



**San Juan Island School District Regular Meeting**

**Wednesday, January, 31, 2024**

5:00 pm Open public meeting, high school library

**MINUTES**

Directors Present: Sarah Werling-Sandwith, Barbara Bevens, Brian Moore, and John Kurtz

Directors Excused: T.J. Heller

Superintendent Present: Fred Woods

ASB Representative: Aaron Orozco

Admin or Presenter Present: Andrea Hillman, Becky Bell, Rod Turnbull, José Domenech, Holly Wehner, Sam Garson, FHHS ECO Club, FHHS NASA TechRise Challenge Student Team, Friday Harbor Elementary Students

Observers Present: Steve Bowman, Sam Garson, and many Friday Harbor Elementary School-parents

Recording Secretary: Diana Fearn

CALL TO ORDER | Convene 5:00 pm

**1.01 Establishment of Quorum** - The regular school board meeting was called to order at 5:00 p.m. at the high school library. A quorum was established with Directors Sarah Werling-Sandwith, Barbara Bevens, Brian Moore, and John Kurtz. Director T.J. Heller was excused.

**1.02 Pledge of Allegiance**

**1.03 Approval of Agenda** – Director Moore moved for approval of the agenda. Director Bevens seconded the motion. The agenda was unanimously approved.

**1.04 Public Comment** – There were no public comments.

**1.05 Student Showcase (Presentation)** – The Friday Harbor High School Eco Club shared a presentation with the board. They shared that their focus this year is on food waste and solid waste in general and their goal is to find solutions for environmental problems. A team of four Friday Harbor High School students who were winners in this year's NASA TechRise Challenge shared a presentation on their project. They were one of 60 winning teams nationwide and their experiment will be conducted on NASA's high-altitude balloon.

**1.06 School Board Appreciation (Exhibit)(Recognition)** – Students and administrators from Friday Harbor Elementary, Middle, and High shared posters, presentations, and words of appreciation for our school board members. Superintendent Woods shared his thanks for our wonderful board members who selflessly give their time and energy to our schools.

**1.07 10-Minute Break for Cake**



## SUPERINTENDENT

**2.01 ASB Report (Information)** – ASB Representative Aaron Orozco shared information from the high school including Boys and Girls Varsity Basketball's exciting win against Orcas, the Thespian Society's accolades, a Krispy Kreme band fundraiser which raised \$5,000, and planning for upcoming dances.

**2.02 Superintendent's Report (Exhibit)(Information)** – Superintendent Fred Woods informed the Board that Transition to Kindergarten (TTK) flyers will go out to the community next week and Developmental Pre-K has started. Finally, he shared kudos for our amazing staff who cleaned up after the numerous leaks caused by freezing pipes.

**2.03 Annual Review of Efficacy of Sexual Harassment Policies BP 3205 and 3205P and BP 5011 and 5011P (Discussion)** – Director of Human Resources Faith Knight reported on the efficacy of the district's sexual harassment policies. She shared that the district has not had to use the policies during school year 2023-2024 but that they are still deemed effective.

## BUSINESS AND OPERATIONS



**3.01 Consent Agenda (Exhibit)(Action)** – All matters listed under the Consent Agenda are considered by the governing board to be routine and subject to one motion and vote. Directors may request specific items be discussed in more detail or deleted from the Consent Agenda. These items may include the payroll register, accounts payable (AP) check registers, meeting minutes, personnel changes, contracts or grants and other items of business considered routine in nature.

The Consent Agenda included one payroll register (December) in the amount of \$1,079,895.03, and eleven accounts payable check registers representing General Fund expenditures in the amount of \$285,260.40, Capital Fund expenditures in the amount of \$160,694.32, and Associated Student Body expenditures in the amount of \$438.20.

Gifts and Donations (over \$500.00)

Funding Provider: American Chemical  
 Recipient of Funding: Friday Harbor High School  
 Description: Donation to high school science program  
 Amount: \$ 1,495.01

Funding Provider: Public Schools Foundation  
 Recipient of Funding: San Juan Island School District  
 Description: Various supplies and materials (23-07 exhibited)  
 Amount: \$10,163

Funding Provider: Harold and Patricia Korell Foundation  
 Recipient of Funding: San Juan Island School District  
 Description: Preschool startup  
 Amount: \$ 9,400

Funding Provider: M. Bradburn Fund  
 Recipient of Funding: San Juan Island School District  
 Description: Elementary Lunch Program  
 Amount: \$ 5,000

Funding Provider: Purple and Gold  
 Recipient of Funding: Friday Harbor High School  
 Description: Athletic program donation

Amount: \$ 4,538.44

Requisitions for Approval (Capital expenditures over \$10,000.00)

Funding Provider: San Juan Island School District  
 Recipient of Funding: Harbor Heating  
 Description: Installation of A/C system in equipment room including removal of old system (exhibited)  
 Amount: \$11,718

Personnel Report

Hiring:

Jonathan Smith – Head Basketball Coach  
 Bryan Leighton – Head Boys Soccer Coach  
 Gordon Waite – High School Counselor  
 Christine Van Atta – ES SPED Teacher  
 River Wylde – Developmental Preschool Teacher  
 Lori Cope (Dix) – MS SPED Teacher

Approval of Leave of Absence:

Hannah Buckmaster – MS SPED Teacher  
 Natasha Gislason – ES SPED Teacher

Separation:

Natasha Gislason – ES SPED Teacher  
 Binney Haenel – MS Office Manager

In addition, the board was requested to approve the minutes from the December 13, 2023 regular board meeting, an extension of the Superintendent's contract for three years, and a memo from the Superintendent declaring that the frozen pipes at Friday High Elementary School, Friday Harbor High School, and the "Blue Bird House" at 650 Park Street created a situation which the district considered an emergency and thus in the repair process competitive bidding requirements were waived.

Director Kurtz moved for approval of the consent agenda. Director Moore seconded the motion. The Board vote was unanimous.

**3.02 Monthly Budget and Enrollment Report (Exhibit)(Information)** – Business Manager José Domenech presented to the Board the January enrollment and the Monthly Budget Report through December 2023.

SCHOOL BOARD

**4.01 Approval of Policy Revisions to Board Policies - (Exhibit)(First Reading)** – The Board was requested to review the WSSDA recommended revision to the following board policies:

Board Policy 2004 Accountability Goals  
 Board Policy 2413 Equivalency Credit Opportunities  
 Board Policy 6605 Student Safety Walking, Biking, and Riding Buses  
 Board Policy 6700 Nutrition, Health, and Physical Education  
 Board Policy 6959 Acceptance of Completed Project

**4.02 Approval of Adopting Policy 2415 Performance-Based Pathway for High School Graduation (Exhibit) (First Reading)** – The Board was requested to review as

a first reading the adoption of WSSDA model policy 2415 Performance-Based Pathway for High School Graduation.

**4.03 Additional Director Reports (Information)** – Director Kurtz shared updates and thoughts from the recent Legislative Conference in Olympia which he, Director Heller, and Superintendent Woods attended.


**4.04 Review of 2023-2024 Board Calendar (Exhibit)(Information)** – The Board reviewed the 2023-2024 board calendar.

ADJOURN-  
MENT

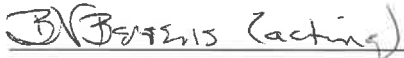
**5.01 Adjournment** - The meeting was adjourned at 6:05 pm.

**Next Meetings:**

**Regular School Board Meeting** – February 28, 5:00 pm, high school library

  
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Fred Woods, Superintendent  
Secretary to the Board

2-28-24  
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Date

  
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Sarah Werling-Sandwith, Board Chair