



# SAN JUAN ISLAND SCHOOL DISTRICT

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## JOB DESCRIPTION

<b>POSITION:</b>	TEACHER
<b>Reports to:</b>	Principal
<b>Term:</b>	180 Days
<b>Hours/day:</b>	7.5
<b>Building:</b>	Friday Harbor Elementary School
<b>Exemption Status:</b>	Exempt
<b>Union Affiliation:</b>	Represented
<b>Salary:</b>	<a href="#">Certificated Salary Schedule</a>
<b>Benefits Eligibility:</b>	Eligible

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### Position Summary:

The position will provide quality teaching and learning at the elementary level by providing intentional instruction in the classroom. The successful candidate will deliver quality instruction by applying professional experience, professional development provided at the building and district level designed to improve achievement. This is a limited term assignment for the 2021-22 School Year.

### Essential Responsibilities:

This list of essential functions is not exhaustive and may be supplemented as necessary. Depending upon individual assignment, the employee may perform all or a combination of several of the following duties:

- Provide an exceptional educational experience to all students, communicate an enthusiasm for learning.
- Provide clear and focused instruction for all students by using a variety of teaching strategies to meet the needs of all students to assure successful learning through a defined course of study.
- Prepare teaching materials and reports for the purpose of implementing lessons plans and providing documentation of teacher and student progress.
- Communicate regularly and positively with parents.
- Provide feedback to students, parents, and administration regarding student progress, expectations, and goals by using quality classroom-based assessments.
- Collaborate with school personnel, parents and various community agencies for the purpose of improving the quality of student outcomes, developing solutions and planning curriculum and willingness to work with grade level team.
- Direct and support instructional assistants, volunteers, and /or student aides, while addressing the needs of individual students.
- Utilize district adopted curriculum to guide instruction.
- Execute effective classroom management.
- Maintain safe and healthy work environment.
- Maintain consistent presence and regular work hours at assigned worksite.

- Maintain professional, respectful interactions with students, staff and public.
- Comply with all district policies and procedures.
- Comply with Code of Professional Conduct.
- Perform related duties as assigned.

## Preferred Qualifications

- Successful teaching experience at the elementary school level.
- Ability to remain adaptable to changes in assignments or situations.
- Ability to define excellence by standards of performance.
- Must be a team player with excellent classroom management and communication skills.
- Must be collaborative; willing to share professional skills with other staff members.
- Possess knowledge and/or training in balanced literacy, differentiated instruction, assessment tools and techniques, constructivist mathematics, cooperative learning, student learning styles, positive discipline, and multicultural education.
- Ability to exhibit multicultural and ethnic understanding and sensitivity with the ability to communicate effectively with all cultural groups in the school community.
- Experience working with a diverse student population and the specific school demographics.
- Desired teacher characteristics are: flexibility; ability to organize ideas, time and materials to accomplish goals; enthusiasm; ability to express ideas clearly and understand concepts being discussed; ability to learn new ideas and skills; ability and willingness to develop favorable relationships with students; knowledge of current approaches to teaching; and willingness to model behavior deemed appropriate by the school district and the community.

## Minimum Qualifications:

- Successful teaching experience at position grade
- Valid Washington State teaching certification with appropriate endorsement for position.
- Successful WA State Patrol and FBI fingerprinting clearance.
- I-9 Employment Eligibility in compliance with the Immigration Reform and Control Act.
- Completion of all district-required trainings in SafeSchools within thirty (30) calendar days form hire date.

## Work Environment:

The employee is required to deal with potential stressful and challenging situations with students, parents, and members of the community. The position may involve exposure to infectious diseases carried by children. The noise level in the work environment is acceptable to this environment and can vary depending upon daily activity but will remain within acceptable ranges.

## Physical Requirements Include:

- Continuous (2/3 to all the time, possibly the full day): Talking, Hearing, Seeing, Handling, Fingering, Grasping.
- Frequent (1/3 to 2/3 of the time or up to 5+ hours of an eight-hour day): Standing, Walking, Bending, Stooping, Crouching, Squatting, Reaching
- Occasional (1/12 to 1/3 of the time or up to 2 ½ hours of an eight-hour day): Sitting, Lifting, Carrying up to 10 pounds, Turning, Twisting, Kneeling
- Rare (0 to 1/12 of the time, 40 minutes of an eight-hour day): Climbing, Balancing, Pushing, Pulling
- Not Present: Jumping, Crawling

**Reports to:**

Reports to the Elementary School Principal.

**Evaluation:**

The Elementary School Principal will evaluate the Teacher pursuant to the currently established district procedures and evaluation criteria. The process shall include an evaluation of the employee's performance of the above essential job functions.

**Classification History:**

Developed 2013

Template Revised 2021