



San Juan Island School District Regular Meeting

Wednesday, May 29, 2024

5:00 pm Open public meeting, high school library

MINUTES

Directors Present: Sarah Werling-Sandwith, Brian Moore, T.J. Heller, and Barbara Bevens

Directors Excused: John Kurtz

Superintendent Present: Fred Woods

ASB Representative: Aaron Orozco

Admin or Presenter Present: Becky Bell, Rod Turnbull, José Domenech, Andrea Hillman, Brock Hauck

Observers Present: 4 members of the public

Recording Secretary: Diana Fearn

CALL TO ORDER Convene 5:00 pm

1.01 Establishment of Quorum – The regular school board meeting was called to order at 5:00 p.m. at the high school library. A quorum was established with Directors Sarah Werling-Sandwith, Barbara Bevens, T.J. Heller, and Brian Moore. Director John Kurtz was excused.

1.02 Pledge of Allegiance

1.03 Approval of Agenda (Action)– There were no changes to the agenda. Director Bevens motioned for approval of the agenda. Director Moore seconded the motion. The board vote was unanimous and the agenda was approved.

1.04 Public Comment – There were no public comments



SUPERINTENDENT

2.01 ASB Representative Report (Information) – ASB Representative Aaron Orozco reported on the recent events at the high school including prom at Brickworks, ASB elections, planning for senior beach day, state athletic competitions, upcoming band concerts, and senior exhibitions tomorrow.

2.02 Appreciation for Outgoing ASB Representative and Introduction of New ASB Representative (Recognition) – Superintendent Fred Woods explained that current ASB Representative Aaron Orozco will be graduating next month and thus will be leaving his position. Students Mia Germain and Vera Schoultz will be sharing the position of ASB Representative next school year. Both students were introduced to the board.

2.03 Superintendent's Report (Information) – Superintendent Fred Woods stated Board Chair Sarah Werling-Sandwith will leave her position on the board after the July board meeting as she will be beginning employment in the SJISD TK classroom

during the 2024-2025 school year. He provided an overview of the new board member selection process. He also shared information about end-of-school-year activities.

CURRICULUM

3.01 ALE Annual Report (Exhibit)(Information) – The principal of Griffin Bay, Fred Woods, provided the Board with the Griffin Bay School Alternative Learning Experience (A.L.E.) annual report.

BUSINESS AND OPERATIONS

4.01 Capital Projects Report (Exhibit)(Information) – Capital Projects Manager Brock Hauck provided an update on the current and future capital projects. He noted that the secondary siding is the most important project so we will start it as soon as possible in 2024

4.02 Review of 2024-25 Athletic Budget (Exhibit)(Information) – Athletics Director Brock Hauck provided a review of the 2024-25 athletic budget. He noted that 54% of high school students participated in at least one sport.

4.03 Consent Agenda (Exhibit)(Action) – All matters listed under the Consent Agenda are considered by the governing board to be routine and subject to one motion and vote. Directors may request specific items be discussed in more detail or deleted from the Consent Agenda. These items may include the payroll register, accounts payable (AP) check registers, meeting minutes, personnel changes, contracts or grants and other items of business considered routine in nature.

The Consent Agenda included one payroll register (April) in the amount of \$1,122,477.39, and 12 accounts payable check registers representing General Fund expenditures in the amount of \$131,847.29, Capital Fund expenditures in the amount of \$19,519.05, and Associated Student Body expenditures in the amount of \$250.

Gifts and Donations (over \$500)

Funding Provider: Ben Sirostom
 Recipient of Funding: San Juan Island School District
 Description: Shapeoko XL CNC
 Amount: \$2,500

Funding Provider: Purple and Gold
 Recipient of Funding: San Juan Island School District
 Description: Athletics program donation
 Amount: \$2,645.13

Funding Provider: United Way
 Recipient of Funding: San Juan Island School District
 Description: FHES PIP Program
 Amount: \$2,365

Grants and Contracts (over \$3,000.00)

Funding Provider: San Juan Island School District
 Recipient of Funding: NWESD
 Description: 2024-2025 Tech assistance to district employees – data communications network and related components (exhibited)



Amount: \$ 12,098 per month plus up to \$550/month for travel and other expenses

Funding Provider: Stocker Foundation
 Recipient of Funding: San Juan Island School District
 Description: Preschool Program (exhibited)
 Amount: \$75,000

Requisitions for Approval (Capital expenditures over \$10,000)

Funding Provider: San Juan Island School District
 Vendor: Micro K12
 Description: Upgrade of network equipment
 Amount: \$19,599.04 (exhibited)

Funding Provider: San Juan Island School District
 Vendor: MEM Enterprises
 Description: FHES Parking Lot Modification
 Amount: \$77,800 (exhibited)

Personnel Report

Hiring:

- Sandra May – HS Teacher (Long Term Substitute)
- Bruce Manson – ES Teacher (Long Term Substitute)
- Gavin Mason – HS Assistant Football Coach
- Justin Nibler – HS Assistant Football Coach
- Mandy Hung – ES Paraeducator
- Bill Williams – Bus Driver
- Cady Wilson – MS Assistant Volleyball Coach
- Jennifer Taylor – District-wide ML Teacher

Separations:

- Erin Ancich – MS Assistant Volleyball Coach
- Connie Lommel – MS Paraeducator
- Robert Shackelford – GB Paraeducator
- James Barber – Custodian

Leave of Absence:

- CJ Wavra – ES Teacher – 5/6/2024 to 6/14/2024

In addition, the board was requested to approve the minutes from the April 24, 2024 Regular Board Meeting and the April 27, 2024 Special Board Meeting, and an overnight field trip for five high school students to attend Mt. Rainier AWSL Leadership Camp. Finally, the board was requested to provide the Superintendent with the authority to exchange the current 12-passenger van for a 10-passenger van. Director Bevens moved for approval of the consent agenda. Director Moore seconded the motion. The Board vote was unanimous.

4.04 Monthly Enrollment and Finance Report and Audit Results (Exhibit) (Information) – Business Manager José Domenech presented to the Board the May enrollment, monthly budget report through April 2024, and recent audit results.

4.05 Approval of Non-represented Employees Salary Schedule (Exhibit) (Information) – The Board was requested to approve the Non-represented Employee



Salary Schedule and Admin Salary Schedule for school year 2024-2025. Director Heller moved for approval of the salary schedule. Director Bevins seconded the motion. The board vote was unanimous.

4.06 Presentation of Preliminary Budget for 2024-2025 (Exhibit) (Information) – The Board was requested to do a preliminary review of the 2024-2025 budget.

SCHOOL BOARD



5.01 Approval of Policy Revisions to Board Policy 2140 Comprehensive School Counseling Program (Exhibit)(Action) – The Board was requested to review and approve the WSSDA recommended revisions to Board Policy 2140. Director Moore moved for approval of the policy revisions. Director Bevins seconded the motion. The board vote was unanimous.

5.02 Approval of Policy Revisions to Board Policies - (Exhibit)(First Reading) – The Board was requested to review as a first reading the WSSDA recommended revisions to the following board policies:

Board Policy 2090 Program Evaluation

Board Policy 5005 Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval

Board Policy 5010 Nondiscrimination and Affirmative Action

Board Policy 5271 Reporting Improper Governmental Action Whistleblower Protection

5.03 Additional Director Reports (Information) – There were no additional director reports.


5.04 Review of 2023-2024 Board Calendar (Exhibit)(Information) – The Board reviewed the 2023-2024 board calendar.

ADJOURNMENT

6.01 Adjournment - The meeting was adjourned at 6:12 pm.

Next Meetings:

Regular School Board Meeting – June 26, 5:00 pm, high school library


Fred Woods, Superintendent
Secretary to the Board

6/26/2024
Date


Sarah Werling-Sandwith, Board Chair