



San Juan Island School District Regular Meeting

Wednesday, March 26, 2025

5:00 pm Open public meeting, high school library

MINUTES

Directors Present: T.J. Heller, John Kurtz, Melanie Hess, and Barbara Bevens

Directors Excused: Brian Moore

Superintendent Present: Fred Woods

ASB Representative: Mia Germain

Admin or Presenter Present: Darrin Scheffer, Lumin Bouwman, Lucian Axling, Aileen Howe, Liz Varvaro, Andrea Hillman, Holly Wehner, Rod Turnbull, Becky Bell, José Domenech

Observers Present: Three community members

Recording Secretary: Diana Fearn

CALL TO ORDER | Convene 5:00 pm

1.01 Establishment of Quorum - The regular school board meeting was called to order at 5:00 p.m. at the high school library. A quorum was established with Directors Barbara Bevens, T.J. Heller, John Kurtz, and Melanie Hess. Director Brian Moore was excused.

1.02 Pledge of Allegiance - The Pledge of Allegiance was recited.

1.03 Approval of Agenda - There were no changes to the agenda. Director Hess moved for approval of the agenda. Director Heller seconded the motion. The agenda was unanimously approved.

1.04 Public Comment - There were no public comments.



SUPERINTENDENT | 2.01 Recognition of WITEA CTE Director of the Year, Elizabeth Varvaro (Recognition) - Superintendent Woods shared words of appreciation for FHHS CTE Director, Liz Varvaro, who was recently awarded Washington Industrial Technology Education Association's Administrator of the Year. He stated that her contributions to our district have been extensive; everything she has touched since 2008 is golden.

2.02 Student Showcase (Exhibit)(Information) - Friday Harbor Middle School students and staff presented a school showcase. Students Lumin Bouwman and Lucian Axling recited personal poems. Principal Rod Turnbull spoke about the evolution of homeroom. He recognized his staff as being incredibly hardworking in their effort to make homeroom useful for students. Finally, FHMS teacher Darrin Scheffer spoke about the 7th-grade field trip to local post-secondary institutions.

2.03 Stuart West Fire Brigade Building a Garage on the Stuart Island School Property (Information and Possible Action) - Noel Monin, Chief of San Juan County FPD#3, presented information about Stuart West Fire Brigade's project to build a two-car

garage with a catchment water tank and a propane tank on the Stuart Island School property. The Board requested that Mr. Monin draft a long-term lease agreement proposal for the Board to consider at the next meeting.

2.04 Superintendent's Report (Information) – Superintendent Fred Woods reported on his trip to the small schools conference with Director Bevens. He stated that it is incredible what our school district has to offer despite our small size, including the opportunities we offer our students, the quality of our passionate staff, and what our students achieve.

2.05 ASB Representative's Report (Information) – ASB Representative Mia Germain updated the Board on the recent ASB activity, including the high school scholarship application process opening today, the senior vs. staff basketball game that raised \$18,000, and the surge country-themed dance. She also stated that the Key Club cleaned the food bank from head to toe over the weekend and plans to make it a bimonthly activity.

CURRICULUM



3.01 Approval of Highly Capable Program Annual Plan (Exhibit)(Action) – Assistant to the Special Services Director Aileen Howe presented the Highly Capable Program Annual Plan. Director Kurtz moved for approval of the plan. Director Hess seconded the motion. The program plan was unanimously approved.

BUSINESS AND OPERATIONS



4.01 Workforce Mental Health Committee Report (Information) – Following Board Policy 5515, Workforce Secondary Traumatic Stress, Special Services Director Dr. Becky Bell reported on the district-wide workforce mental health committee activities for the past year. Dr. Bell noted that the most recent staff climate survey results were very positive and staff use of the EAP has increased which shows that staff is increasingly aware of this resource.

4.02 Bid Acceptance for FHMS/FHHS Re-siding Project (Exhibit)(Possible Action) – Bids for the levy-funded capital project of re-siding Friday Harbor Middle and High Schools closed at 2 pm March 26, 2025. There were no actions taken on this item as the superintendent and capital projects manager were still gathering information. A special meeting will be held next week with final action to be taken on this item.

4.03 Consent Agenda (Exhibit)(Action) – All matters listed under the Consent Agenda are considered by the governing board to be routine and subject to one motion and vote. Directors may request specific items be discussed in more detail or deleted from the Consent Agenda. These items may include the payroll register, accounts payable (AP) check registers, meeting minutes, personnel changes, contracts or grants and other items of business considered routine in nature.

The Consent Agenda included one payroll register (February) in the amount of \$1,150,922.08, and eight accounts payable check registers representing General Fund expenditures in the amount of \$212,953.08, Capital Fund expenditures in the amount of \$6,716.78, and Associated Student Body expenditures in the amount of \$543.43, and voids in the amount of \$4,499.67.

Additionally, the Board was requested to approve the minutes from the February 26, 2025 Regular Board Meeting and an overnight field trip to the John Mowand Jazz Festival at Central Washington University from May 9, 2025 to May 10, 2025 for the FHHS Jazz Band to perform. Finally, the Board was requested to approve the Non-represented Salary Schedule that had one amendment since it was last approved, the addition of an ECEAP Developmental Preschool Specialist. Director

Hess moved for approval of the consent agenda. Director Heller seconded the motion. The Board vote was unanimous.

4.04 Monthly Enrollment and Finance Report (Exhibit)(Information) – Finance Director Jose Domenech reviewed the March enrollment and February financials for the Board.

SCHOOL BOARD



5.01 Board Policy Changes - Revisions (Exhibit)(Action) – The Board was requested to review and approve the WSSDA recommended revisions to the following board policies:

- 5005 Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval
- 5010 Nondiscrimination and Affirmative Action
- 5400 Personnel Leaves
- 6220 Bid or Request for Proposal Requirements
- 6600 Transportation

Director Kurtz moved for approval of the revisions. Director Heller seconded the motion. The board policy revisions were unanimously approved.

5.02 Additional Director Reports (Information) – Director Heller provided a legislative report in which he noted that we are still tracking two bills, SB 5263 (SPED) and SB 5292 (MSOCs). Additionally, he attended a district legislative session meeting where our 3 legislators were present. Director Bevins reported on her time at the small schools conference with Mr. Woods.

5.03 Review of 2024-2025 Board Calendar (Exhibit)(Information) – The Board reviewed the 2024-2025 board calendar. The Board will hold a special meeting to take action on the FHMS and FHHS residing project bids on Tuesday, April 1st at noon in the district office.

ADJOURNMENT

6.01 Adjournment - The meeting was adjourned at 6:23 pm.

Next Meetings:

Special School Board Meeting – Tuesday, April 1, 2025, high school library

Regular School Board Meeting – Tuesday, April 29, 2025, high school library

Fred Woods, Superintendent
Secretary to the Board

5-5-25

Date

Barbara Bevins, Board Chair

