

2025-2028

CAPITAL PROJECTS LEVY
PROJECT LIST, SCOPE, AND PROCESS

I. DETERMINING 4 YEAR SCHEDULE PROCESS

- A. EVALUATING THE DISTRICTS NEEDS/PRIORITIES
 - 1. What is most urgent/necessary?
 - 2. Why? Failing structure, safety issues, current lifespan reached, cosmetic, etc...
- B. DISCUSS PROPOSED SCHEDULE WITH SUPERINTENDENT/DISTRICT/PRINCIPALS AND REVISE BASED ON OVERALL OUTLOOK/INPUT OF GROUP
 - 1. What is most important to you? Why?
 - 2. Compare lists and discuss.
- C. ANALYZING CASH FLOW/ADJUSTING NEEDS BASED ON FUNDING AVAILABLE
 - 1. How much is coming in and when?
- D. ADJUST SCHEDULE BASED ON ALL GATHERED INFORMATION
 - 1. Determine final order.
 - 2. Discuss factors and reasons why this schedule was chosen.
 - 3. Make any last adjustments.
 - 4. Remind everyone involved that the Capital Project list is organic, and changes based on several unforeseen factors over the 4 years.

II. CAPITAL LEVY YEAR ONE (2025) TIMELINE

- May of 2024 – Discussions with HKP architects on scope of work and formal bid packet for HS/MS siding replacement and painting.
- June of 2024 - Discussions with HKP architects on the HS maintenance shed and parking.
- December 2024- Finalize scope of work/bid packet for HS/MS siding and painting.
- January 2025 – Finalize scope of work/bid packet for HS maintenance shed and parking.
- January 2025 – Go out for/start formal bid process for HS/MS siding and painting.
- February 2025 – Go out for/start formal bid process for HS maintenance shed and parking.
- April 2025 – Open bids and accept/confirm winning bidder for HS/MS siding and painting.
- April 2025 – Request bids for ES gutters

- May 2025 - Open bids and accept/confirm winning bidder for HS maintenance shed and parking.
- June/July 2025 – Start HS/MS siding project.
- July 2025 – Start HS maintenance shed and parking project.
- July 2025 – Start and complete ES gutters project.
- August 2025 – Scheduled completion of both siding/ painting project and maintenance shed and parking project.

III. PROJECTS SCHEDULED FOR SUMMER OF 2024. COMPLETION OF THE PRIOR 4 YEAR LEVY CYCLE

1. **June 17th-28th 2024** - Widening of Elementary parking lot left turn for bus access.
2. **Late June/July 2024** – Final completion of the Brivo door access system and ADA door compliance for the STEM building
3. **August 2024** – Replace floor in HS science room to complete the remodel.