



SAN JUAN ISLAND SCHOOL DISTRICT

San Juan Island School District Regular Meeting

Wednesday, July 27, 2011

12:00 p.m. Convene meeting – district office

MINUTES

Board Members Present: Boyd Pratt, Brent Snow, Deborah Nolan and David McCauley

A.S.B. Student Board Member: Excused

Superintendent Present: Rick Thompson

Administrators Present: Connie Martin, Ben Thomas

Observers Present: Teresa Sundstrom

Recording Secretary: Maude Cumming

110 Establishment of Quorum – The regular school board meeting was called to order at 12:08 p.m. at the district office. A quorum was established with board members Boyd Pratt, Brent Snow, Deborah Nolan and David McCauley. Heidi Lopez was excused.

OPEN MEETING

120 Review of Agenda – It was decided during the meeting to hear section 440 after section 540.

AGENDA

130 Consent Agenda (Action) – Boyd moved to accept the Consent Agenda consisting of two Payroll voucher registers in the amounts of \$581,707.03 (May) and \$584,038.40 (June), two voucher registers representing General Fund expenditures in the amount of \$126,135.11, Capital Project expenditures in the amount of \$9,371.43, ASB expenditures in the amount of \$4,665.32, and Private Purpose Trust expenditures in the amount of \$3903.26. The board was unanimously in favor of the motion.

CONSENT AGENDA



140 Approval of Minutes (Action) – Minutes of the June 29, 2011 regular board meeting were presented for approval. Deborah moved to approve the minutes. The board was unanimously in favor of the motion.

MINUTES



160 Public Comment (Information) – Members of the public and support organizations are invited to address the board on non-agenda items. Comments are limited to five minutes in length. There were no public comments.

PUBLIC COMMENT

210 ASB Report - The ASB Representative was excused.

ADMINISTRATIVE REPORTS

220 Principals' Reports – Friday Harbor Elementary School Principal Connie Martin thanked the board for welcoming her into the district and reported on her entry plan, the work she has accomplished so far in July, and her plans for communication and connection with Friday Harbor Elementary School staff and families. Friday Harbor High School/ Middle School Principal Fred Woods was excused

230 Student Services Director's Report – Special Services Director Kay Jakutis was excused.

240 Athletic Director's Report – Athletic Director Rod Turnbull was excused.

250 Superintendent's Report – The Superintendent reported on the WASA/AWSP Summer Conference that he and FHES principal Connie Martin attended in June. He also spoke about maintenance projects in the works this summer, progress on the Athletic Field and the current use of the Bluebird House Inn.

260 Dates to Remember (Information) – Maude Cumming provided a list of upcoming district events for the month of June, July, and August.

310 Curriculum Development Update (Information) – Rick Thompson The Superintendent shared the format for the 2011 Leadership Team retreat. The Title IIA grant has been submitted to focus on providing time for the district to continue work on the district's Theory of Action, reviewing the need to develop a system-wide instructional model. This initiative will also prepare the district for changes to the teacher and principal evaluation system as defined by E256696, passed in 2010.

CURRICULUM

410 Approval of Personnel Hiring (Action) – Rick Thompson

No items

PERSONNEL

420 Approval of Resignations/Retirements/Dismissals (Action) – Rick Thompson

No items

430 Approval of Leaves (Action) – Rick Thompson

No items

440 Approval of District Office, Classified and Non-represented Contracts (Action) – Rick Thompson The Superintendent recommended restoration of the 1.9% state cuts for district office classified employees commensurate with other non-administration staff. The discussion was postponed until after section 540, *Public Hearing for Possible Approval of Resolution 11-011, Fixing and Adopting the Budget Fiscal Year 2011-2012*. Once the public hearing was complete, the board discussed the superintendent's recommendation and David moved to approve, on a one year basis, the restoration of the 1.9% state cuts for district office classified staff. The board vote was unanimous.



510 Approval of Local Grants and Contracts (Action)- Rick Thompson

No items

BUSINESS AND OPERATIONS

520 Approval of Gifts and Donations (Action)- Rick Thompson *Our school district receives many gifts in the form of property items, cash, or services. The San Juan community is extremely gracious in their support of our schools. The Board formally acknowledges and accepts these gifts on behalf of the District. This formal acceptance also allows donated property items to become part of our inventory and to be covered for loss by the district insurance carrier.*

No items

530 Annual Approval of State/Federal Grants (Action) – Rick Thompson Annually the board is required to approve the Perkins grant and the State Transitional Bilingual Instructional Program grant. The Perkins grant (igrant form package 215) is intended to provide more fully the academic and career and technical skills of secondary education students and post-secondary students who elect to enroll in career and technical education programs. The Perkins grant in the amount of \$4,087.00 for school year 2011-2012 will be used in support of these goals in the district, The State



Transitional Bilingual Instructional Program grant (grant form package 219) provides for the implementation of transitional bilingual education programs in the public schools and supplemental assistance to school districts to meet the extra costs of these programs. The State Transitional Bilingual Instructional Program grant in the amount of \$40,898.00 for school year 2011-2012 will be used in support of these goals in the district. David moved to approve both the Perkins grant and the State Transitional Bilingual Instructional Program grant. The board vote was unanimous.

540 Public Hearing – Possible Approval of Resolution 11-011, Fixing and Adopting the Budget Fiscal Year 2011-2012 (Exhibit 540.1, 540.2 and 540.3)(Action) - Ben Thomas



Boyd opened the Public Hearing for possible approval of Resolution 11-011, *Fixing and Adopting the Budget Fiscal Year 2011-2012* at 12:53 p.m. Ben and Rick presented the 2011-2012 school district budget, including the General Fund, the Capital Fund, the ASB fund, the Transportation Fund, the Private Purpose Trust Fund and school fee schedules. Rick provided a 'recap' of the budget development process that occurred this past spring, including the cuts to staff and program that had been implemented for next year. The board discussed the targeted end fund balance in conjunction with the budget reductions that had been accomplished so far and explored solutions to projected continuing enrollment decline and revenue reductions from the state. It was acknowledged that further reductions in the upcoming year's budget would demonstrate fiscal responsibility in light of the predicted continuing shortfall for school year 2012-2013 and beyond. The Public Hearing was closed at 2:28 p.m. David moved to approve Resolution 11-011, *Fixing and Adopting the Budget Fiscal Year 2011-2012* with the proviso that another \$135,000.00 in reductions for the upcoming school year 2011-2012 be implemented. The board vote was unanimous.

550 Capital Projects Levy Renewal (Exhibit 550.1)(Information) – Rick Thompson

The district's Capital Projects Levy will soon expire. Capital Projects revenue pays for facility maintenance and technology support. The levy has been issued for four years alternatively with the M & O Levy. The Superintendent presented an overview of events leading to a proposed February 14, 2012 ballot measure.

610 Community Fields Update (Exhibit 610.1)(Information) – Rick Thompson On July 11, 2011 the Superintendent met with FHAA community fields developer Don Galt to review the two letters that were submitted in May 2011. The first letter requested a lease extension and the second letter requested a modification to the existing C.U.P. The board authorized a response to the letters, respectfully declining to approve a lease extension and C.U.P modification at this time.

CONTINUING
BUSINESS

700 No items

NEW BUSINESS

810 Board/Superintendent Operating Principles (Exhibit 810.1) (Discussion/Action) – Boyd Pratt and Rick Thompson The Superintendent proposed a renewal of the same document which was developed during the summer of 2010 and approved by the board in August 2010. The Superintendent indicated that he will revisit the document once the new board is seated in November. Brent moved to approve the Board/Superintendent Operating Principles as presented. The board vote was unanimous.

BOARD REPORTS



820 Superintendent Goals, Draft (Exhibit 820.1)(First Reading) – Rick Thompson The Superintendent presented the first draft of professional goals for the 2011-2012 school year For the board's review, The board discussed the goals and provided feedback for further development. The goals were accepted as a first reading and will be represented at the regular August School Board meeting.

830 Visioning (Exhibit 830.1)(Discussion) – Boyd Pratt At the June meeting, the board decided to discuss visioning at the next meeting. The June information was presented again for the board to review. The recommendation from the superintendent was a fifteen minute exercise focusing on three areas. The exercise will be accomplished by board members off site and The superintendent will gather the feedback for the August meeting.

840 Chairman's Report (Exhibit 840.1)(Discussion) – Boyd Pratt Boyd discussed the meeting date of the August regular board meeting, currently scheduled for Wednesday August 24, 2011. The meeting will be held as originally planned. Brent will Chair the meeting. The annual WSSDA conference for School Board Directors will be held in Bellevue, WA, on November 17-20, 2011. It was decided to register the board for the conference.

Next Meeting:

Regular School Board Meeting – August 24, 2011, 12:00 pm, high school library

NEXT MEETING

850 Adjournment

The meeting was adjourned at 3:33 p.m.

ADJOURNMENT

Rick Thompson, Superintendent
Secretary to the Board

Date

Boyd Pratt, Board Chair