



San Juan Island School District Regular Meeting

Wednesday, June 26, 2024

5:00 pm Open public meeting, high school library

MINUTES

Directors Present: Sarah Werling-Sandwith, Brian Moore, T.J. Heller, and Barbara Beven

Directors Excused: John Kurtz

Superintendent Present: Fred Woods

Admin or Presenter Present: Andrea Hillman and José Domenech

Observers Present: 1 member of the public

Recording Secretary: Diana Fearn

CALL TO ORDER | Convene 5:00 pm

1.01 Establishment of Quorum - The regular school board meeting was called to order at 5:00 p.m. at the high school library. A quorum was established with Directors Barbara Bevens, T.J. Heller, Sarah Werling-Sandwith, and Brian Moore. Director John Kurtz was excused.

1.02 Pledge of Allegiance



1.03 Approval of Agenda – There were no changes to the agenda. Director Bevens moved for approval of the agenda. Director Moore seconded the motion. The agenda was unanimously approved.

1.04 Public Comment – There were no public comments.

SUPERINTENDENT

2.01 Superintendent's Report (Information) – Superintendent Fred Woods shared information about the preparations for Transition to Kindergarten (TK) and Developmental Pre-K (DPK) in the fall. Additionally, he reported that our generous community provided \$500,008 in scholarships to the class of 2024 graduates. Finally, he provided information about our transportation department, specifically a GAP grant we are submitting for our electric bus costs and ongoing coordination to move the bus holding area.

CURRICULUM



3.01 Approval of 2024-2025 Griffin Bay School Improvement Plan (SIP) (Exhibit)(Action) – The Board was requested to approve the 2024-2025 SIP for Griffin Bay School. Superintendent Woods clarified that although this SIP was written to be high school-specific, many of the actions in the SIP apply to K-8 as well. Additionally, he will bring in an additional GBS SIP in the fall, specifically addressing K-8. Director Moore moved for approval and acceptance of the SIP. Director Heller seconded the motion. The Board vote was unanimous.



3.02 State Report Approval - Minimum Basic Education Requirement (Exhibit)(Action) – The Superintendent must annually certify that this state compliance report has been provided to the district's Board of Directors for approval. The Superintendent

recommended approval of the Basic Education Compliance report. Director Bev-ens moved for approval of the Minimum Basic Education Report. Director Moore seconded the motion. The Board vote was unanimous.

BUSINESS AND OP-ERATIONS



4.01 Consent Agenda (Exhibit)(Action) – All matters listed under the Consent Agenda are considered by the governing board to be routine and subject to one motion and vote. Directors may request specific items be discussed in more detail or deleted from the Consent Agenda. These items may include the payroll register, accounts payable (AP) check registers, meeting minutes, personnel changes, contracts or grants and other items of business considered routine in nature.

The Consent Agenda included one payroll register (May) in the amount of \$1,111,000.95, and eleven accounts payable check registers representing General Fund expenditures in the amount of \$215,627.20, Capital Fund expenditures in the amount of \$1,262.08, and Associated Student Body expenditures in the amount of \$1,203.15.

Grants and Contracts (over \$3,000.00)

Funding Provider: San Juan Island School District
 Recipient of Funding: NWESD
 Description: 2024-2025 Prevention and Intervention Services (exhibited)
 Amount: \$25,000

Funding Provider: San Juan Island School District
 Recipient of Funding: NWESD (NWRDC services)
 Description: Providing Information systems services through NWRDC & WSIPC (exhibited)
 Amount: \$48.52 per FTE

Requisitions for Approval (Capital expenditures over \$10,000.00)

Funding Provider: San Juan Island School District
 Recipient of Funding: RFI Enterprises
 Description: Brivo Fob System and ADA Access to the STEAM building (exhibited)
 Amount: \$15,944.39

Funding Provider: San Juan Island School District
 Recipient of Funding: Division 9 Contract Flooring
 Description: FHHS Science Room Flooring (exhibited)
 Amount: \$20,110.31

Funding Provider: San Juan Island School District
 Recipient of Funding: Trafera
 Description: Chromebooks (exhibited)
 Amount: \$124,570.20

Funding Provider: San Juan Island School District
 Recipient of Funding: Bryson
 Description: Purchase of Electric Bus (exhibited)
 Amount: \$495,943.00 plus taxes

Personnel Report

Hiring:

Cromer, Chelcea – FHES Paraeducator
 Haagensen, Megan – FHES Paraeducator
 Manson, Bruce – FHES Teacher
 Baker, Mandy – GBS Paraeducator
 Lindstrum – Siri – FHMS Paraeducator

Separations:

Kirby, Aaron – FHMS Paraeducator
 Gamble, Kelsey – FHHS Teacher

In addition, the Board was requested to approve the minutes from the May 29, 2024 regular board meeting. Finally, the Board was requested to approve the transfer of 25 bicycles and their trailer to San Juan Island Park and Recreation to be used for preschool through twelfth-grade educational purposes.

Director Heller moved for approval of the consent agenda. Director Moore seconded the motion. The Board vote was unanimous.

4.02 Monthly Enrollment and Finance Report (Exhibit (Information)) – Business Manager José Domenech presented to the Board the June enrollment and monthly budget report through May 2024.

4.03 Presentation of Updated Preliminary Budget for 2024-2025 (Exhibit)(Information/Discussion) – Business Manager José Domenech presented to the Board the preliminary 2024-2025 school year budgets prior to presentation for approval at the July 31, 2024 regular board meeting.

4.04 Approval of Non-represented Employees Salary Schedule (Exhibit)(Action) – At the May 29th regular board meeting the Board approved an incorrect Non-represented Employee Salary Schedule. For that reason, the Board was requested to approve the correct exhibited Non-represented Employee Salary Schedule for school year 2024-2025. The Superintendent recommended approval of the salary schedule. Director Bevens moved for approval of the salary schedule. Director Heller seconded the motion. The Board vote was unanimous.



SCHOOL BOARD

5.01 Approval of Policy Revisions to Board Policies - (Exhibit)(Action) – The Board was requested to review and approve the WSSDA recommended revision to the following board policies:

- Board Policy 2090 Program Evaluation
- Board Policy 5005 Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval
- Board Policy 5010 Nondiscrimination and Affirmative Action
- Board Policy 5271 Reporting Improper Governmental Action Whistleblower Protection

Director Moore moved for approval of the policy revisions. Director Bevens seconded the motion. The Board vote was unanimous.

5.02 Additional Director Reports (Information) – Director Heller shared his appreciation for the work of our school district staff in keeping San Juan Island School District financially healthy while so many other districts state-wide are struggling with large budget shortfalls.



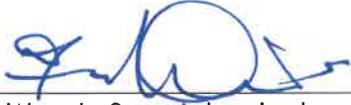
5.03 Review of Draft 2024-2025 Board Calendar (Exhibit)(First Reading) – The Board reviewed the 2024-2025 draft board calendar.

ADJOURN-
MENT

6.01 Adjournment - The meeting was adjourned at 5:48 pm.

Next Meetings:

Regular School Board Meeting – July 31, 5:00 pm, high school library



Fred Woods, Superintendent
Secretary to the Board

7/31/2024

Date



Sarah Werling-Sandwith, Board Chair