



SAN JUAN ISLAND SCHOOL DISTRICT

San Juan Island School District Regular Meeting

Wednesday, June 29, 2011

6:00 p.m. Convene meeting – high school library

MINUTES

Board Members Present: Brent Snow, Heidi Lopez and Deborah Nolan

A.S.B. Student Board Member: Excused

Superintendent Present: Rick Thompson

Administrators Present: Fred Woods and Ben Thomas

Observers Present: Chris Bevens, Kelly Snow, Rachel Snow, Martha Sharon, Barbara Bevens, Jack McKenna, Robin DeLazerda, Luanne Pasik, Michelle Preston, Kris Brown, Carson brown, Christy Putney, Lisa Salisbury and Jo Sandwith

Recording Secretary: Maude Cumming

110 Establishment of Quorum – The regular school board meeting was called to order at 6:05 p.m. A quorum was established with board members Brent Snow, Heidi Lopez and Deborah Nolan. Boyd Pratt and David McCauley were excused. Vice Chair Brent Snow chaired the meeting.

OPEN MEETING

120 Review of Agenda – Brent proposed adjustments to the agenda to accommodate visiting presenters. It was proposed that section 530 be heard first, followed by section 310, and then section 610. The rest of the agenda would follow as written. The board agreed to the adjustment.

AGENDA

130 Consent Agenda (Action) – Heidi moved to accept the Consent Agenda consisting of four voucher registers representing General Fund expenditures in the amount of \$142,311.09, Capital Project expenditures in the amount of \$9,597.47, ASB expenditures in the amount of \$2,577.09, and Private Purpose Trust expenditures in the amount of \$1,300.00. The board was unanimously in favor of the motion.

CONSENT AGENDA



140 Approval of Minutes (Action) – Minutes of the May 25, 2011 regular board meeting were presented for approval. Heidi moved to approve the minutes. The board was unanimously in favor of the motion.

MINUTES



160 Public Comment (Information) – Members of the public and support organizations are invited to address the board on non-agenda items. Comments are limited to five minutes in length. There were no public comments.

PUBLIC COMMENT

210 ASB Report - The ASB Representative was excused.

ADMINISTRATIVE REPORTS

220 Principals' Reports – Friday Harbor Elementary School Principal Gary Pflueger was excused. Friday Harbor High School/ Middle School Principal Fred Woods reported on a positive end to the school year.

230 Student Services Director's Report – Special Services Director Kay Jakutis was excused.

240 Athletic Director's Report – Athletic Director Rod Turnbull was excused.

250 Superintendent's Report – The Superintendent wished to thank all the San Juan Island School District staff members for their dedication to students over the course of the 2010-2011 school year. He shared his appreciation for the perseverance that staff has demonstrated in the face of ongoing reductions by the state. Rick noted that staff dedication is very important during challenging economic climates as we count on our teachers and leaders to provide direction and hope for children in difficult times.

260 Dates to Remember (Information) – Maude Cumming provided a list of upcoming district events for the month of June, July, and August.

310 FHHS Hawaii Band Trip Update (Information) - Chris Bevens and Kelly Snow Representatives from the Friday Harbor High School Band Families and Friends shared highlights of the educational and performance-based Hawaii trip that occurred during spring break. The board shared appreciation for the extra-curricular efforts that supported this trip and thanked Band Families and Friends members, trip chaperones and the students' families who all gave so much of their time and energy to assist the band in reaching this goal.

320 Griffin Bay End of Year Report (Exhibit 320.1)(Information) – Barbara Bevens, Griffin Bay School provided an overview of the district's alternative education program from this year. Highlights included enrollment aggregated by program, graduation highlights, facility status, new ALE funding provisions.

330 Proposed Middle School Summer School Program (Exhibit 330.1)(Action) - Fred Woods presented the middle school summer school proposal for board approval. Heidi moved to approve the summer school proposal. The board vote was unanimous.

340 Sixth Grade Program Review (Exhibit 340.1)(Information) – Rick Thompson In response to the board's request to review the six grade program placement at Friday Harbor Elementary School, Rick formed a committee of staff and parents to review the program. A discussion of the financial impact to the district was held and it was determined that the move met the objective of the financial reduction. It was also acknowledged that complications, both predicted and unforeseen, have been navigated with great care during these last two transitional years. Heidi thanked the committee for documenting the transition for future reflection.

350 Elementary Science Grant Proposal (Exhibit 350.1)(Information) - Rick Thompson provided a copy of the Elementary Science Grant Proposal for the board's information. He also shared progress toward partnering with other organizations to support Science, Technology, Engineering and Math (STEM) development in the district. This grant is just part of the district's overall vision to enhance STEM education.

410 Approval of Personnel Hiring (Action) – Rick Thompson

Position:	Interim Principal
Location:	Elementary School
Term:	2011-12 school year
FTE:	1.0
Candidate:	Connie Martin

CURRICULUM



PERSONNEL



Position: Band Teacher
 Location: Elementary/Middle/High Schools
 Term: Provisional
 FTE: 1.0
 Candidate: Matthew Frost

Position: Bus Driver
 Location: District Wide
 Term: Leave of Absence Replacement
 FTE: 3.0 hrs/day
 Candidate: Pauline Powell

Deborah moved to accept section 410 as presented. The board vote was unanimous.

420 Approval of Resignations/Retirements/Dismissals (Action) – Rick Thompson

Employee: Jody Price
 Position: Secretary, CCC Center
 Location: High School
 FTE: 2.5 hrs/day
 Action: Resignation

Employee: Fred Yockers
 Position: Drama Coach
 Location: High School
 FTE: stipend
 Action: Resignation

Employee: Michele Mayer
 Position: JV Volleyball Coach
 Location: High School
 FTE: stipend
 Action: Resignation

Heidi moved to accept section 420 with regret. The board vote was unanimous.

430 Approval of Leaves (Action) – Rick Thompson

No items

440 Proposed Amendment of Superintendent Contract for 2011-2012 School Year (Exhibit 440.1)(Action) – Rick Thompson Due to state budget shortfalls, Superintendent Rick Thompson proposed that he take a 3% pay cut for the 2011-2012 year as a one year addendum to his contract with the district. Heidi moved to approve the extension to the Superintendent's contract and also to accept the proposed one year contract amendment for a one year 3% reduction in compensation for the Superintendent. The board vote was unanimous.

450 Proposed Management Team Salary Schedule (Exhibit 450.1)(Action) - Rick Thompson Presented for board approval is the 2011-2012 Management Team Salary Schedule, reflecting a reduction of the state apportionment of the administrators salaries. Deborah move to approve the management team salary for 2011-2012. The board vote was unanimous.

510 Approval of Local Grants and Contracts (Action)- Rick Thompson



BUSINESS AND

Funding provider: Interlocal Agreement between San Juan Island, Orcas Island, Lopez Island, Darrington and Conway School Districts

Service provider: Kristi Billgren
Description: Occupational Therapist Services
0.40 FTE (72.0 School Days)

Funding provider: San Juan Island School District
Service provider: NWESD/NWRDC and WSIPC
Description: \$41.01 per FTE (no increase in the last 4 years)
(\$17.74 for WSIPC and \$23.27 for NWRDC)

Deborah moved to approve the grants and contracts. The board vote was unanimous.

520 Approval of Gifts and Donations (Action)- Rick Thompson *Our school district receives many gifts in the form of property items, cash, or services. The San Juan community is extremely gracious in their support of our schools. The Board formally acknowledges and accepts these gifts on behalf of the District. This formal acceptance also allows donated property items to become part of our inventory and to be covered for loss by the district insurance carrier.*

No items

530 Budget Update (Exhibit 530.1, 530.2 and 530.3)(Information) - Ben Thomas presented a budget update through May, 2011. The 2011-2012 budget (F-195) will be advertised in July for a July adoption. The budget is delayed a month due to the special session of the legislature and consequential pay and budget reductions. Ben indicated that the draft budget for school year 2011-2012 would be available for public review by Friday July 8th.

540 Annual Approval of State/Federal Grants (Action) – Rick Thompson Annually the Board is required to approve the State Highly Capable Grant. The Highly Capable Funds in the amount of \$7372.00 for school year 2011-2012 will be used to support part of the cost of the 8th grade algebra program. Deborah Nolan moved to approve the Highly Capable Grant and the proposed use of the funding. The board vote was unanimous.

550 Friday Harbor Elementary School Facility Update (Exhibit 550.1)(Action) – Rick Thompson The Superintendent provided a facility assessment after reviewing the roofing bids, as well as an account of professionals who have reviewed the building condition this year. The report included a recommendation to enter into a contract with John Gresseth, for a full assessment of the elementary school building, not to exceed \$10,000.00. Deborah moved to approve the development of a contract with Mr. Gresseth and requested that upon completion Mr. Gresseth make a full report to the board. The board vote was unanimous.

610 School Nurse Report (Exhibit 610.1)(information) - Martha Sharon, as our school nurse contracted through San Juan County Health and Community Services, updated the board on health services provided in the district this year. Martha also shared some of the challenges related to numbers of students needing service in light of her contract limitations. Earlier this fall the district implemented a new protocol for head lice in the schools. The board explored questions that arose at the May 25 board meeting related to procedures, recommendations and challenges. Data collected by the agency was provided.

620 Community Fields Update (Exhibit 620.1)(Action) – Rick Thompson and Brent Snow

OPERATIONS



CONTINUING BUSINESS

The district has held two meetings with the Friday Harbor Athletic Association to review progress on the fields and to collaborate about funding challenges and development possibilities. Proposed for board action is an extension of the lease to Friday Harbor Athletic Association and an amendment to the Conditional Use Permit (CUP) with the Town of Friday Harbor. The board discussed and explored the funding needs of the community fields project as well as the request for lease extension and amendment to the CUP. It was decided to table requests and no action was taken. The board suggested that minimum criteria for occupancy be met prior to approval of an amendment or extension of the lease.

700 No items

NEW BUSINESS

810 Visioning (Exhibit 810.1)(Discussion) – Brent Snow In response to the dialogue held at the May 25 meeting, the board expressed both the need for focus and the desire to avoid exhaustive mission statements and too many goals in light of limited resources. WSSDA standards, the key work of school boards, had a good framework. Discussion continued about instruction, with references to the PELP framework and the Theory of Action discussed earlier. The board also noted the new evaluation system for teachers and principals. The discussion was tabled until all five board members could be present.

BOARD REPORTS

820 Chairman's Report - Boyd Pratt was excused

830 Board Members Reports – There were no additional reports.

Next Meeting:

Regular School Board Meeting - July 27, 2011, 12:00 pm, high school library

NEXT MEETING

850 Adjournment

The meeting was adjourned at 8:18 p.m.

ADJOURNMENT

Rick Thompson, Superintendent
Secretary to the Board

Date

Boyd Pratt, Board Chair