



# SAN JUAN ISLAND SCHOOL DISTRICT

## San Juan Island School District Regular Meeting

*Wednesday, Oct 27, 2010*

6:00 p.m. Convene meeting – high school library

### MINUTES

Board Members Present: David McCauley, Heidi Lopez, Boyd Pratt, Deborah Nolan and Brent Snow

A.S.B. Student Board Member: absent

Superintendent Present: Rick Thompson

Administrators Present: Fred Woods, Gary Pflueger, and Kay Jakutis

Observers Present: Barbara Bevans, Suzanne Cowden, Deb Nickelson, Jesse Visciglia, Michael Biggers, and Jane Fox

**110 Establishment of Quorum** – The regular School Board meeting was called to order at 6:05 p.m. A quorum was established with board members David McCauley, Heidi Lopez, Boyd Pratt, Deborah Nolan, and Brent Snow.

OPEN MEETING

**120 Review of Agenda** – There were no changes to the agenda.

AGENDA

**130 Consent Agenda (Action)** – Boyd moved to accept the Consent Agenda, consisting of one Payroll voucher register (September) in the amount of \$538,315.21, five General Fund voucher registers in the amounts of \$69,574.95, \$7,423.91, \$74,117.97, \$1,510.68 and \$39.35, three Capital Project voucher registers in the amounts of \$2,525.92, \$17,348.38 and \$17,473.31, three ASB voucher registers in the amounts of \$1,029.49, \$1,575.00 and \$4.03, one Private Purpose Trust voucher register in the amount of \$550.00. The board was unanimously in favor of the motion.

CONSENT AGENDA



**140 Approval of Minutes (Action)** – Minutes of the Sept 29, 2010 regular board meeting were presented for approval. Heidi moved to approve the minutes. The board was unanimously in favor of the motion.

MINUTES



**150 Public Comments** – There were no public comments

PUBLIC COMMENT

**210 ASB Report** - The ASB Representative was absent.

ADMINISTRATIVE REPORTS

**220 Principals' Reports** – FHES Principal Gary Pflueger reported that attendance at the elementary school's parent conferences neared 100% and that missed parents would be contacted to reschedule. He described the on-going professional development around the *First Steps* program and training for MAP testing. He shared that the elementary school theme of *Safe, Civil and Productive* includes interactive activities to promote community building and that the SJ Prevention Coalition/PTA sponsored assembly on character building was both enjoyable and engaging. Fred Woods, FHMS/HS Principal, shared the success of the first community dinner of the year, citing that over 200 parents and families and community members were in attendance. Fred also expressed gratitude for the work of the San Juan Public Schools Foundation and to

everyone who participated in the recent annual Phonathon. Fred then discussed collaborative staff time on the secondary campuses, highlighting math as a subject area that has benefited greatly from intensive teacher collaboration.

**230 Student Services Director's Report** – Kay Jakutis reported that the special education program has added several new students and that she was considering shifting staff to cover needs. She spoke about a recent Professional Development team training for SPED and General Ed educators through Instructor Anita Archer at NWESD.

**240 Athletic Director's Report** – Rod Turnbull was excused but Fred offered a brief report of post-season athletics.

**250 Superintendent's Report** – Rick Thompson reminded the board of the Annual Organizational meeting/Election of Officers that is scheduled for the next regular board meeting on November 17, 2010. He then expressed great appreciation for the community support through the San Juan Public Schools Foundation phonathon. Rick introduced the concept of electronic board documents as an efficient communication tool and reported on the completed SJEA negotiations and the just beginning PSE negotiations. He then opened a discussion on pursuing a facilities study and survey through OSPI in effort to plan carefully for good stewardship of our public facilities.

**260 Dates to Remember (Information)** – Maude Cumming provided a list of upcoming district events for the month of November.

**310 Griffin Bay Program Update & Staff/Student Ratio Approval (Exhibit 310.1) (Action)** – Barbara Bevens, Suzanne Cowden and Rick Thompson  
Griffin Bay faculty presented an update of Griffin Bay School's programs including:

1. Descriptions of current programs offered at Griffin Bay High School, and a summary of currently enrolled student courses of study.
2. Descriptions of current credit recovery options.
3. Descriptions of Griffin Bay Parent Partner Program.
4. Descriptions of Griffin Bay Virtual Academy programs including the Digital Learning Commons and the K-8 program.

Further, as per State WAC and Board Policy 2255 governing Griffin Bay School and alternative learning experience programs, the Board is required to approve annually the ratio of certificated instructional staff to full time equivalent student enrolled in the program. The current teacher student head count is 1:35. The current teacher student F.T.E. ratio is 1:16. These figures reflect budget office numbers as of October 2010. Brent moved to approve the student/teacher ratio to be as high as 1:40 (head count) and further recommended that the Board re-affirm the duty of the Superintendent, who is the Griffin Bay School Principal, to work with the staff to determine the model or models of Alternative Learning Experiences (contract-based, online or Parent Partnership) that is in the best interest of the district. The board vote was unanimous.

**320 Technology Update (Exhibit 320.1) (Information)** – Deb Nickelson provided an update of the district's implementation of the capital technology plan. Among other updates, Deb reported that the K20

## CURRICULUM



router was replaced in the spring, student email accounts are in process, network storage will be an issue by next year and programmed internet safety training is available for students. Kay Jakutis publicly thanked Deb, Steve Smith and their student assistant Corwin Perren for consistently prompt and efficient support throughout the district.

**330 WSSDA Standards for Board Goals to Sponsor Academic Achievement (Exhibit 330.1) (Information)– Rick Thompson** As a follow up to our September discussion about the need for an instructional framework, WSSDA standards were reviewed, reinforcing the notion of board emphasis on student achievement. Section 330 and 340 were discussed as one topic. The PELP framework was reviewed and key concepts were discussed.

**340 Theory of Action Using PELP framework (Discussion)– Rick Thompson** As a follow up to our September discussion about the need for a cohesive instructional framework, the Leadership Team’s course of study was reviewed for the board.

**410 Approval of Personnel Hiring (Action)– Rick Thompson**

Position: Reading Teacher  
 Location: Elementary School  
 Term: Provisional 2<sup>nd</sup> year  
 FTE: .25  
 Candidate: Kristy Raichlen

Position: Science and Community Project Teacher  
 Location: Middle School and High School  
 Term: Leave of absence replacement  
 FTE: .241  
 Candidate: Jenny Wilson

**420 Approval of Resignations/Retirements/Dismissals (Action)– Rick Thompson**  
 No items

**430 Approval of Leaves (Action) – Rick Thompson**

Employee: Bruce Robinson  
 Position: Building Engineer  
 Location: Stuart Island  
 FTE: On call  
 Action: Leave of absence Nov 1, 2010 to March 1, 2011

Employee: Michelle Preston  
 Position: Paraeducator (middle school student needs)  
 Location: Middle School  
 FTE: 6.5 hrs/day  
 Action: Rescind partial leave of absence 2.5 hrs/day

Heidi moved to approve the personnel agenda, sections 410, 420 and 430 as presented. The board vote was unanimous.

**440 Approval of Temporary Out of Endorsement Assignments (Exhibit 440.1) (Action) – Rick Thompson** Presented for board consideration was

PERSONNEL



the approval of the assignment of 4 teachers to instructional duties outside his or her certificate endorsement. Exceptions to endorsements are allowed through WAC 181-82-110 – *Exceptions to Classroom Teacher Assignment Policy*. Such assignments require a plan of assistance for the assigned teacher. Following are the recommended out of endorsement assignments for the first semester:

Darrin Scheffer - P.E.  
 Nick Frazee - Astronomy, Oceanography  
 Betsy Ridwan - ELL  
 Marc Vermeire - P.E.

Boyd moved to approve the Temporary Out of Endorsement Assignments as presented. The board vote was unanimous.

**510 Approval of Grants and Contracts (Action) - Maude Cumming**

Grantee: San Juan Island School District  
 Grantor: San Juan County Health and Community Services  
 Description: Interlocal agreement for professional services  
 (designated for the Elementary School PIP program)  
 Amount: \$2,500.00

Boyd moved to approve the grant as presented. The board vote was unanimous.

**520 Approval of Gifts and Donations (Action) - Maude Cumming**

Recipient: San Juan Island School District Athletics  
 Donor: Purple and Gold Club  
 Description: \$7,500.00 – scoreboard

Recipient: Griffin Bay School  
 Donor: San Juan Community Foundation  
 Description: \$8,000.00 – building lease (donor directed)

Boyd moved acceptance of the gifts and donations, with gratitude. The board vote was unanimous.

**530 Enrollment and Budget Update (Exhibits 530.1 through 530.5) (Information) - Rick presented enrollment information for October. Due to the fact that the budget year-end report is in process, a September financial status report was not provided. The enrollment year-end report is projected to be closed by October 25<sup>th</sup> and a year-end summary will be provided in November.**

**540 Adoption of Resolution 10-021, Proposed Declaration of Surplus Property (Exhibit 540.1) (Action) - Rick Thompson** It has been determined the items listed on Resolution 10-021 are no longer needed for district purposes and are considered surplus personal property. Deborah moved to approve Resolution 10-021, *Declaration of Surplus Property*. The board vote was unanimous.

**550 Adoption of Resolution 10-022, To Re-establish the Maintenance and Operations Tax Levy for the General Fund (Exhibit 550.1) (Action) - Rick Thompson** Rick discussed the annual re-authorization of adjusting the tax

**BUSINESS AND OPERATIONS**



levy collection amount for calendar 2010. The adjustment is due to the 28% tax levy collection cap being adjusted to reflect 2009-10 revenue from OSPI via Report F-780. The adjustment will result in approximately \$45,000-\$50,000 in additional tax revenue for Fiscal year 2010-11. Brent moved to adopt Resolution 10-022, *To Re-establish the Maintenance and Operations Tax Levy for the General Fund*. The board vote was unanimous.

**560 Update on Edujobs (Exhibit 560.1) (Information) – Rick Thompson**

Preliminary data was shared about the 2010-11 federal spending authorization. The SJEA has been informed of the bill's provisions.

**570 Potential District Impact of 6.3% State-level Cuts (Exhibit 570.1) (Information) – Rick Thompson** lead a follow up discussion from September about the range of potential cuts the district may be facing.

**580 Adoption of Resolution 10-023, To Affirm the Board's Goal of Full Funding of K-12 Education (Exhibit 580.1) (Action) – Rick Thompson** In keeping with WSSDA's legislative priorities, the district's goal is to ensure the costs of public education are fully supported. Boyd made a motion to approve Adoption of Resolution 10-023, *To Affirm the Board's Goal of Full Funding of K-12 Education*. The board vote was unanimous.



**610 Annual Review of Efficacy of Sexual Harassment Policy (Exhibit 610.1) (Information) – Kay Jakutis** Annually the District is required to review the efficacy of its sexual harassment policy and procedures. The Admin Team is charged with this duty. The team has reviewed the policy and procedures and found them to be effective in addressing required mandates and effective practices.

CONTINUING BUSINESS

**620 Update on Community Fields (Information) – Brent Snow, Rod Turnbull** Brent Snow and Rod Turnbull will provide the board an update on the field progress.

**710 Board Review of Statewide Measures (Exhibit 710.1) (Information) – Rick Thompson** presented for the Board's information four statewide ballot issues that will appear on the November 2010 general election ballot.

NEW BUSINESS

**810 Chairman's Report – David McCouley**

- Confirmation January Retreat Date and Agenda (Discussion) – It was agreed to meet for Board Retreat on Thursday, Jan 6, 2011, 4:00 - 7:00 pm, location TBD.
- Summary of WSSDA legislative proposals and positions for the 2011 session (Exhibit 810.1) (Information) – WSSDA Legislative priorities were provide for the board's review.

BOARD REPORTS

**820 Board Members Report** – No additional reports

**Next Meeting:**

Regular School Board meeting – Nov 17, 2010, 6:00 pm, high school library

NEXT MEETING

The meeting was adjourned at 8:54 p.m.

ADJOURNMENT

\_\_\_\_\_  
Rick Thompson, Superintendent  
Secretary to the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
David McCauley, Board Chair