



SAN JUAN ISLAND SCHOOL DISTRICT

San Juan Island School District Regular Meeting

Wednesday, June 23, 2010

6:00 p.m. Regular Board meeting – HS library

MINUTES

Board Members Present: David McCauley, Boyd Pratt, Heidi Lopez, Deborah Nolan and Brent Snow

A.S.B. Student Board Member: absent

Superintendent Present: Walt Wegener

Administrators Present: Rod Turnbull, Kay Jakutis, Gary Pflueger and Ben Thomas

Observers Present: Barbara Bevens

110 Establishment of Quorum – The regular School Board meeting was called to order at 5:32 p.m. A quorum was established with board members David McCauley, Heidi Lopez, Boyd Pratt, Deborah Nolan and Brent Snow.

OPEN MEETING

120 Review of Agenda – There were no changes to the agenda.

AGENDA

130 Consent Agenda (Action) – Boyd moved to accept the Consent Agenda, consisting of two General Fund voucher registers in the amounts of \$31,236.57 and \$133,687.20, one Capital Project voucher register in the amount of \$2,795.82, two ASB voucher registers in the amounts of \$1,741.84 and \$2,496.51 and one Private Purpose Trust voucher register in the amount of \$840.00. The board was unanimously in favor of the motion.

CONSENT AGENDA



140 Approval of Minutes (Action) – Minutes of the May 26, 2010 regular board meeting were presented for approval. Heidi moved to approve the minutes. The board was unanimously in favor of the motion.

MINUTES



150 Farewell to Superintendent Walt Wegener – David McCauley

Members of the board expressed their appreciation for Interim Superintendent Walt Wegener's year of service to San Juan Island School District.

160 Public Comments – There were no public comments.

PUBLIC COMMENT

210 ASB Report - Nick Roberts was not present for the meeting

ADMINISTRATIVE REPORTS

220 Principals' Reports – Gary Pflueger shared that the elementary school promoted 67 sixth graders to the 7th grade (middle school), and that at promotion he had received several complimentary comments about the return of the 6th grade to the elementary school campus. Gary also shared plans for implementation of the new elementary art program for next year.

230 Student Services Director's Report – Kay Jakutis explained the Special Education "Extended School Year" (ESY) program and reported that she was in the process of completing the SPED end-of-the-year reports.

240 Athletic Director's Report – Rod Turnbull announced the hiring of Deanna Banry as the high school cheerleading coach.

250 Superintendent's Report – Walt Wegener updated the board on the Community Field project, SJEA negotiations, the food service program and the current Capital Projects priority list. He also noted that the Tech Plan has been approved by OSPI through 2013. He then shared preliminary information about the mandatory development of a Board Policy on Telecommunications Devices and Students.

260 Dates to Remember (Information) – Maude Cumming highlighted upcoming district events for the months of June through August.

270 School Nurse Report (Information) – Martha Sharon reviewed nursing activity for the school year. In addition to providing a detailed public health report, Martha discussed the need for individualized on-line student health care plans.

280 ASK Program Update (Information) – Gary Pflueger and Ben Thomas provided the annual update of the ASK program including program statistics and an end-of-the-year budget review. The board suggested a mid-year operational review for the coming school year.

310 Griffin Bay School – End of Year Report (Exhibit 310.1) (Information) – Barbara Bevens Griffin Bay staff presented the Griffin Bay School end-of-the-year report with required elements according to laws governing alternative education programs; i.e. enrollment, staffing ratios, student learning plans, and the connection to district-wide goals for student improvement.

320 Revision of Board Policy 2004, Accountability Goals (Exhibit 320.1) (Action) – Walt Wegener The WSSDA recommended revision to Board Policy 2004, was a simple replacement of any reference to WASL by the phrase "statewide assessment". Boyd moved to approve the revision to Board Policy 2004, *Accountability Goals*. The board vote was unanimous.

330 Revision of Board Policy 2410, High School Graduation Requirements – Friday Harbor High School (Exhibit 330.1) (Action) – Walt Wegener The WSSDA recommended revision to Board Policy 2410 was a simple replacement of any reference to WASL by the phrase "statewide assessment". Boyd moved to approve the revision to BP2410, *High School Graduation Requirements – Friday Harbor High School*. The board vote was unanimous.

340 Revision of Board Policy 2411, High School Graduation Requirements – Griffin Bay High School (Exhibit 340.1) (Action) – Walt Wegener The WSSDA recommended revision to Board Policy 2411 was a simple replacement of any reference to WASL by the phrase "statewide assessment". Boyd moved to approve the revision to BP2411, *High School Graduation Requirements – Griffin Bay High School*. The board vote was unanimous.

350 Adoption of Board Policy 2170 and Procedure 2170P, Career and Technical Education (Exhibit 350.1) (First Reading/Possible Action) – Walt Wegener Changes in the state requirements for CTE credit, as reflected in the Carl Perkins grant application, stipulate that Board Policy 2413, *Career and Technical Education* be approved to establish equivalency in earned CTE credits. In order for BP2413 to be approved, BP 2170 and 2170P *Career and Technical Education* must first be adopted. Heidi moved to adopt BP2170, *Career and Technical Education*. The board vote was unanimous. Procedure 2170P was provided for review.

CURRICULUM



360 Adoption of Board Policy 2413, Equivalency Credit For Career And Technical Education Courses (Exhibit 360.1) (First Reading/Possible Action)-

Walt Wegener Changes in the state requirements for CTE credit, as reflected in the Carl Perkins grant application, stipulate that Board Policy 2413 be approved to establish equivalency in earned CTE credits. Brent moved to approve BP2413, *Equivalency Credit For Career And Technical Education Courses*. The board vote was unanimous.



410 Approval of Personnel Hiring (Action)- Walt Wegener

Position: 1st grade Teacher
 Location: Elementary School
 Term: Leave of Absence replacement for 2010-11
 FTE: 1.0 FTE
 Candidate: Dianne Heller

Position: Alternative Ed Teacher
 Location: Griffin Bay High School
 Term: Provisional
 FTE: .6 FTE
 Candidate: Suzanne Cowden

Position: Cheerleading Head Coach
 Location: High School
 Term: Fall Sports Season
 FTE: Stipend \$1000 - \$3000 depending on time commitment
 Candidate: Deanna Banry

Position: Paraeducator
 Location: Elementary School
 Term: Leave of Absence Replacement
 9/1/10 to 12/17/10
 FTE: 4.25 hrs/day
 Candidate: Rachel Williams

420 Approval of Resignations / Retirements / Dismissals (Action)- Walt Wegener

Employee: Elizabeth Covert
 Position: PIP Paraeducator
 Location: Elementary School
 FTE: 3.4 hrs/day
 Action: Resignation

Employee: Joe Gamez
 Position: Assistant Cook
 Location: High School
 FTE: 4 hrs/day
 Action: Resignation

430 Approval of Leaves (Action) - Walt Wegener

Employee: Valorie Curtis
 Position: Science Teacher
 Location: Middle School
 FTE: .6 FTE
 Action: Leave of Absence, 2010-11 Second Semester
 (Feb 7 - June 17, 2011 - Post Maternity)

PERSONNEL



Employee: Michele Preston
 Position: Paraeducator
 Location: Middle School
 FTE: 6.5 hrs/day
 Action: Partial Leave of Absence for 2010-11: 2.5 hrs per day (will work 4 hrs per day)

440 Reduction in Force (Action) – Walt Wegener

Employee: Nancy Jones
 Position: French Teacher
 Location: High School
 FTE: .4 FTE
 Action: Reduction in Force

Employee: Jody Price
 Position: Secretary
 Location: High School
 FTE: 4 hrs/day
 Action: Reduction in Force

Heidi moved to approve the personnel hiring, the resignations, the leaves and, with regret, the reductions in force. The board vote was unanimous.

510 Approval of Grants and Contracts (Action) - Maude Cumming

Service Provider: NWRDC/WSIPC
 Funding Provider: San Juan Island School District
 Description: Contract re: 2010-2011 school year
 Amount: \$41.01 per FTE (no change from 2009-2010)

Service Provider: San Juan Island School District
 Funding Provider: Skagit Valley College's Skagit/Islands Head Start
 Description: Interlocal Agreement re: Transportation
 Amount: Not to exceed \$12,960.00

Service Provider: WSU Extension Energy Program Plant Operations Support Consortium
 Funding Provider: San Juan Island School District
 Description: Project consultation re: Turnbull Gym locker room
 Amount: Not to exceed \$2,370.00

Service Provider: Joel Millstein, Ph. D.
 Funding Provider: San Juan Island School District
 Description: Personal Services Contract
 Amount: Not to exceed \$1,500.00 - "flow through" funding from mental health grant

Funding Recipient: San Juan Island School District, FHES & FHHS
 Funding Provider: NWESD
 Description: Grant for participation in educator training – *RTI Framework: A Follow up Summit*
 Amount: \$2,000.00

Brent moved to approve the grants and contracts. The board vote was unanimous.



BUSINESS AND OPERATIONS

520 Approval of Gifts and Donations (Action) - Maude Cumming

Recipient:	Griffin Bay School (building lease)
Donor:	San Juan Community Foundation Designated gift - anonymous
Description:	\$8,000.00
Recipient:	Friday Harbor Elementary School Math – Professional development/ textbooks/ materials
Donor:	San Juan Public Schools Foundation
Description:	\$39,000.00
Recipient:	Friday Harbor High School science program
Donor:	San Juan Public Schools Foundation
Description:	\$10,000.00
Recipient:	Friday Harbor High School athletics
Donor:	Jay Lien
Description:	\$1,000.00



Boyd moved to approve the gifts and donations. The board vote was unanimous.

530 Monthly Enrollment and Budget Update (Exhibit 530.1) (Information) - Ben Thomas presented budget information for the period ending May 2010. Enrollment information is not collected for June.

540 Annual Approval of State/Federal Grants (Action) - Walt Wegener

Annually the Board is required to approve the State Highly Capable Grant. The Highly Capable Funds in the amount of \$7837 for school year 2010-2011 will be used to support part of the cost of the 8th grade algebra program. Boyd move to approve the State Highly Capable grant and the use of the funds. The board vote was unanimous.



550 Public Hearing –Possible Approval of Resolution 10-005, 2009-2010 Debt Service Fund Budget Extension (Exhibit 550.1) (Action) - Ben Thomas In order not to exceed the Debt Service Fund’s budget authority, a budget extension is necessary to pay off debt in full from the Capital Projects Fund resources, A public hearing was opened at 8:37 p.m. Ben Thomas, as Business Manager, requested authority to extend the budget. There were no public comments. The public hearing was closed at 8:39 p.m. Brent moved to approve Resolution 10-005, 2009-2010 Debt Service Fund Extension. The board vote was unanimous.



560 Public Hearing – Possible Approval of Resolution 10-006, 2010-2011 Budget Adoption, (Exhibit 560.1) (Action) - Ben Thomas presented for approval the 2010-2011 School District Budget, including the General Fund, the Capital Fund, the ASB Fund, the Transportation Vehicle Fund, the Private Purpose Trust Fund and school fee schedules. The public hearing was opened at 8:41 p.m. Ben provided information about the proposed budget and answered questions from the board. There were no public comments. The public hearing was closed at 8:55 p.m. Boyd moved to approve Resolution 10-006, 2010-2011 Budget Adoption. The board vote was unanimous.



570 Approval of Resolution 10-007, Closure of Debt Service Fund and Early Payment to Capital Projects Fund Loan (Exhibit 570.1) (Action) - Ben Thomas



The District is proposing early payment of a Capital Projects Fund loan that is due to Cashmere Bank as of June 30, 2010. The Capital Projects fund will receive a short-term loan from the General Fund (less than \$100,000) and the district will make a final payment to Cashmere Bank on June 30, 2010.

As a result of this transaction, the Debt Service Fund will not be necessary for repayment of any further District Long-term Voted or Non-Voted Debt. The District is recommending closure of the Debt Service Fund, and will direct any remaining funds to be transferred to the General Fund.

The District has worked with its Legal Counsel and NWESD to ensure that this transaction meets accounting and legal compliance.

The approximate value of the transfer to the General Fund from the Debt Service Fund is \$200,000 and remaining funds after the loan closure is approximately \$132,000. The loan from the General Fund to the Capital Projects Fund will need to be repaid by June 30, 2011.

Brent moved to approve Resolution 10-007, closure of Debt Service Fund and early payment to Capital Projects Fund Loan. The board vote was unanimous.

580 Revised Board Policy 6530, Insurance (Exhibit 580.1) (Action)- Walt Wegener



Changes in the law related to Workman’s Compensation, RCW 51.32.090, have resulted in a revision of Board Policy 6530, *Insurance*. The sample policy from WSSDA includes language stemming from the changes in law and also recommended language related to immunity from civil liability. The board requested more information about civil liability, requested one change in the proposed policy and accepted the proposed BP6530, Insurance, as a first reading.

600 No items

700 No items

810 Chairman’s Report – David requested a special board meeting to swear in the new superintendent, Rick Thompson, It was agreed to meet on Thursday July 1, 2010, at noon in the district office to swear in and officially welcome Mr. Thompson. David then presented a brief update of the Community Fields project and it was agreed to hold a more thorough review at the next regular board meeting.

820 Board Members Report – Heidi reported the committee discussion of community use of school facilities. She indicated that the committee decided to wait for the new superintendent to develop detailed procedures.

Next Meetings:

Special School Board meeting – July 1, 2010, 12:00 pm, district office
Regular School Board meeting – July 28, 2010, 6:00 p.m., HS library

The meeting was adjourned at 9:53 p.m.

CONTINUING BUSINESS

NEW BUSINESS

BOARD REPORTS

NEXT MEETING

ADJOURNMENT

Walt Wegener, Superintendent
Secretary to the Board

Date

David McCauley, Board Chair