



SAN JUAN ISLAND SCHOOL DISTRICT

San Juan Island School District Regular Meeting

Wednesday, Sep 28, 2011

6:00 p.m. Convene meeting – high school library

MINUTES

Board Members Present: Brent Snow, Deborah Nolan, Heidi Lopez and David McCauley

A.S.B. Student Board Member: No representative

Superintendent Present: Rick Thompson

Administrators Present: Connie Martin, Ben Thomas, Fred Woods. and Rod Turnbull

Observers Present: Cynthia Stark-Wickman, Jesse Visciglia, Barbara Bevens, Robin Delazerda, Jenn Furber, Michelle Gilbert, Linda Lobue, Steve Smith, Jack McKenna, John Gresseth, Gail Leschine,

Recording Secretary: Maude Cumming

110 Establishment of Quorum – The regular school board meeting was called to order at 6:00 p.m. at the high school library. A quorum was established with board members Brent Snow, Deborah Nolan, Heidi Lopez and David McCauley. Boyd Pratt was excused.

OPEN MEETING

120 Review of Agenda – It was decided to hear section 550, Presentation of Facility Review of Friday Harbor Elementary School, after the 200 section for the convenience of presenter John Gresseth. It was also decided to allow Ben Thomas to present the Enrollment and Budget Update early in the evening if necessary to allow for ferry travel to the mainland.

AGENDA

130 Consent Agenda (Action) – Heidi moved to accept the Consent Agenda consisting of one Payroll voucher register in the amount of \$565,736.91 (Aug), and four voucher registers representing General Fund expenditures in the amount of \$202,208.00, Capital Project expenditures in the amount of \$16,544.15, ASB expenditures in the amount of \$1,123.98, and Private Purpose Trust expenditures in the amount of \$1,000.00. The board was unanimously in favor of the motion.

CONSENT AGENDA



140 Approval of Minutes (Action) – Minutes of the August 24, 2011 regular board meeting were presented for approval. Deborah moved to approve the minutes. The board was unanimously in favor of the motion.

MINUTES



160 Public Comment (Information) – Members of the public and support organizations are invited to address the board on non-agenda items. Comments are limited to five minutes in length. Robin Delazerda commended Rick on securing the OSPI Urgent Repair Grant that awarded the district \$100,000.00 for repairs to the elementary school's HVAC (air ventilation) system.

PUBLIC COMMENT

210 ASB Report - The ASB Representative was excused.

ADMINISTRATIVE REPORTS

220 Principals' Reports – Friday Harbor Elementary School Principal Connie Martin reported that the elementary school had a great start to the school year, including a

well-attended "Meet and Greet" the day before school started. The *Back to School Nights* went well, as did the PTA Ice Cream Social and the "Title I Parent Information" session. Connie highlighted some upcoming events and then spoke about plans to integrate math and language arts data with the School Improvement Plan (SIP). FHMS/FHHS Principal Fred Woods shared that Rod Turnbull is taking a leadership role at the middle school on professional development topics such as student misbehavior. Fred then described the success of the leadership event co-sponsored with San Juan Prevention Coalition, featuring Kenya Marsala and his "Drumpowerment" program.

230 Student Services Director's Report – Special Services Director Kay Jakutis was excused.

240 Athletic Director's Report – Athletic Director Rod Turnbull reported on his research into a proposed classification change for high school sports. In preparation for a petition to WIAA, Rod reviewed for the board the current alignment of local athletic programs and provided an historical overview of the WIAA organization of districts and leagues. Rod then requested board support for continuing to work toward this petition. The board indicated support for continuing this work.

250 Superintendent's Report – The Superintendent reported that Bus Driver Kris DayVincent was acknowledged by one of the coaches for her professionalism during a transportation mishap, and teachers Cindy William and Kelci Everett were acknowledged by their supervisor, Kay Jakutis, for their successful work with students on MSP portfolios. Rick provided information on the OSPI Urgent Repair Grant that will provide \$100,000.00 for repair of the elementary school HVAC system. Rick also shared a copy of an open letter to state legislators from regional superintendents reflecting a collective reaction to further educational budget reductions.

260 Dates to Remember (Information) – Maude Cumming provided a list of upcoming district events for the month of October.

310 Presentation of School Based Mental Health Services Report (Exhibit 310.1) (Information) – Gail Leschine Friday Harbor Elementary School Counselor Gail Leschine-Seitz provided an overview of school based mental health services. In her report, Gail explained the tax-based revenue source and included detailed information about the district's grant budget.

320 Presentation of State Test Scores (Exhibit 320.1)(Information) – Rick Thompson On August 30, 2011, OSPI released Measure of Student Progress (MSP) and High School Proficiency Exam (HSPE) test scores for all schools in the state. The scores are based on the spring 2011 administration. Focal points were explored, including the incorporation of data trends into the school improvement plans, the move to online testing, accommodations and makeup tests, changing graduation requirements and the 2012 testing cycle. Rick and the board then discussed school district results as they compare with Washington State results.

410 Approval of Personnel Hiring (Action) – Rick Thompson

Position: PE Teacher
 Location: High School
 Term: Provisional 2nd year
 FTE: .2 FTE
 Candidate: Michele Mayer

CURRICULUM

PERSONNEL



Position: Secretary
 Location: High School CCC Center
 Term: Continuing
 FTE: 2 hours/day
 Candidate: Tamara Andersen

420 Approval of Resignations / Retirements / Dismissals (Action) – Rick Thompson

No items

430 Approval of Leaves (Action) – Rick Thompson

No items

Deborah moved to approve section 410. The board vote was unanimous.

510 Approval of Local Grants and Contracts (Action)- Rick Thompson

Funding provider: San Juan County Juvenile Court Services
 Service provider: San Juan Island School District – Barbara Bevens
 Description: \$4,000.00 stipend for truancy liaison services

Deborah moved to approve the contract as listed. The board vote was unanimous.

520 Approval of Gifts and Donations (Action)- Rick Thompson *Our school district receives many gifts in the form of property items, cash, or services. The San Juan community is extremely gracious in their support of our schools. The Board formally acknowledges and accepts these gifts on behalf of the District. This formal acceptance also allows donated property items to become part of our inventory and to be covered for loss by the district insurance carrier.*

Recipient: San Juan Island School District students
 Donor: Islanders Bank's "Gear up for School" Drive
 Description: Community collection of school supplies for students distributed district-wide through building offices.

Deborah moved to accept the donations as presented, with gratitude. The board vote was unanimous.

530 Enrollment and Budget Update (Exhibit 530.1)(Information) - Ben Thomas presented an enrollment update for September, 2011 and a budget update through August, 2011.

540 Proposed list of Budget Adjustments in Light of Resolutions 11-011 and 11-012 (Exhibit 540.1)(Information) – Rick Thompson has provided, at the board's request, a list of proposed budget adjustments for the upcoming 2011-2012 school year. This list was developed through the efforts of the Leadership Team and the SJISD contracted Business Manager and should be considered a draft in process. The Superintendent stated that at this time he would not recommend furlough days unless the upcoming state special session results in a mid-year cut to funding which may cause a review of this position. Instead his recommendation would be a reduction in building budgets. More details were requested by the board in order to understand the impacts on programs as we move toward next year's budgeting process.

550 Presentation of Facility Review of Friday Harbor Elementary School (Exhibit 550.1)(Information) – Rick Thompson Friday Harbor Architect John Gresseth is under

BUSINESS AND OPERATIONS



contract to review the facility challenges at Friday Harbor Elementary School. John provided the board with an overview of prioritized corrections to the building along with estimated costs. His recommendations will be incorporated in the capital levy proposition.

560 Presentation of the San Juan Island School District Facility State Study and Survey (Exhibit 560.1)(Action) – Rick Thompson and John Stewart In October of 2010 the district began the process of working with OSPI, filling out form D-1, the Study and Survey grant application for a reimbursable full assessment of the district's facilities. Architect John Stewart developed the study and survey manual. John presented the completed manual and answered board questions.



570 Proposed Resolution 11-014, Approval of Documented Survey of Contiguous School Districts Verifying That No Vacant Space is Available (Exhibit 570.1)(Action) – Rick Thompson In order to claim reimbursement from OSPI in accordance with WAC 392-341-030, the board is requested to approve two San Juan Island School District Facility Study and Survey Resolutions. In addition to Resolution 11-015, Approval of District Facility State Study and Survey, the board is requested to adopt Resolution 11-014, *Approval of Documented Survey of Contiguous School Districts Verifying That No Vacant Space is Available*. These resolutions are part of the process to establish eligibility for OSPI's reimbursement for the study and survey. Heidi moved to approve Resolution 11-014, *Approval of Documented Survey of Contiguous School Districts Verifying That No Vacant Space is Available*. The board vote was unanimous.



580 Proposed Resolution 11-015, Approval of District Facility State Study and Survey (Exhibit 580.1)(Action) – Rick Thompson Resolution 11-015, Approval of District Facility Study and Survey, is intended to demonstrate the board's acceptance of the validity of the facility study and survey provided by John Stewart. Deborah moved to approve Resolution 11-015, *Approval of District Facility State Study and Survey*. The board vote was unanimous.



590 Capital Projects Levy Renewal (Exhibit 590.1 through 590.5)(Discussion) – Rick Thompson Based on board feedback at the July and August meetings, a proposition will be placed before the voters to replace the 2009-2012 Capital and Technology levy. To date, the following activities are in process;

- Formation of a committee to review facilities,
- Four year proposition to include both capital and technology needs,
- Review of all facility needs,
- Public disclosure commission guidelines for school district campaigns, and
- Consolidation of both capital and tech lists into one document.

At the October board meeting the citizen committee will make a report to the board to recommend the collection amount and the type of projects to be targeted. Board action may be required at that time, in the form of a resolution which will be forwarded to the Auditor's office.

600 No items

CONTINUING
BUSINESS

710 Proposed Resolution 11-016, Declaration of Surplus Property for Disposal, Type A Bus (Exhibit 710.1) (Action) – Rick Thompson It has been determined the item listed on Resolution 11-016 is no longer needed for district purposes and is considered surplus personal property. David moved to approve 11-016, *Declaration of Surplus Property for Disposal, Type A Bus*. The board vote was unanimous.

NEW BUSINESS



810 Visioning (Exhibit 810.1)(Discussion) – Brent Snow The board at the August meeting decided to postpone the visioning discussion. However, four members provided key statements in subject areas. The superintendent will use draft work as part of the board transition/orientation.

BOARD REPORTS

820 Board Transition (Discussion) – Rick Thompson The superintendent suggested effective ways the board can ensure a smooth transition to new members.

830 Vice Chairman's Report (Information) – Brent Snow No additional comments.

840 Board Legislative Representative Report (Exhibit 840.1)(Information) – Deborah Nolan shared literature about regional legislative priorities.

Next Meeting:

Regular School Board Meeting – October 26, 2011, 6:00 pm, high school library

NEXT MEETING

850 Adjournment

The meeting was adjourned at 9:11 p.m.

ADJOURNMENT

Rick Thompson, Superintendent
Secretary to the Board

Date

Brent Snow, Board Vice Chair