

**SAN JUAN ISLAND SCHOOL DISTRICT # 149  
PERFORMANCE EVALUATION FOR BUS DRIVER**

NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

Type of evaluation:     new hire / 90 day  
                                   annual  
                                   other

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**PERFORMANCE**

It is my judgment, based on the current job description and evaluation criteria, that this employee's overall performance:

- meets standards
  - is unsatisfactory
  - requires improvement
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1. Does a complete pre- and post-inspection.

- meets standards
- requires improvement
- unsatisfactory

2. Keeps bus clean inside and out.

- meets standards
- requires improvement
- unsatisfactory

3. Completes all bus logs and paperwork.

- meets standards
- requires improvement
- unsatisfactory

4. Keeps route sheet up-to-date and complete

- meets standards
- requires improvement
- unsatisfactory

5. Obeys all rules of the road, starts and stops smoothly, and demonstrates defensive driving skills.

- meets standards
- requires improvement
- unsatisfactory

6. Ensures that students follow safe loading, unloading, and riding procedures.

- meets standards
- requires improvement
- unsatisfactory

7. Demonstrates the ability to work positively and effectively with students, plus supervises students in accordance with District policy.

- ( ) meets standards
- ( ) requires improvement
- ( ) unsatisfactory

8. Demonstrates the ability to work positively and effectively with parents, teachers, coaches, principals, fellow workers, and office managers.

- ( ) meets standards
- ( ) requires improvement
- ( ) unsatisfactory

9. Demonstrates the ability to follow safety practices and make decisions within state law, District policy, and department guidelines.

- ( ) meets standards
- ( ) requires improvement
- ( ) unsatisfactory

10. Demonstrates the ability to access dimensions of problems; determine priorities; and reach quick, accurate solutions.

- ( ) meets standards
- ( ) requires improvement
- ( ) unsatisfactory

11. Accepts direction willingly.

- ( ) meets standards
- ( ) requires improvement
- ( ) unsatisfactory

12. Regularly completes assigned work within appropriate time frames.

- ( ) meets standards
- ( ) requires improvement
- ( ) unsatisfactory

13. Demonstrates willingness to exceed minimum performance required for job.

- ( ) meets standards
- ( ) requires improvement
- ( ) unsatisfactory

14. Demonstrates flexibility and ability to adjust to new situations.

- ( ) meets standards
- ( ) requires improvement
- ( ) unsatisfactory

15. Demonstrates the ability to communicate through written and spoken word.

- ( ) meets standards
- ( ) requires improvement
- ( ) unsatisfactory

16. Communicates issues of concern (mechanical, student safety, etc.) to the appropriate person in a timely manner.

- ( ) meets standards
- ( ) requires improvement
- ( ) unsatisfactory

17. Demonstrates punctuality and dependability.

- ( ) meets standards
- ( ) requires improvement
- ( ) unsatisfactory

18. Accident record.

- ( ) meets standards
- ( ) requires improvement
- ( ) unsatisfactory

19. Maintains necessary license requirements.

- ( ) meets standards
- ( ) requires improvement
- ( ) unsatisfactory

CDL / Physical \_\_\_\_\_ (date of physical expiration)  
First Aid / CPR \_\_\_\_\_ (date of First Aid / CPR expiration)  
State In-service \_\_\_\_\_ (date of last attended in-service)  
Driver's License \_\_\_\_\_ (date of driver's license expiration)

20. Overall performance.

- ( ) meets standards
- ( ) requires improvement
- ( ) unsatisfactory

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COMMENTS:

EVALUATOR \_\_\_\_\_ DATE \_\_\_\_\_

This report is based on my observation and knowledge. It represents my best judgment of this employee's performance.

EMPLOYEE \_\_\_\_\_ DATE \_\_\_\_\_

I have reviewed this report. My signature does not necessarily indicate agreement with the rating.