



San Juan Island School District Regular Meeting

Wednesday, January 29, 2025

5:00 pm Open public meeting, high school library

MINUTES

Directors Present: Brian Moore, T.J. Heller, John Kurtz, Melanie Hess, and Barbara Bevens

Superintendent Present: Fred Woods

ASB Representative: Mia Germain

Admin or Presenter Present: Andrea Hillman, Holly Wehner, Rod Turnbull, Faith Knight, Becky Bell, José Domenech, students from FHES led by Terra Holmgren and Emily Grindeland, Fire Chief Noel Monin

Observers Present: Many parents of FHES student presenters and two members of the community

Recording Secretary: Diana Fearn

CALL TO ORDER Convene 5:00 pm

1.01 Establishment of Quorum - The regular school board meeting was called to order at 5:00 p.m. at the high school library. A quorum was established with Directors Barbara Bevens, T.J. Heller, John Kurtz, Melanie Hess, and Brian Moore.

1.02 Pledge of Allegiance - The Pledge of Allegiance was recited.

1.03 Approval of Agenda - There was one change to the agenda; agenda item 4.01 *Approval of the Stuart West Fire Brigade Building a Garage on the Stuart Island School Property* was moved earlier in the meeting to agenda item 1.07. Director Kurtz moved for approval of the amended agenda. Director Hess seconded the motion. The Board vote was unanimous.

1.04 Public Comment - There were no public comments.

1.05 Student Showcase (Exhibit)((Presentation) - Students from Friday Harbor Elementary School presented on the Zones of Regulations.

1.06 School Board Appreciation (Exhibit)((Recognition) - Students from Friday Harbor Elementary School presented a PowerPoint presentation with videos of students sharing their dream careers for the future. Superintendent Woods read the Governor's Proclamation for School Board Recognition Month and shared words of appreciation for our fantastic School Directors. ASB representative Mia Germain provided flowers and a poster of gratitude from the FHHS ASB.

1.07 Approval of the Stuart West Fire Brigade Building a Garage on the Stuart Island School Property (Action) - Fire Chief Noel Monin stated that the Stuart West Fire Brigade hopes to build a two-bay fire station and rain catchment system with potential solar power on the Stuart Island School property. The Stuart community will be responsible for the project, performing the labor themselves. They will receive financial assistance

for the project from San Juan Fire District 3. He answered numerous questions from the Board on various topics including access via a road, the specifics of the building design and placement, possible chemicals, and water usage. Director Moore made a motion to approve Stuart West Fire Brigade **planning** to build a garage for fire prevention on the Stuart Island School property. Director Hess seconded the motion. The Board vote was unanimous.

SUPERINTENDENT

2.01 Superintendent's Report (Exhibit)(Information) – Superintendent Fred Woods stated that OSPI has sent directions to school districts regarding how schools are to approach questions about immigration status. He further noted that we monitor or require the immigration status of students and staff and that our schools are a safe space for all students regardless of their immigration status. Additionally, he shared information about the ongoing legislative efforts of staff, associations, and the Board. He noted that our district is impacted by a large funding gap in SPED and MSOCs (materials, supplies, and operating costs) stressing that we are okay financially right now but if the funding gap continues this could cause future issues for our district. Director Bevins clarified that in these legislative efforts, we are not asking for an increase in local taxes, rather we are asking state legislators to prioritize the state budget for education.

2.02 ASB Representative's Report (Information) – ASB Representative Mia Germain reported that the Key Club has been visiting The Village to help with tech. She shared that last week was stressful with finals but now that the second semester has started students are feeling more at ease. The recent winter formal raised over \$500. Eco Club held a clothing swap. Finally, she was impressed when students presented their community projects recently.

2.03 Annual Review of Efficacy of Sexual Harassment Policies BP 3205 and 3205P and BP5011 and 5011P (Exhibit)(Discussion) – Human Resources Director Faith Knight shared that the sexual harassment policies have been used this year and that they were deemed effective. She also shared details about agenda item 5.01 Reverting to Previous Versions of Board Policy 3205 and 5011.

CURRICULUM

3.01 Approval Academic Calendars for 2025-2026 and 2026-2027 (Exhibit)(Action) – Director Hess moved for approval of the exhibited academic calendars for school years 2025-2026 and 2026-2027. Director Heller seconded the motion. The Board vote was unanimous.

BUSINESS AND OPERATIONS



4.01 Consent Agenda (Exhibit)(Action) – All matters listed under the Consent Agenda are considered by the governing board to be routine and subject to one motion and vote. Directors may request specific items be discussed in more detail or deleted from the Consent Agenda. These items may include the payroll register, accounts payable (AP) check registers, meeting minutes, personnel changes, contracts or grants and other items of business considered routine in nature.

The Consent Agenda included one payroll register (December) in the amount of \$1,179,716.07, and nine accounts payable check registers representing General Fund expenditures in the amount of \$273,398.87, Capital Fund expenditures in the amount of \$22,997.43, and Associated Student Body expenditures in the amount of \$1,889.37, and voids in the amount of \$566.05.

Gifts and Donations (over \$500.00)

Funding Provider: Public Schools Foundation

Recipient of Funding: San Juan Island School District

Description: Variety of materials and supplies, Invoices #24-18, 24-07, 24-02
(exhibited)
Amount: \$29,581

Funding Provider: Purple and Gold
Recipient of Funding: Friday Harbor High School Athletic Program
Description: Donations for State Meals
Amount: \$1,557.04

Grants and Contracts (over \$3,000.00)

Funding Provider: National Marine Sanctuary Foundation
Recipient of Funding: Friday Harbor High School
Description: Grant to cover substitute costs for Sam Garson's NOAA Teacher at Sea Trip
Amount: \$3,975

Funding Provider: WSRMP
Recipient of Funding: San Juan Island School District
Description: ATIXA Membership Grant
Amount: \$5,500

Funding Provider: San Juan Island School District
Recipient of Funding: Porter Foster Rorick, LLP
Description: Negotiations with SJEa and PSE as well as 4 hours per month of other legal services requested by the Board of Directors, Superintendent, or their designee
Amount: \$30,000 per year (exhibited below)

Personnel Report

Hiring:
River Wylde – 0.2 FTE GBS SPED Teacher, 0.375 GBS Paraeducator (Math Tutor) both positions are limited term.
Josiah Powell – ES/HS Custodian (Leave Replacement for James Sane)
Sandra May – HS Paraeducator (Leave Replacement for Scott Totten)

Separation:
Ida Rude – Head Cheer Coach
Justin Nibler – Assistant Baseball Coach

Leave of Absence:
Ame Sanabria – ES Paraeducator (2/7/2025-2/21/2025)

In addition, the Board was asked to approve an extension of the Superintendent's contract for three years. This annual review was contingent on the Superintendent's yearly evaluation, which was concluded at the January 20, 2025 Special Board Meeting, Executive Session.

Director Moore moved for approval of the consent agenda. Director Kurtz seconded the motion. The Board vote was unanimous.

4.02 Monthly Enrollment and Finance Report (Exhibit)(Action) – Finance Director José Domenech presented to the Board the monthly budget report through December 2024 and the January enrollment. He noted that our district is in a better financial position than some other districts partly due to things largely out of our

control such as increased enrollment primarily from students from Lopez Island School District and re-opening Stuart Island School.

SCHOOL BOARD



5.01 Board Policy Changes – Reverting to Previous Versions of BP 3205 and BP 5011 (Exhibit)(Action) – At the advice of legal counsel the Board was asked to approve reverting back to the versions of BP 3205 and 5011 which were in effect prior to December 17, 2024. Director Hess made a motion to revert back to the previous versions of these policies. Director Moore seconded the motion. The Board vote was unanimous.



5.02 Board Policy Changes – Revisions and New Policy (Exhibit)(Action) – The Board was requested to review as a first reading revisions to policies:

- 3210 Nondiscrimination
- 3241 Student Discipline
- 3414 Infectious Diseases
- 3420 Anaphylaxis Prevention and Response
- 3424 Opioid Related Overdose Reversal
- 3432 Emergencies
- 6022 Minimum Fund Balance

The Board agreed that all of the policy revisions except those for BP 6022 did not require further discussion and thus could be voted on for final action rather than viewed as a first reading. The Board discussed BP 6022 at length, specifically they debated the upper percentage for the minimum fund balance. All Directors felt it should be higher than 7% with most feeling that it should be 10%. Superintendent Woods stated that our reserve fund should cover one month of expenses plus a little bit extra and thus it should be 8.33% for fiscal prudence. Mr. Domenech added information about the district's yearly funding cycle. Director Kurtz made a motion to approve the revisions to all board policies exhibited except 6022. The Board vote was unanimous to approve the policy revisions to BP 3210, 3241, 3414, 3420, 3424, and 3432.

5.03 Additional Director Reports (Information) – Director Heller shared a number of legislative updates. He urged people to vote on issues being discussed in committee meetings in the legislature as the votes of the constituents are considered by legislators. Further, he stated that you can view live and recorded legislative sessions on TVW. Director Kurtz stated that due to the new format of the Day on the Hill, he does not believe it is useful for numerous board members to attend next year unless the format changes.


5.04 Review of 2024-2025 Board Calendar (Exhibit)(Information) – The Board reviewed the board calendar.

ADJOURNMENT

6.01 Adjournment - The meeting was adjourned at 6:36 pm.

Next Meetings:

Regular School Board Meeting – February 26, 2025, high school library


Fred Woods, Superintendent
Secretary to the Board


Date


Barbara Bevens, Board Chair