



San Juan Island School District Regular Meeting

Wednesday, Jan 26, 2022

5:00 pm Open public meeting, "Zoom" electronic meeting in accordance with WA State Governor's "Stay at Home" Order #20-28.5 with the option of in-person attendance.

MINUTES

Directors Present: Barbara Bevens, Sarah Werling-Sandwith, Brian Moore, and TJ Heller

Directors Absent: John Kurtz

Superintendent Present: Fred Woods (via Zoom)

Admin or Presenter Present: In person - Holly Wehner, Rod Turnbull, Becky Bell, Jose Domenech

Present through login: Kevin Cooper plus one member of the public

Present in-person: None

Recording Secretary: Maude Cumming

CALL TO ORDER | Convene 5:00 pm

1.01 Establishment of Quorum - The regular school board meeting was called to order at 5:00 p.m. through the electronic platform "Zoom", in accordance with WA State Governor's "Stay at Home" Order #20-28.5 due to the coronavirus state and national emergency. The meeting was also open to the public on a pre-registration basis. A quorum was established with Directors Barbara Bevens, Sarah Werling-Sandwith, T.J. Heller, and Brian Moore. Director John Kurtz was absent. Superintendent Woods attended via Zoom.

1.02 Pledge of Allegiance

1.03 School Board Appreciation Recognition - Superintendent Woods, on behalf of the San Juan Island School District, expressed appreciation for the work that the School Directors do to keep staff and students healthy and educational programs growing. Superintendent Woods described this board as thoughtful and articulate. He thanked them for always challenging him and always putting students first. A heartfelt thank you for dedicated service to the district's schools and community families was offered to:

- Board Chair Barbara Bevens
- Vice-chair Sarah Werling-Sandwith
- Director T.J. Heller
- Director John Kurtz
- Director Brian Moore

1.04 Approval of Agenda - There were no changes requested for the agenda. Board Chairperson Bevens considered the agenda approved.

1.04 Public Comment - There were no public comments.

SUPERINTENDENT

2.01 Superintendent's Report (Information) - Superintendent Woods reported COVID testing numbers, indicating that there was a slight decrease from the week before, mirroring the current local slight decline of the "omicron surge". Mr. Woods also shared that Dr. Frank James, San Juan County Health Officer, has consistently been in favor of the schools staying open during the reported "surge", as school buildings are seen as safe environments due to the district's strict protocols. Mr. Woods stated that student absences have increased due to testing protocols, but schools are extending semester deadlines one week to assist students who have been out due to mandated absences.

2.02 Annual Review of Efficacy of Sexual Harassment Policies BP 5011 and 5011P and BP 3205 and 3205P (Information)(Exhibit) - Special Services Director Becky Bell made an annual report to the board reviewing the use and efficacy of these policies and related procedures. There were no recommendations for changes to these policies. The policies were reviewed by the Superintendent's Cabinet, including administrators, department heads, and district office staff.

BUSINESS AND OPERATIONS



3.01 Consent Agenda (Exhibits)(Action) - All matters listed under the Consent Agenda are considered by the governing board to be routine and subject to one motion and vote. Directors may request specific items be discussed in more detail or deleted from the Consent Agenda. These items may include the payroll register, accounts payable (AP) check registers, meeting minutes, personnel changes, contracts or grants and other items of business considered routine in nature.

The Consent Agenda included one payroll register (December) in the amount of \$954,167.82, and four accounts payable check registers representing General Fund expenditures in the amount of \$261,495.47, Capital Projects expenditures in the amount of \$115,265.49 and ASB expenditures in the amount of \$13,577.98.

Gifts and Donations (over \$500.00)

Funding Provider: San Juan Public Schools Foundation
Recipient of Funding: San Juan Island School District
Description: variety of supplies and materials (invoice 21-13)
Amount: \$9,224.00

Funding Provider: Bates Family Trust
Recipient of Funding: Friday Harbor Middle School
Description: MS math program
Amount: \$500.00

Grants and contracts (over \$3,000)

Funding Provider: United Way
Recipient of Funding: San Juan Island School District
Description: grant for PIP Program
Amount: \$3,000.00

Personnel Report

Hiring:
Anna Rivera - Paraeducator
Brian Krembs - Paraeducator
Emily Vierling - Paraeducator
Holly Wehner - Principal (change of status - acting to permanent)

Separations:
 Gordy Waite - School Counselor
 Maude Cumming - Executive Assistant
 Simona Burla - Paraeducator
 Lisa Salisbury - Library Media Specialist

In addition, the Board was requested to approve the minutes from the December 15, 2021 regular board meeting and the January 12 special board meeting (executive session only).

Board Chairperson Bevens expressed gratitude for the support from the San Juan Public Schools Foundation and the Bates Family Trust. Director Sandwith moved for approval of the consent agenda. Director Moore seconded the motion. The board vote was unanimous.



3.02 Resolution 22-001, Surplus Items (Exhibit)(Action) - RCW 28A.335.180 gives the Board of Directors the exclusive power to declare for public bid and/or acquisition of surplus property. Items listed on Resolution 22-001 are no longer needed by the district and, with the approval of the Board, will be advertised for bid. The Superintendent recommended approval of Resolution 22-001, Surplus Items: Robotics Kits. Director Heller moved for approval. Director Sandwith seconded the motion. The board vote was unanimous.

3.03 Monthly Budget and Enrollment Report (Exhibit)(Information) - Finance Director José Domenech presented to the Board the January enrollment and the Monthly Budget Report through December 2021.

SCHOOL BOARD



5.05 Proposed WSSDA Recommended Policy Updates, 5400, 5410, and 6220 (Action)(Exhibits) - The Board was requested to review and approve the following WSSDA recommended policy revisions:
 5400 - Personnel Leaves
 5410 - Holidays
 6220 - Bid or Request for Proposal Requirements

The Superintendent recommended approval of the policies revisions as presented. Director Moore moved for approval. Board Chair Bevens seconded the motion. The board vote was unanimous.

5.05 Additional Director Reports (Information) - Board Chair Bevens shared information about a training for *Roberts Rules of Order*. Director Heller shared information about the upcoming Legislative “Day on the Hill”.

5.06 Review of 2020-2021 Board Calendar (Information)(Exhibit) - The Board reviewed the 2021-2022 Board Calendar.

ADJOURNMENT

5.01 Adjournment - The meeting was adjourned at 5:28 pm.

Next Meeting:

Special School Board Meeting - Wed Feb 16, 2022, 3:30 pm, Executive Session only
Regular School Board Meeting - Wed Feb 16, 2022, 5:00 pm, high school library

Fred Woods, Superintendent
 Secretary to the Board

Date

Barbara Bevens, Chair