



San Juan Island School District Regular Meeting

Wednesday, October 30, 2024

5:00 pm Open public meeting, high school library

MINUTES

Directors Present: Brian Moore, T.J. Heller, John Kurtz, Barbara Bevens, and Melanie Hess

Superintendent Present: Fred Woods

ASB Representative: Vera Schoultz

Admin or Presenter Present: Andrea Hillman, Holly Wehner, Rod Turnbull, Becky Bell, and José Domenech

Observers Present: 3 members of the public

Recording Secretary: Diana Fearn

CALL TO ORDER | Convene 5:05 pm

1.01 Establishment of Quorum - The regular school board meeting was called to order at 5:05 p.m. at the high school library. A quorum was established with Directors Barbara Bevens, T.J. Heller, John Kurtz, Melanie Hess, and Brian Moore.

1.02 Pledge of Allegiance - The pledge of allegiance had already been recited during the opening of the executive session at 4:30 pm so it was not repeated.

1.03 Approval of Agenda - There were no changes to the agenda. Director Bevens considered the agenda approved.

1.04 Public Comment - There were no public comments.

SUPERINTENDENT | 2.01 Superintendent's Report (Information) - Superintendent Fred Woods shared that the October 11, 2024 all island's legislative meeting at NWESD in Anacortes was well run with productive conversations about collective legislative goals. Additionally, Mr. Woods hopes to take the ASB representatives Vera Schoultz and Mia Germain to share their student voices with legislators this winter. Finally, he stated that an architect has been chosen to create the middle and high school re-siding project bid packet.

2.02 ASB Representative's Report (Information) - ASB representative Vera Schoultz shared ASB updates from October including information about high school clubs, the futures fair, homecoming, fall sports, and the end of term 1. Additionally, she shared that students had the opportunity to learn about the trades by attending the WAVE tour and to learn about colleges by attending a large college fair in Seattle.

CURRICULUM
AND INSTRU-
TION



3.01 Approval of 2024-2025 School Improvement Plans (Exhibit)(Action) - The Board was requested to approve the 2024-2025 School Improvement Plans (SIPs) for Friday Harbor Elementary, Middle, and High Schools as well as Griffin Bay School. One Griffin Bay SIP and one FHES SIP had been previously approved at the June 26th and July 31st board meetings. The administrators from all four schools shared information

about their SIPs. Additionally, Mr. Woods advised the board that the format of the SIPs may have to change in the future to use the SIP template required by OSSI. Director Heller moved for approval of the SIPs. Director Moore seconded the motion. The Board vote was unanimous.

BUSINESS AND OPERATIONS



4.01 Consent Agenda (Exhibit)(Action) – All matters listed under the Consent Agenda are considered by the governing board to be routine and subject to one motion and vote. Directors may request specific items be discussed in more detail or deleted from the Consent Agenda. These items may include the payroll register, accounts payable (AP) check registers, meeting minutes, personnel changes, contracts or grants and other items of business considered routine in nature.

The Consent Agenda included one payroll register (September) in the amount of \$1,147,308.46, and ten accounts payable check registers representing General Fund expenditures in the amount of \$7,216.98, Associated Student Body expenditures in the amount of \$1,400.30, and void cancellations in the amount of \$1,041.65.

Gifts and Donations (over \$500.00)

Funding Provider: Kiwanis
 Recipient of Funding: Griffin Bay School
 Description: Snacks for students at Griffin Bay School
 Amount: \$1,000

Grants and Contracts (over \$3,000.00)

Funding Provider: San Juan Island School District
 Recipient of Funding: UW Friday Harbor Labs
 Description: 2024-2025 UW Friday Harbor Labs Science Outreach Memorandum of Agreement (exhibited)
 Amount: \$17,200

Funding Provider: NWESD
 Recipient of Funding: San Juan Island School District
 Description: 2024-2025 School Nurse Corps (funding for nursing services) (exhibited)
 Amount: \$31,000

Personnel Report

Hiring:
 Turnbow, Al – Head Track Coach
 Turnbow, Patty – Assistant Track Coach

Leave of Absence:
 Warin, Kim – 3rd Grade Teacher

In addition, the Board was requested to approve the minutes from the September 25, 2024 Regular Board Meetings and two overnight field trips for the FHHS thespian club (one to Renton January 10-11 and the other to Seattle March 19-22). Finally, it was noted that the October 11, 2024 legislative meeting at the NWESD was on the board calendar but because only two board members attended and a quorum was not present, no meeting minutes or board notice were required.

Director Bevens stated that she did not remember the board approving the capital expense of \$124,570.20 for Chromebooks prior to it being paid via check summary #436450. Director Bevens made a motion to remove check summer #436450 from the consent agenda before approving the consent agenda. The motion was not seconded. Director Heller made a motion to approve the consent agenda with all check summaries included. Director Moore seconded the motion. The Board vote was unanimous. (Note: After the board meeting was concluded it was confirmed that the board had approved the capital expense of \$124,570.20 for Chromebooks at the June 26, 2024 regular board meeting.)

4.02 Monthly Finance Report (Exhibit)(Information) – Business Manager

José Domenech presented to the Board the monthly budget report through September 2024 and the October enrollment.

SCHOOL BOARD



5.01 Board Policy Changes - Revision and New Policies - (Exhibit)(Action) – The Board was requested to review and approve the WSSDA recommended revisions to the following board policy:

- Board Policy 6700 - Nutrition

Additionally, the Board was requested to review and approve adoption of the following WSDA recommended board policies:

- Board Policy 6701 – Recess and Physical Activity
- Board Policy 6702 – Wellness

Director Kurtz moved for approval of the policy changes. Director Hess seconded the motion. The Board vote was unanimous.

5.02 Additional Director Reports (Information) – Directors Kurtz and Bevens echoed Mr. Woods' positive impression about the October 11, 2024 legislative meeting, further stating that our district's union representatives came to the meeting and their input and presence were very beneficial to the conversation.

5.03 Review of 2024-2025 Board Calendar (Exhibit)(Information) – The board noted that we will hold the board workshop/retreat on Wednesday, November 6th at 11 am at Barbara Beven's residence.

ADJOURNMENT

6.01 Adjournment - The meeting was adjourned at 6:10 pm.

Next Meetings:

Regular School Board Meeting – November 26, 2024, high school library

Fred Woods, Superintendent
Secretary to the Board

11/26/24
Date

Barbara Bevens, Acting Board Chair

