

FRIDAY HARBOR ELEMENTARY SCHOOL EMERGENCY RESPONSE



During the school year Friday Harbor Elementary School will conduct one drill per month to help better prepare students and staff for possible emergency situations. Drills provide an opportunity for staff to practice assessing conditions and decide on appropriate actions quickly. Participating in drills helps to decrease fear in students during a real emergency should it occur.

Drills generally fall under three categories: shelter-in-place, lockdown, and evacuation. Below are some general descriptions of drills and what they entail.

SHELTER-IN-PLACE

In a shelter in place all students and staff move to safe areas within the school to take shelter. Students will not be dismissed until the situation has been resolved.

EARTHQUAKE

Drop, Cover, and Hold On. Students will be instructed to get low to the ground and hold on to whatever is near them while lowering and protecting their heads. When it is determined safe to exit the building students will be instructed to do so. The building will be assessed for damages and students and staff will be asked to re-enter the building if it is safe.

LOCKDOWN

In a lockdown all students and staff enter the nearest safe room and all exterior and interior doors are locked. Only law enforcement is allowed to enter the building until after the lockdown is cleared.

EVACUATION

In an evacuation all students and staff exit the building, most commonly simply outside and away from the school until it is safe to re-enter. In some instances students and staff may need to gather at an off site location. Parents will be informed through a district release if this should occur.

FIRE DRILL

All students and staff exit the building and gather in the field with their class in predetermined locations to account for all students and wait for permission to re-enter the building.

DISMISSAL

Some situations may call for students to be dismissed to their home and families as quickly as possible. If this is the case every effort will be made to reach parents and guardians first. Staff will call emergency contacts if parents cannot be reached.