



**San Juan Island School District Regular Meeting**

**Wednesday, September 28, 2022**

5:00 pm Open public meeting, high school library

**MINUTES**

Directors Present: Barbara Bevens, Sarah Werling-Sandwith, Brian Moore, John Kurtz, and T.J. Heller

Superintendent Present: Fred Woods

Admin or Presenter Present: Holley Wehner, Rod Turnbull, Andrea Hillman, Hailey Henderson-Paul, Jose Domenech, Becky Bell

Present: Andrew Anderson, Samuel McMMain, and one member of the public

Recording Secretary: Diana Fearn

CALL TO ORDER | Convene 5:00 pm

**1.01 Establishment of Quorum** - The regular school board meeting was called to order at 5:00 p.m. at the high school library. A quorum was established with Directors Barbara Bevens, Sarah Werling-Sandwith, Brian Moore, T.J. Heller, and John Kurtz.

**1.02 Pledge of Allegiance**

**1.03 Approval of Agenda** – There were no changes requested for the agenda. Board Chairperson Bevens considered the agenda approved

**1.04 Public Comment** – There were no public comments.

SUPERINTENDENT

**2.01 Superintendent's Report (Information)** – Superintendent Woods shared that the Superintendents from Orcas, Lopez, Shaw, and San Juan Island will meet with State Superintendent Chris Reykdal on October 21<sup>st</sup> to discuss regionalization. The newly proposed regionalization map is based on the labor market rather than housing and would create a 1.5% decrease in funding for our district. He reported that bids for the STEM art room close tomorrow. Additionally, he shared information about the early dismissal MOU on the consent agenda, explaining that only 4 Wednesdays are impacted but the consistency and valuable extra time for parent-teacher conferences will be a significant gain. In a survey of staff, 95% of staff supported the MOU. He reported that there have been few known cases of COVID this school year with only one case reported last week. Additionally, he reported that the COVID emergency guidelines end on October 31<sup>st</sup> at which time the vaccine mandate in schools will be lifted.

CURRICULUM AND INSTRUCTION

**3.01 Review of 2021-2022 School Improvement Plans (SIPs) (Exhibit)(Information)** – The Board was requested to review the School Improvement Plans (SIPs) for Friday Harbor Elementary School and Friday Harbor Middle School. Principals Rod Turnbull and Holly Wehner provided information about the performance at both schools last year. Both noted that MAP scores, which track an individual student's academic gains, showed notable improvement and were a valuable indicator of student progress.



**3.02 Approval of 2022-2023 Griffin Bay School Improvement Plan (Exhibit)(Action) –**

The board was requested to review and approve the 2022-2023 School Improvement Plan (SIP) for Griffin Bay School. Superintendent Woods noted that this is one of 2 goals for Griffin Bay School (with the second to be approved at the October board meeting).

The Superintendent recommended approval of the School Improvement plan. Director Werling-Sandwith moved for approval. Director Moore seconded the motion. The board vote was unanimous.

**3.03 State Assessment Score Report (Exhibit)(Information) –** Superintendent Fred Woods shared the results of the State Assessments from last spring.

BUSINESS AND OPERATIONS



**4.01 Approval of Revised ASB Constitution (Exhibit)(Action) –**

The board was requested to approve the revised ASB constitution. ASB advisor Hailey Henderson-Paul explained the changes to the ASB constitution. Directors Werling-Sandwith and Bev-ens expressed interest in having student representation at school board meetings. The Superintendent recommended approval of the revised ASB constitution. Director Moore moved for approval. Director Werling-Sandwith seconded the motion. The board vote was unanimous.



**4.02 Consent Agenda (Exhibits)(Action) -**

All matters listed under the Consent Agenda are considered by the governing board to be routine and subject to one motion and vote. Directors may request specific items be discussed in more detail or deleted from the Consent Agenda. These items may include the payroll register, accounts payable (AP) check registers, meeting minutes, personnel changes, contracts or grants and other items of business considered routine in nature.

The Consent Agenda included one payroll register (August) in the amount of \$1,018,186.79, and four accounts payable check registers representing General Fund expenditures in the amount of \$86,929.82, Capital Fund expenditures in the amount of \$327,624.09, and Private Purpose Trust Fund expenditures in the amount of \$7,775.00.

Gifts and Donations (over \$500.00)

Funding Provider: Kiwanis Club  
 Recipient of Funding: Griffin Bay School  
 Description: Food for students  
 Amount: \$900

Funding Provider: Mike Carlson Enterprises  
 Recipient of Funding: Friday Harbor Elementary School  
 Description: School supplies  
 Amount: \$1,000

Funding Provider: Banner Bank  
 Recipient of Funding: Friday Harbor Elementary School  
 Description: PE program  
 Amount: \$3,000

Funding Provider: San Juan Public Schools Foundation  
 Recipient of Funding: San Juan Island School District  
 Description: Various supplies and materials (see invoice 22-01 exhibited below)  
 Amount: \$3,778

Funding Provider: Anonymous  
 Recipient of Funding: San Juan Island School District  
 Description: Donation to AVID program  
 Amount: \$652.89

Funding Provider: Anonymous  
 Recipient of Funding: San Juan Island School District  
 Description: Donation to AVID program  
 Amount: \$900

Grants and Contracts (over \$5,000)

Funding Provider: San Juan Island School District  
 Recipient of Funding: Next Level Speech Therapy, PC  
 Description: Teletherapy SLP  
 Amount: 20 hours weekly, \$82.00 per hour for 37 weeks

Funding Provider: San Juan Island School District  
 Recipient of Funding: Presence Learning  
 Description: Occupational Therapy  
 Amount: 63 hours per month (42 hours in December), \$78.00 per hour for 10 months

Requisitions for Approval (Capital expenditures over \$10,000)

Vendor: HKP architects  
 Description: Contract Change Amendment (see exhibit below)  
 Amount: \$11,275

Vendor: Micro K12  
 Description: Elmo MX-P3 Visual Presenter (see exhibit below)  
 Amount: \$10,985.68

Personnel Report

Hiring:  
 Timothy Clark - Para Educator  
 William 'Randy' Schnee - Custodian  
 Nancy Stark - Para Educator

Separations:  
 Cynthia Luna McVeigh - HR Director  
 Steven Berkowitz (withdrew and never started) - Para Educator

Leave of Absence:  
 Shannon Plummer - Bldg Engineer/Custodian - Sept 23 to Oct 21, 2022  
 Dan LoBue - Art Teacher - Oct 3, 2022 to Jan 13, 2023  
 Kris Day Vincent - Bus Driver - Oct 3 to Oct 31, 2022

In addition, the Board was requested to approve the minutes from the August 24, 2022 regular board meeting. Additionally, the Board was requested to approve the following:

- PSE Collective Bargaining Agreement 2022-2025.
- the Out of Endorsement Course Assignment for Hannah Buckmaster

- Communications System Easement for laying fiber optics at John O. Linde Community Park
- SJEA MOU Regarding Expanding Early Dismissal to All Wednesdays

Director Moore moved for approval of the consent agenda. Director Werling-Sandwith seconded the motion. The board vote was unanimous.

**4.03 Monthly Budget and Enrollment Report (Exhibit)(Information)** – Finance Director Jose Domenech presented to the Board the Monthly Budget Report through August 2022 and the September enrollment.



**4.04 Approval of revisions to the Middle and High School Fees Schedules (Exhibit)(Action)** – The Board was requested to review and approve the revisions to the middle and high school fees schedules. Director Heller moved for approval. Director Kurtz seconded. The board vote was unanimous.

**4.05 Approval of Resolution 22-005, Limited General Obligation Refunding Bond (TABLED)** – This item was tabled and will be revisited at a special meeting to be held in on October 10th.

SCHOOL BOARD



**5.01 Approval of Policy Revisions, BP 1400 and BP 4218 (TABLED) and Approval of Policy Revisions, BP 2110 and BP 3116 (Exhibits)(Action)** – The Board chose to table the following policy revisions until the regular November board meeting.

- 1400 - Meeting Conduct Order of Business and Quorum
- 4218 - Language Access

The Board was requested to review and approve the following WSSDA recommended policy revisions:

- 2110 - Transitional Bilingual Instruction Program
- 3116 - Students in Foster Care

The Superintendent recommended approval of policy 2110 and 3116 as presented. Director Werling-Sandwith moved for approval. Director Kurtz seconded. The board vote was unanimous (with Director Heller not present).

**5.02 Discussion of Board Operations (Discussion)** – Director Werling-Sandwith shared updates from the small schools group. Directors Bevens, Werling-Sandwith, and Heller discussed plans to individually virtually attend the WSSDA general assembly on Friday September 30<sup>th</sup> and Saturday October 1<sup>st</sup>. Director Heller clarified that the required equity training for board directors includes one required introduction to equity course and one elective equity course in the four-year term of each board member.

**4.03 Review of the 2022-2023 Board Calendar (Information)** – The Board reviewed the 2022-2023 board calendar.

ADJOURNMENT

**5.01 Adjournment** - The meeting was adjourned at 6:14 pm.

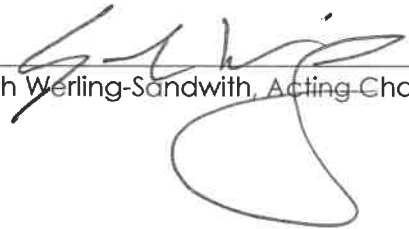
**Next Meeting:**

**Special School Board Meeting** – October 10th, 2:00 pm, district office

**Regular School Board Meeting** – October 26th, 5:00 pm, high school library

  
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Fred Woods, Superintendent  
Secretary to the Board

10/26/22  
Date

  
\_\_\_\_\_  
Sarah Werling-Sandwith, Acting Chair