of the eventual financial outcomes of the program, and the adjunct benefits to students were highlighted. After discussing the program in detail, the board expressed appreciation to the San Juan Community Foundation for their willingness to provide financial support during this three year transition time as the EFP and SJISD work toward building a sustainable, nutritious and financially solvent program.

**460 2009-2010 Financial Planning (Discussion/Action)** - **Michael Soltman** Additional information regarding the State education budget was presented. A planning update for the K-6 and 7-12 programs was also presented for board information and comment. Michael shared the latest information from the special edition of *This Week In Washington* (TWIO), a weekly publication sent out by the Washington Association of School Administrators during the State's legislative session. He discussed ESHB1776 and also answered questions about potential program and staffing changes for school year 09-10.



**510 Annual Review of Safety Program (Exhibit 510.1) (Information)** - **Rod Turnbull** reviewed the safety program for the District for 2008-2009 and provided an update on the long range, county-wide "Safe School Plan" being coordinated with other local districts through San Juan County E911 Administrator, Brendan Cowan. He also shared that in his recent "walk around" with our insurance broker, the district received high marks for the upkeep of the facilities and also for the orderly condition of the vocational program's Auto Shop.

#### CONTINUING BUSINESS

**520 Set 2009-2010 Board Meeting Dates (Exhibit 520.1) (Action)** - **Maude Cumming** presented the 2009-2010 Regular School Board meeting calendar for next year, scheduling meetings on the last Wednesday of each month, excluding November and December. Boyd moved to accept the dates for next year's board meetings. The board vote was unanimous.



**610 Band Trip Proposal for Spring 2011 (Exhibit 610.1) (Action)** - Chris Bevens of Band Families and Friends presented the band trip proposal for 2011. The band proposed a 7 day, two island performance tours to Hawaii for 40-50 band students. He confirmed that fundraising was a part of the planning to ensure that all eligible band students would have the opportunity to participate in the trip. Heidi thanked Chris for volunteering to lead this project and made a motion to approve the Band trip scheduled for 2011. The board vote was unanimous.

#### NEW BUSINESS



**710 ASB Report** - Nick Roberts described Prom night, the "Every 15 Minutes" Program and organizational details of the upcoming Water-athon. He also highlighted the upcoming "Bike-to-School" week.

#### ADMINISTRATIVE REPORTS

**720 Principals' Reports** - Gary shared the elementary school's work toward improving school climate with character theme words-of-the-month and described the development and implementation of Social

Studies, Arts and Health and Fitness Classroom-based Assessments and (CBA's) and Classroom-based Performance Assessments (CBPA's) at the elementary school. Ann reported about WASL, the recent Health Fair held at the middle school and the "Every 15 minutes" program and discussed upcoming field trips. Fred also highlighted the "Every 15 Minutes" program and talked about the AP exam schedule.

**730 Student Services Director's Report** – Kay spoke about special education's WASL options and compared the complex and labor intensive Portfolios to utilizing a simpler approach with developmentally appropriate WASLs. She also spoke about planning for a behavior specialist component to the special ed program and described the summer RTI opportunity for a team of six teachers, funded through NWESD with Federal IDEA monies.

**740 Athletic Director's Report** – Rod shared that there would be a Purple & Gold fund raising event held on Saturday, May 2<sup>nd</sup>. \$45,000 dollars will be the target fund raising goal to be used to operate fall sports. Island Rec will be running a levy in the fall to financially support athletics. If the levy passes, funds from the levy will not be collected until April, therefore, the \$45,000 will bridge the gap until this time.

**750 Superintendent's Report** – no additional items

**810 Chairman's Report - Boyd Pratt**

**810.1 Update on Superintendent Search (*Information*)** – Boyd provided an update on the process and timeline of the interim superintendent search. He confirmed committee members and established the process for reviewing application materials.

**Next Meetings:**

- Special School Board meeting – May 5, 2009, 5:30 p.m.
- Special School Board meeting – May 9, 2009, 7:00 a.m. (Interim Superintendent Candidate selection)
- Special School Board meeting – May 13, 2009, Time TBD (Interim Superintendent Candidate selection)
- Special School Board meeting – May 16, 2009, Time TBD (Interim Superintendent Candidate Interviews)
- Special School Board meeting – May 18, 2009, Time TBD (Interim Superintendent finalist interview)
- Special School Board meeting – May 19, 2009, Time TBD (Interim Superintendent Finalist interview and final selection)
- Regular School Board meeting – May 29, 2009, 5:30 p.m.

The meeting was adjourned at 9:05 p.m.

BOARD REPORTS

NEXT MEETING

ADJOURNMENT

Michael D. Soltman, Superintendent  
Secretary to the Board

Date

Boyd Pratt, Board Chair