



San Juan Island School District Regular Meeting

Wednesday, March 30, 2022

5:00 pm Open public meeting, "Zoom" electronic meeting in accordance with WA State Governor's "Stay at Home" Order #20-28.5 with the option of in-person attendance.

MINUTES

Directors Present: Barbara Bevens, Sarah Werling-Sandwith, Brian Moore, TJ Heller, John Kurtz

Superintendent Present: Fred Woods

Admin or Presenter Present: In person - Holly Wehner, Rod Turnbull, Becky Bell, Jose Domenech

Present through login: Three attendees via Zoom

Recording Secretary: Maude Cumming

CALL TO ORDER | Convene 5:03 pm

1.01 Establishment of Quorum - The regular school board meeting was called to order at 5:03 p.m. through the electronic platform "Zoom", in accordance with WA State Governor's "Stay at Home" Order #20-28.5 due to the coronavirus state and national emergency. The meeting was also open to the public. A quorum was established with Directors Barbara Bevens, Sarah Werling-Sandwith, T.J. Heller, John Kurtz, and Brian Moore.

1.02 Pledge of Allegiance

1.04 Approval of Agenda - There were no changes requested for the agenda. Board Chairperson Bevens considered the agenda approved.

1.04 Public Comment - There were no public comments.

SUPERINTENDENT | **2.01 Superintendent's Report (Information)** - Superintendent Woods reported that last week there were no known COVID cases in any of the schools. This week, there is one case. This is a marked improvement over earlier in the year. Since the state mask mandate was lifted, new guidelines have been posted on the website, Masks are optional and approximately 20% of the students continue to wear them. There is support and respect at all levels for this individual decision. Mr. Woods shared an update on current Capital Projects. An estimate for the revised STEM building project is in process. The Tennis Court project will resume once the temperatures reach 50 degrees for multiple days (without rain), and The Stuart Island School roofing project will begin soon. In addition, a renewable facility use request for Stuart Island School building is being negotiated. Mr. Woods also share his experience at the 2022 Spring Conference for Small School Leaders. Mr. Woods found this conference to very useful as small school districts are unique in many aspects and have much to learn from each other. Director Sandwith had also attended the conference and shared how impressed she was with the keynote speaker Shelly Moore who presented on equity and inclusion.

CURRICULUM | **3.01 Workforce Secondary Traumatic Stress Committee Report (Information/Discussion)** - In accordance with Board Policy 5515, Workforce Secondary Traumatic Stress,

a district-wide workforce mental health committee has been developed and Special Services Director Becky Bell provided a brief overview of the in-process committee work. The committee is developing our accompanying procedure for ongoing outreach as well as gathering and sharing resources with staff including access to the Employee Assistance Program and reviewing our internal Climate Survey to extrapolate and review data in the area of staff perception and perspectives. This new policy will drive an effort to prevent and address secondary traumatic stress for District personnel by supporting mental health in the workplace.

BUSINESS AND OPERATIONS



4.01 Approval of Resolution 22-002, Surplus of Vehicle (Exhibits)(Action) - RCW 28A.335.180 gives the Board of Directors of the San Juan Island School District No. 149 the exclusive power to declare for public bid and/or acquisition of surplus property; and the District maintains a vehicle fleet and it has been determined that the vehicle listed on Resolution 22-002, Declaration of Surplus Property are no longer needed for district purposes and is considered surplus personal property. The Board was requested to approve Resolution 22-002, Declaration of Surplus Property, Surplus Vehicle. The Superintendent recommended approval of Resolution 22-002. Director Heller moved for approval of the Resolution. Director Kurtz seconded the motion. The board vote was unanimous.



4.02 Consent Agenda (Exhibits)(Action) - All matters listed under the Consent Agenda are considered by the governing board to be routine and subject to one motion and vote. Directors may request specific items be discussed in more detail or deleted from the Consent Agenda. These items may include the payroll register, accounts payable (AP) check registers, meeting minutes, personnel changes, contracts or grants and other items of business considered routine in nature.

The Consent Agenda included one payroll register (February) in the amount of \$975,578.56, and three accounts payable check registers representing General Fund expenditures in the amount of \$238,850.69, Capital Projects expenditures in the amount of \$7,331.77. ASB expenditures in the amount of \$1,637.99, Private Purpose Trust expenditures in the amount of \$1,000.00 and Transportation Fund expenditures in the amount of \$144,345.70.

Gifts and Donations (over \$500)

Funding Provider: San Juan Public Schools Foundation
 Funding Recipient: San Juan Island School District
 Amount: \$4,000.00
 Description: Student Technology competition (see invoice exhibited below)

Funding Provider: Purple and Gold Club
 Funding Recipient: Friday Harbor High School Athletics
 Amount: \$829.27
 Description: Sports Awards

Requisitions for Approval (Capital expenditures over \$10,000)

Funding Provider: San Juan Island School District (E-rate reimbursement 70%)
 Funding Recipient: Micro K-12
 Amount: \$117,218.44
 Description: E-rate WIFI switch project

Personnel Report

Hiring:
 Joseph Flanagan Custodian
 Diana Fearn Executive Assistant to the Superintendent/Office Manager
 Christy Putney Library and Media Support Specialist

Separations:

Michael Biggers Elementary PE Teacher ES March 17, 2022 (revised)
Rebekah Van Rooyen 1st Grade Teacher

In addition, the Board was requested to approve the minutes from the February 16, 2022, regular board meeting.

In addition, the Board is requested to approve the exhibited out-of-endorsement course assignments for school year 2021-2022.

Director Moore moved for approval of the consent agenda. Director Sandwith seconded the motion. The board vote was unanimous.

4.03 Monthly Budget and Enrollment Report (Exhibit)(Information) - Finance Director Jose' Domenech reviewed for the Board the Monthly Budget Report through February and the March enrollment. Mr. Domenech also provided legislative updates.

SCHOOL BOARD



5.01 Proposed WSSDA Board Policy Updates: 4200, Parent Access and Safe and orderly learning Environment, and 5410, Holidays (Exhibits)(Action) - The Board is requested to review and approve the following WSSDA recommended policy revisions; 4200 Parent Access and Safe and Orderly Learning Environment and 5410, Holidays. The Superintendent recommended approval of the policy revisions as presented. Director Kurtz moved for approval of the policy revisions. Director Moore seconded the motion. The board vote was unanimous.

5.01 Additional Director Reports (Information) - Board Chair Bevins shared parts of the training attended on Roberts Rules of Order. She also reminded the board that a Board Self-Assessment should be on the radar. Director Sandwith spoke about the rare opportunity for small schools representation on the WSSDA Board of Directors. Director Kurtz commented about optional masks and expressed appreciation for a climate of respect around this choice. Director Heller opened the topic of exploring grant opportunities for seismic retrofits for facilities.


5.02 Review of 2020-2021 Board Calendar (Information)(Exhibit) - The Board reviewed the 2021-2022 Board Calendar.

ADJOURNMENT

6.01 Adjournment - The meeting was adjourned at 5:48 pm.

Next Meeting:

Regular School Board Meeting - Wed April 27, 2022, 5:00 pm, high school library


Fred Woods, Superintendent
Secretary to the Board

Apr. 27, 2022 
Date Barbara Bevins, Chair