



SAN JUAN ISLAND SCHOOL DISTRICT

DRAFT – will be approved at Jan 26, 2011 board meeting

San Juan Island School District Regular Meeting

Wednesday, Dec 15, 2010

5:00 p.m. Convene meeting – high school library

5:05 - 6:00 p.m. Executive session – personnel

6:00 p.m. Re-convene meeting – high school library

MINUTES

Board Members Present: David McCauley, Heidi Lopez, Boyd Pratt, Deborah Nolan and Brent Snow

A.S.B. Student Board Member: Lindsey Banry

Superintendent Present: Rick Thompson

Administrators Present: Kay Jakutis, Fred Woods, Gary Pflueger, Ben Thomas, Rod Turnbull

Observers Present: Liz Varvaro, Andrew Radzialowski, Julie Ochoa, Jesse Visciglia, Barbara Bevens, Jane Fox, Michael Biggers

Recording Secretary: Maude Cumming

110 Establishment of Quorum – The regular School Board meeting was called to order at 5:00 p.m. A quorum was established with board members David McCauley, Heidi Lopez, Boyd Pratt, and Brent Snow. Deborah Nolan arrived just after the meeting was convened. The board went into executive session at 5:05 to discuss personnel and then re-convened at 6:16 p.m.

OPEN MEETING

120 Review of Agenda – There was a change to the order of the agenda in order to accommodate presenters. The board elected to hear section 500, then 600, and then begin again at section 100 to move through the remaining sections.

AGENDA

130 Consent Agenda (Action)– Boyd moved to accept the Consent Agenda, consisting of one Payroll voucher register (November) in the amount of \$572,421.49, and three voucher registers representing General Fund expenditures in the amount of \$129,733.39, Capital Project expenditures in the amount of \$5,038.91, ASB expenditures in the amount of \$5,143.11 and Private Purpose Trust expenditures in the amount of \$25.00. The board was unanimously in favor of the motion.

CONSENT AGENDA



150 Approval of Minutes (Action)– Minutes of the Nov 17, 2010 regular board meeting were presented for approval. Heidi moved to approve the minutes. The board was unanimously in favor of the motion.

MINUTES



160 Public Comments – There were no public comments

PUBLIC COMMENT

210 ASB Report - Lindsey Banry, the ASB Representative, was excused early for basketball practice but left a report with the High School Principal. Fred shared that the ASB had purchased spirit T-shirts to disperse among students and staff for the weekend athletic contests. He also spoke about the

ADMINISTRATIVE REPORTS

upcoming Pep Rally.

220 Principals' Reports – Gary shared the success of the recent FHES PTA Book Fair and breakfast fundraiser and reported on recent Professional Development opportunities for elementary staff. He spoke about new developments in the elementary math program, the 6th grade band concert, an assembly to host a visiting band, and “pajama” spirit day. Fred discussed the high school’s “Collection of Evidence” (COE) alternative state assessment, gains in high school literacy scores (referencing test results), and the new upcoming “End of Course” exams for math. He also shared that two science teachers had recently attended robotics training and described the potential for classroom integration of this technology through the STEM program. Fred also highlighted the middle school Honor Roll Award Ceremony and encouraged everyone to come to the high school play, *Still Life with Irene* in January. Boyd took a moment to commend Band Teacher Janet Olsen for exemplary Concert Band performances as well as her overall music program.

230 Student Services Director's Report – Kay reviewed the limits, thresholds and changes for Safety Net applications. She also reported on the December IDEA grant.

240 Athletic Director's Report – Rod discussed the winter sport schedule and early successes in both the basketball and wrestling seasons.

250 Superintendent's Report – Rick reported on his school site visits and the recent (local) Alternative Education Summit. He also shared work with the newly formed Science, Technology, Engineering, Mathematics (STEM) group.

260 Dates to Remember (Information) – Maude Cumming provided a list of upcoming district events for the months of December and January.

310 Proposed Adoption of English/Language Arts Instructional Materials (Exhibit 310.1) (Action) - Rick Thompson A follow up discussion was held around the Literacy textbook adoption proposal presented at the November 17th board meeting. The results of public comments and recommendations from the curriculum advisory meeting were heard. Heidi moved to approve the adoption of the Houghton Mifflin Harcourt English Language Arts text books, the McDougal Littell Literature 2009 series. The board vote was unanimous.

CURRICULUM



320 Update on the SBE College and Career Ready Diploma (Exhibit 320.1) (Information) - Fred Woods reported on the State Board of Education’s new graduation requirements. These updated state requirements are referred to as the “College and Career Ready Diploma”. Though the new standards would not significantly change our current graduation requirements, staffing levels were discussed as a potential limitation in a climate of declining enrollment.

410 Approval of Personnel Hiring (Action) – Rick Thompson

PERSONNEL

No items

420 Approval of Resignations/Retirements/Dismissals (Action)–Rick Thompson

No items

430 Approval of Leaves (Action) – Rick Thompson

No items

440 Proposed Revision of Board Procedure 5406P, Leave Sharing (Exhibit 440.1)(Action) - Rick Thompson Board Policy 5406 governs leaves. The proposed revisions include minor changes to the procedure, 5406P, which will reflect the recent SJEA bargaining agreement. Boyd moved to approve the update to 5400P, Leave Sharing procedure. The board vote was unanimous.



510 Approval of Grants and Contracts (Action) - Maude Cumming

Funding source: San Juan Island School District
 Funding Recipient: Lopez School District
 Description: Speech Language Pathology services
 Amount: .30 FTE, increasing to .40 FTE as of January 3, 2011

Funding source: San Juan Island Prevention Coalition
 Funding Recipient: Friday Harbor Elementary School
 Description: Family Challenge Nights/Life Skills program
 Amount: \$1,300.00

Funding source: San Juan Island Prevention Coalition
 Funding Recipient: Friday Harbor Middle School
 Description: After School Study Center/Boys Group/Girls Group
 Amount: \$1,800.00

Funding source: San Juan Island Prevention Coalition
 Funding Recipient: Friday Harbor High School
 Description: After School Study Center
 Amount: \$1,800.00

David moved to approve the grants and contracts as presented. The board vote was unanimous.

520 Approval of Gifts and Donations (Action) - Maude Cumming

No items

530 Enrollment Update (Exhibits 530.1) (Information) - Ben Thomas presented enrollment information for December and a budget update through November, 2010.

540 Review of Budget Adoption Timeline for School Year 2010-2012 (Exhibit 540.1) (Information) - Rick Thompson and Ben Thomas reviewed the provided budget timeline for school year 2011-2012.

550 Review of Governor's Potential Budget Reductions (Exhibit 550.1) (Information) The Board discussed the recent special legislative session and the need to have community members advocate for K-12 program sustainability such as class size protection. The loss of funding in the middle of a school year speaks to the immediacy of the state budget shortfall. Legislative indicators suggest district and agency consolidation as a possible solution to widening public education funding issues. In an effort to establish long term fiscal planning goals, David requested that the board consider developing a three year fund balance target policy. A draft policy will be presented for consideration at the next regular board meeting.

560 Superintendent Recommendations for Federal Edujobs Funds (Exhibit

BUSINESS AND OPERATIONS



560.1) (Discussion)- Rick Thompson The Leadership Team has processed and prioritized potential uses of resources from the federal Edujobs funding. Edujob funding has since become unavailable to individual districts. These ideas were shared with the board to inform future discussions about the current instructional needs of the district.

570 Review of RFPs for Architectural and Related Services for the Elementary School Roof (Exhibit 570.1) (Information) - Rick Thompson RCW 39.80.040 describes the procurement of architectural and engineering services. Provided was information on responses from several firms to the advertised *Request for Proposal for Architectural and Related Services* to replace the elementary school roof. The goal is to replace the FHES roof during the summer of 2011. Boyd moved to endorse Rick's selection of Architect John Gresseth to provide professional services for this capital project.

610 Food Service Program Mid-year Review (Exhibit 610.0) (Information)- Liz Varvaro presented this year's progress in the food program. Key points included the new policies around the pre-pay program, the budget status, and the upcoming community dinners. She noted that the new "RevTrack" system for online payments has been very helpful relative to keeping student accounts current. She also mentioned that the breakfast program has become an important resource for families, especially in the younger grades.

620 ASK Program Mid-year Review (Exhibit 620.1) (Information) - Julie Ochoa As per the board's request last spring, Julie Ochoa gave a mid-year financial and program update on the elementary school's After School Kids (ASK) program. Reduced enrollment and "competitive" community programs have reduced current student numbers but Julie is launching a more aggressive advertising campaign in effort to inform parents of the programs availability.

630 Juvenile Court Liaison Review (Information) - Barbara Bevens provided an update on the "Becca Bill" procedures for juvenile court. For several years districts have been required to report accumulations of unexcused absences to the juvenile court system. Barb noted that there may soon be state adjustments to the requirements for truancy reporting in effort to alleviate the workload on individual schools and school districts.

640 End Fund Balance Parameters (Exhibit 640.1) (Discussion) - David McCauley continued the discussion about End Fund targeted goals. The board is generally in favor of setting parameters for a targeted end fund. The details of such a policy are under consideration, as is the development of an accompanying procedure.

710 Review of BP4330, Facility Use (Exhibit 710.1) (Discussion) - Rick Thompson Board Policy 4330 governs the use of school facilities. In that there is not a maintenance director, Rick clarified facility procedures that would work for this policy. Rick recommended reviewing the fee structure which is described in the policy as "Free for Category I groups, up to \$150 per day for Category II groups, and up to \$250 for profit-making commercial groups". There is concern that our prices do not reflect costs associated with facility use, the facilities are used year round, on nights, and on weekends, impacting in some cases overtime costs by the PSE employment contract. The Board determined that a fiscal report describing the effect of community facility use on the district budget would be useful prior to making any policy changes.

720 Proposed Revision of BP3241, Co-curricular Policy (Exhibit 720.1 - 720.3)

CONTINUING BUSINESS

NEW BUSINESS

(First Reading) - **Rod Turnbull** presented a proposal to amend the grade requirements in the Co-curricular Policy, BP3241. Rod shared the process and some data leading to the recommendation. This was a first reading.

810 Chairman's Report - No additional reports

BOARD REPORTS

820 Board Members Report - Deborah Nolan opened a brief discussion clarifying the upcoming state legislative session and her role as the board's Legislative Representative.

Next Meeting:

NEXT MEETING

Special School Board meeting, Executive Session only - Jan 3, 2011, 6:00 pm, DO

Special School Board meeting, Board Retreat - Jan 6, 2011, 4:00 - 6:00 pm,

Windemere Real Estate conference room

Regular school board meeting - Jan 26, 2011, 6:00 pm, high school library

The meeting was adjourned at 9:00 p.m.

ADJOURNMENT

Rick Thompson, Superintendent
Secretary to the Board

Date

David McCauley, Board Chair