



San Juan Island School District Regular Meeting

Wednesday, August 27, 2025

5:00 pm Open public meeting, high school library

MINUTES

Directors Present: T.J. Heller, Melanie Hess, Brian Moore, and Barbara Bevens

Directors Excused: John Kurtz

Superintendent Present: Fred Woods

Admin or Presenter Present: José Domenech, Holly Wehner, Andrea Hillman, and Rod Turnbull

Observers Present: 3 members of the public

Recording Secretary: Diana Fearn

CALL TO ORDER Convene 5:00 pm



1.01 Establishment of Quorum - The regular school board meeting was called to order at 5:00 p.m. at the high school library. A quorum was established with Directors Barbara Bevens, T.J. Heller, Brian Moore, and Melanie Hess. Director John Kurtz was excused.

1.02 Pledge of Allegiance - The Pledge of Allegiance was recited.

1.03 Approval of Agenda - There were no changes to the agenda. Director Heller moved for approval of the agenda. Director Hess seconded the motion. The agenda was unanimously approved.

1.04 Public Comment - There were no public comments.

SUPERINTENDENT

2.01 Superintendent's Report (Information) - Superintendent Fred Woods reported that the San Juan Institute was well attended and included fantastic speakers. He praised the facilities and capital projects staff for their summer work on our buildings. Additionally, he noted that the FHHS siding looks great.

BUSINESS AND OPERATIONS



3.01 Consent Agenda (Exhibit)(Action) - All matters listed under the Consent Agenda are considered by the governing board to be routine and subject to one motion and vote. Directors may request specific items be discussed in more detail or deleted from the Consent Agenda. These items may include the payroll register, accounts payable (AP) check registers, meeting minutes, personnel changes, contracts or grants and other items of business considered routine in nature.

The Consent Agenda included one payroll register (July) in the amount of \$1,102,291.18, and five accounts payable check registers representing General

Fund expenditures in the amount of \$248,305.60, Capital Fund expenditures in the amount of \$279,374.47, Associated Student Body expenditures in the amount of \$1,168.95, and Private Purpose Trust Fund expenditures in the amount of \$6,000.00.

Additionally, the Board was requested to approve the minutes from the Regular Board meetings on July 30, 2025 and the Superintendent's contract for the next three years. Finally, the Board was requested to accept the finalization of one capital project, the Friday Harbor Elementary School gutter replacement. Director Moore moved for approval of the consent agenda. Director Hess seconded the motion. The Board vote was unanimous.

3.02 Monthly Finance Report (Exhibit)(Information) – Finance Director Jose Domenech reviewed the July financials for the Board.



3.03 PUBLIC HEARING: Approval of Budget Extension for School Year 2024-2025 (Exhibit)(Action) – The Board held a public hearing before approving the request for a Budget extension for the school year 2024-2025 (Resolution 25-008). The Superintendent recommended approval of the extension. The public hearing opened at 5:11 pm. There was no public input. The public hearing closed at 5:15 pm. Director Hess moved to approve Resolution 25-008 Resolution of Budget Extension for the General Fund, School Year 2024-25. Director Bevans seconded the motion. The Board vote was unanimous.



3.04 Approval of Resolution 25-009 Surplus Items (Exhibit)(Action) – RCW 28A.335.180 gives the Board of Directors the exclusive power to declare for public bid and/or acquisition of surplus property. Items listed in Resolution 25-009 were no longer needed by the district. The Board was asked to approve Resolution 25-009. Director Moore moved to approve Resolution 25-009. Director Hess seconded the motion. The Board vote was unanimous.

SCHOOL BOARD



4.01 Board Policy Changes (Exhibit)(Action) – The Board was asked to review and approve the following WSSDA-recommended revisions to the following board policies:

- 2021 Library Information Technology Programs
- 2023 Digital Citizenship and Media Literacy
- 2230 Transition to Kindergarten

Director Moore moved for approval of the policy revisions. Director Heller seconded the motion. The Board vote was unanimous.

4.02 Additional Director Reports (Information) – Director Heller provided a legislative update, including upcoming dates to be aware of.


4.03 Review of 2025-2026 Board Calendar (Exhibit)(Information) – The Board was asked to review the 2025-2026 board calendar. Superintendent Woods noted that we may need a board workshop on October 28th from 4 to 4:15 to discuss Board goals.

ADJOURNMENT

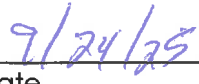
5.01 Adjournment - The meeting was adjourned at 5:21 pm.

Next Meetings:


Regular School Board Meeting – Wednesday, September 24, 2025, high school library



Fred Woods, Superintendent
Secretary to the Board



Date



Barbara Bevens, Board Chair

