



**San Juan Island School District Regular Meeting**

**Wednesday, Oct 27, 2021**

5:00 pm Open public meeting, "Zoom" electronic meeting in accordance with WA State Governor's "Stay at Home" Order #20-28.5 with the option of in-person attendance.

**MINUTES**

Directors Present: Barbara Bevens, Sarah Werling-Sandwith, Brian Moore, John Kurtz and TJ Heller

Superintendent Present: Fred Woods

Admin or Presenter Present: In person - Becky Bell, Holly Wehner, Rod Turnbull, Jose Domenech, Kevin Cooper (5:30 pm)

Present through login: Kevin Cooper and one other person

Present in person: None

Recording Secretary: Maude Cumming

CALL TO ORDER | Convene 5:01 pm

**1.01 Establishment of Quorum** - The regular school board meeting was called to order at 5:00 p.m. through the electronic platform "Zoom", in accordance with WA State Governor's "Stay at Home" Order #20-28.5 due to the coronavirus state and national emergency. The meeting was also open to the public on a pre-registration basis. A quorum was established with Directors Barbara Bevens, Sarah Werling-Sandwith, T.J. Heller, John Kurtz and Brian Moore.

**1.02 Pledge of Allegiance**

**1.03 Approval of Agenda** - There were no changes requested for the agenda. Board Chairperson Bevens considered the agenda approved.

**1.04 Public Comment** - There were no public comments.

SUPERINTENDENT



**2.01 Superintendent's Goals (Action)** - The Board Chair requested approval of the Superintendent's goals. Director Kurtz moved for approval. Director Sandwith seconded the motion. The Board vote was unanimous.

**2.02 Superintendent's Report (Information)** - Superintendent Woods shared the status of staff vaccinations and the process for exemption to the vaccination mandate. He then discussed the details of purchasing an electric bus in the future. Buses travel approximately 60 miles a day so the investment must include a plan for charging mid-day. He discussed the current costs of traditional buses, electric buses, and the installation of charging stations. Mr. Woods also discussed the upcoming Enrichment Levy election that will take place in February 2021.

CURRICULUM



**3.01 Approval of Highly Capable igrant 217 (Exhibit)(Action)** - To be eligible for an annual allocation under igrant 217, Highly Capable Program Plan, the board must review and approve the plan for the current school year. The Highly Capable Pro-

gram Plan is attached as an exhibit, below. The Superintendent recommended approval of igrant 217, Highly Capable Program Plan. Director Sandwith moved for approval. Director Kurtz seconded the motion. The board vote was unanimous.



**3.02 Approval of School Improvement Plans 2021-2022 (Exhibits)(Action)** - The Board is requested to review and approve the School Improvement Plans for school year 2021-2022 for Friday Harbor Elementary School, Friday Harbor Middle School, Friday Harbor High School and Griffin Bay School. The Superintendent recommended approval of the School Improvement Plans as submitted. Director Moore moved for approval of the plans. Director Heller seconded the motion. The board vote was unanimous.

BUSINESS AND OPERATIONS



**4.01 Consent Agenda (Exhibits)(Action)** - *All matters listed under the Consent Agenda are considered by the governing board to be routine and subject to one motion and vote. Directors may request specific items be discussed in more detail or deleted from the Consent Agenda. These items may include the payroll register, accounts payable (AP) check registers, meeting minutes, personnel changes, contracts or grants and other items of business considered routine in nature.*

The Consent Agenda included one payroll register (September) in the amount of \$911,987.57, and six accounts payable check registers representing General Fund expenditures in the amount of \$186,614.10, and Capital Projects Fund expenditures in the amount of \$13,854.18, and ASB Fund expenditures in the amount of \$385.00, and the Private Purpose Trust Fund expenditures in the amount of \$3,000.00.

Contracts and Grants (over \$5000.00)

Funding Provider: San Juan Island School District  
 Recipient of Funding: Orcas Island School District  
 Description: Occupational Therapist Services  
 Amount: .34 FTE (60.76 school days, approximately \$50,308.68)

Funding Provider: Northwest ESD 189  
 Recipient of Funding: San Juan Island School District  
 Description: School Nurse Corps funding support  
 Amount: \$32,729.00

Funding Provider: Universal Service Administrative Company (Federal Funds)  
 Recipient of Funding: San Juan Island School District  
 Description: Emergency Connectivity fund (ECF)  
 Amount: \$173,600.00

Funding Provider: WA State Dept of Health  
 Recipient of Funding: San Juan Island School District  
 Description: "Learn to Return" Program  
 Amount: \$134,997.00

Funding Provider: M.J. Murdock Charitable Trust  
 Recipient of Funding: San Juan Island School District  
 Description: Partners in Science Supplemental Program (see exhibit)  
 Amount: \$9,703.65

Gifts and Donations (over \$500.00)

Funding Provider: San Juan Public Schools Foundation  
 Recipient of Funding: San Juan Island School District  
 Description: variety of supplies and materials (see exhibit below)  
 Amount: \$884.70

Funding Provider: Purple and Gold Club  
 Recipient of Funding: Friday Harbor High School Athletics  
 Description: funding for uniforms for Football and Cheer  
 Amount: \$2,350.00

Requisitions for Approval (Capital projects over \$10,000.00)

Funding Provider: San Juan Island School District  
 Recipient of Funding: Trafera  
 Description: HP Chromebooks  
 Amount: \$27,559.00

Personnel Report

Hires:

Jeri Rieger - Bus Driver  
 Bill Cumming - Bus Driver  
 Jill Peacock - Health Aid  
 Will Blackmon - JV Girls Basketball Coach  
 Matt Wight - Long-term Sub SPED Teacher  
 Stephen Ramsey - Para Educator

Separations:

Kirk Holt - Assistant Softball Coach  
 Janelle "Lilli" Woods - JV Girls Basketball Coach  
 Michael Bell - Para Educator  
 Alison Baker - Para Educator  
 Sheila Kees - SPED Teacher ES

In addition, the Board was requested to approve the selection of HKP Architects for architectural and engineering services on the STEM Art Classroom Renovation. The advertised Request for Proposals closed on September 30th. Twelve firms had submitted Statements of Qualification and a committee selected HKP as the firm most qualified for this project.

Board Chairperson Bevins expressed gratitude for the community's on-going support through the San Juan Island Public Schools Foundation and the Purple and Gold Club. Director Sandwith moved for approval of the consent agenda. Director Kurtz seconded the motion. The board vote was unanimous.

**4.02 Monthly Budget and Enrollment Report (Exhibit)(Information)** - Finance Director José Domenech presented to the Board the October enrollment and the Monthly Budget Report through September 2021. Enrollment was up by one FTE from September.

**4.03 Review of Proposal for Local Enrichment Levy (Exhibit)(Information/ Discussion)** - Superintendent Fred Woods and Finance Director Jose' Domenech discussed with the Board the need for a Local Enrichment Levy, target election date of February 25, 2022.

SCHOOL BOARD



**5.01 Approval of Policy Revisions, BP 1822, 3220, 5004, 5281, 6225 and 6907 (Exhibits)(Action)** - The Board was requested to approve WSSDA recommended revisions to the following board policies. The Superintendent recommended approval of these policy revisions.

1822 - Training and Professional Development for Board Members  
 3220 - Freedom of Expression  
 5004 - Infection Control Program

5281 - Disciplinary Action and Discharge  
6225 - Use of Electronic Signature  
6907 - Naming Schools, Facilities, and Teams, and use of School mascots, Images, or Logos

Director Kurtz moved for approval of all revisions. Director Moore seconded the motion. The board vote was unanimous.

**5.02 Adoption of New Policies 1815, 1825 and 3411 (Exhibits)(Action)** - The Board was requested to review and adopt the following WSSDA recommended policies:



1815 - Ethical Conduct for School Directors  
1825 - Addressing School Director Violations  
3411 - Accommodating Students with Seizures, Disorders or Epilepsy

The Superintendent recommends adoption of these policies.

**5.05 Additional Director Reports** - Board Chairperson Bevens requested that two board members volunteer for the levy committee and suggested Mr. Kurtz and Ms. Sandwith. She also discussed some of the details around the funding formula associated with the enrichment levy. There were no other reports.

**5.06 Review of 2020-2021 Board Calendar (Exhibit)(Information)** - The Board was requested to review the 2021-2022 Board Calendar.

ADJOURNMENT

**5.01 Adjournment** - The meeting was adjourned at 5:50 pm.

**Next Meeting:**

**Regular School Board Meeting** - Wed Nov 17, 2021, 5:00 pm Zoom and in-person meeting

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Fred Woods, Superintendent  
Secretary to the Board

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Date

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Barbara Bevens, Chair