



**San Juan Island School District Regular Meeting**

**Wednesday, March 27, 2024**

5:00 pm Open public meeting, high school library

**MINUTES**

Directors Present: Sarah Werling-Sandwith, Brian Moore, T.J. Heller, and Barbara Beven

Directors Excused: John Kurtz

Superintendent Present: Fred Woods

ASB Representative Excused: Aaron Orozco

Admin or Presenter Present: Andrea Hillman, Becky Bell, Aileen Howe, Ben Troutman, Connie Domenech, Maude Cumming, Nolan Wall, Greg Schuh, Rod Turnbull, José Domenech, and Holly Wehner

Observers Present: 4 members of the public

Recording Secretary: Diana Fearn

CALL TO ORDER Convene 5:00 pm

**1.01 Establishment of Quorum** - The regular school board meeting was called to order at 5:00 p.m. at the high school library. A quorum was established with Directors Barbara Bevens, T.J. Heller, Sarah Werling-Sandwith, and Brian Moore. Director John Kurtz was excused.

**1.02 Pledge of Allegiance**

**1.03 Approval of Agenda** – There were no changes to the agenda. Director Bevens moved for approval of the agenda. Director Moore seconded the motion. The agenda was unanimously approved.

**1.04 Public Comment** – There were no public comments.



SUPERINTENDENT

**2.01 Griffin Bay School Showcase (Exhibit)(Presentation)** – Teachers, staff, and students from Griffin Bay School shared a PowerPoint presentation about their school.

**2.02 ASB Representative's Report (Information)** – ASB representative Aaron Orozco advised the board on the recent happenings at Friday Harbor High School including band updates, the Knowledge Bowl where the Freshman/Sophomore team was victorious, the seniors vs. staff basketball game where the seniors triumphed, spring sports, and the Thespian Society's recent accomplishments.

**2.03 Superintendent's Report (Information)** – Superintendent Fred Woods stated that, as approved at the last board meeting, Apollo Solutions is completing a planning grant which will be finished at the end of April and then an investment grade audit will occur. Superintendent Woods further shared that the admin team is working on

the implementation of the San Juan Institute which, if supported by staff as expected, will provide extra optional professional development before the start of school.

## CURRICULUM



**3.01 Approval of Two Overnight Band Field Trips (Exhibit)(Action)** – FHMS/FHHS Band Teacher Greg Schuh shared information about the following two overnight band trip opportunities:

- Jazz Band field trip to CWU Jazz Festival from May 3rd to May 4th, 2024
- four-day band field trip to Seattle from April 3 to April 6, 2025

The Board was requested to approve the two overnight band field trips. Director Moore moved for approval of the band trips. Director Heller seconded the motion. The Board vote was unanimous.



**3.02 Approval of Highly Capable Program Annual Plan (Exhibit)(Action)** –Assistant to the Special Services Director Aileen Howe presented the Highly Capable Program Annual Plan. Director Bevins moved for approval of the Highly Capable Program Annual Plan. Director Moore seconded the motion. The Board vote was unanimous.

## BUSINESS AND OPERATIONS



**4.01 Workforce Mental Health Committee Report (Exhibit)(Information)** – In accordance with Board Policy 5515, Workforce Secondary Traumatic Stress, a district-wide workforce mental health committee has been developed and will report committee activities once a year. Special Services Director Dr. Becky Bell presented the annual committee report. She noted that, following increased informational emails about the EAP resources for employees, there has been a significant increase in employee usage of the EAP.

**4.02 Consent Agenda (Exhibit)(Action)** – All matters listed under the Consent Agenda are considered by the governing board to be routine and subject to one motion and vote. Directors may request specific items be discussed in more detail or deleted from the Consent Agenda. These items may include the payroll register, accounts payable (AP) check registers, meeting minutes, personnel changes, contracts or grants and other items of business considered routine in nature.

The Consent Agenda included one payroll register (February) in the amount of \$1,103,316.12, and eleven accounts payable check registers representing General Fund expenditures in the amount of \$207,799.84, Capital Fund expenditures in the amount of \$95,388.03, and Associated Student Body expenditures in the amount of \$2,953.15.

#### Gifts and Donations (over \$500.00)

Funding Provider:	SJI Community Foundation
Recipient of Funding:	Friday Harbor High School
Description:	TSA Competition Grant
Amount:	\$2,500

Funding Provider:	Public Schools Foundation
Recipient of Funding:	San Juan Island School District
Description:	Various supplies and materials (invoice 23-11 exhibited)
Amount:	\$4,265

Funding Provider:	Public Schools Foundation
Recipient of Funding:	San Juan Island School District

Description:	Various supplies and materials (invoice 23-13 exhibited)
Amount:	\$10,259
Funding Provider:	Public Schools Foundation
Recipient of Funding:	San Juan Island School District
Description:	Various supplies and materials (invoice 23-16 exhibited)
Amount:	\$2,220

#### Personnel Report

##### Hiring:

Scott Totten – HS Social Studies Teacher  
 Bryan Goodremont – HS Head Boys Soccer Coach

##### Separations:

Becky Armstrong – ES Paraeducator  
 Po Powell – Bus Driver  
 Rachel Carney – School Psychologist

##### Leave of Absence:

Scott Totten – HS Paraeducator  
 Robert Schackelford – GBS Paraeducator

In addition, the board was requested to approve the minutes from the February 28, 2024 regular board meeting, the Career Preparation and Launch Grant notification for \$84,297, and a change order form from Meteor Education for the FHHS science room remodel. Finally, the board was requested to approve the completion of three capital projects: Friday Harbor Elementary School grinder pumps repair, Friday Harbor Middle School fire suppression system renovation, and Friday Harbor High School science room remodel.

Director Moore moved for approval of the consent agenda. Director Bevens seconded the motion. The Board vote was unanimous.

**4.03 Monthly Enrollment and Finance Report (Exhibit (Information))** – Business Manager José Domenech presented to the Board the March enrollment and monthly budget report through February 2024.



**4.04 Approval of Resolution 24-003 180-day School Year Waiver for January Snow Days (Exhibit)(Action)** – RCW 28A.150.220 requires that there is a minimum of 180 school days per year. However, OSPI allows school districts to apply for a waiver to the 180-day school year requirement when unforeseen emergencies arise causing temporary school closures. The San Juan Island School District cancelled school on January 17, 18, and 19, 2024 due to winter storms which caused unsafe driving conditions. For this reason, the Board was requested to approve Resolution 24-003, allowing the Superintendent to apply for a waiver to the 180-day school year requirement.

Director Bevens moved for approval of the resolutions. Director Heller seconded the motion. The Board vote was unanimous.

#### SCHOOL BOARD

**5.01 Approval of Policy Revisions to Board Policies - (Exhibit)(First Reading)** – The Board was requested to review as a first reading the WSSDA recommended revision to the following board policies:

Board Policy 2190 Highly Capable Programs  
Board Policy 5010 Nondiscrimination and Affirmative Action  
Board Policy 5050 Contracts  
Board Policy 5310 Compensation  
Board Policy 6530 Insurance

**5.02 Board Goals Review (Exhibit) (Discussion)** – The Board reviewed the 2023-2025 board goals. Director Heller requested that further details were provided where it stated "regularly monitor student performance trends." The Board agreed to instead write "monitor student performance trends three times per year."

**5.03 Additional Director Reports (Information)** – Director Heller shared that two bills recently passed that impact our schools. The first bill requires that oppositional viewpoints for levys must only be provided by individuals who live locally. The second bill concerned an electric bus grant program. Finally, Director Heller reminded the Board that our district will be hosting the WSSDA Region 1 district meeting on April 27<sup>th</sup>.

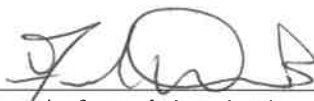
**5.04 Review of 2023-2024 Board Calendar (Exhibit)(Information)** – The Board reviewed the 2023-2024 board calendar.

ADJOURN-  
MENT

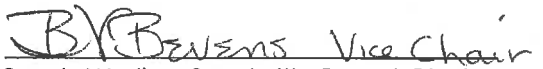
**5.01 Adjournment** - The meeting was adjourned at 6:01 pm.

**Next Meetings:**

**Regular School Board Meeting** – April 24, 5:00 pm, high school library

  
Fred Woods, Superintendent  
Secretary to the Board

4/24/2024  
Date

  
Sarah Werling-Sandwith, Board Chair