



**San Juan Island School District Regular Meeting**

**Wednesday, January 25, 2023**

5:00 pm Open public meeting, high school library

**MINUTES**

- Directors Present: Sarah Werling-Sandwith, Brian Moore, Barbara Bevens, John Kurtz, and T.J. Heller
- Superintendent Present: Fred Woods
- Admin or Presenter Present: Andrea Hillman, Rod Turnbull, José Domenech, Aaron Orozco, Faith Knight, Erin Donaldson, Ayana Berube
- Observers Present: Necia Quast, Rylee Drew, Andrew Anderson, Steve Bowman
- Recording Secretary: Diana Fearn

CALL TO ORDER | Convene 4:59 pm

**1.01 Establishment of Quorum** - The regular school board meeting was called to order at 4:59 p.m. at the high school library. A quorum was established with Directors Sarah Werling-Sandwith, Brian Moore, Barbara Bevens, John Kurtz, and T.J. Heller.

**1.02 Pledge of Allegiance**

**1.03 Approval of Agenda** – There were no changes requested for the agenda. Board Chairperson Werling-Sandwith considered the agenda approved

**1.04 Public Comment** – There were no public comments.

**1.05 School Board Appreciation Recognition** – FHHS ASB President Ayana Berube presented a poster created by the ASB in appreciation of the school board. Mr. Woods shared words of praise for the school board directors and each board member was presented with a certificate.

SUPERINTENDENT

**2.01 ASB Representative's Report (Information)** – Mr. Orozco reported on the ASB activities occurring at the high school including selling chocolate for Valentine's Day, planning Tolo which will have a theme of neon, planning prom, finals week, the FHHS drama production of Sense and Sensibility, rap battles, and a new high school club dedicated to making music together.

**2.02 Superintendent's Report (Information)** – The Superintendent shared information about three legislative issues that are currently being fought for: regionalization, lifting the Levy Lid, and increasing SPED funding. He shared that the website supportourschools.com has been created to share information about the Levy Lid and regionalization. He and other island superintendents will be meeting with legislators on these topics. Additionally, he stated that a path at Linde Field is being created to join with other established trails. Island Rec and SJISD are jointly purchasing a remotely controlled robot to paint field lines and anticipate this will save countless manhours. Bids are being accepted for the STEM art room project and bids for re-roofing the middle school were very far over budget due to inflation. Finally, he

stated that calendar committee meetings have begun to create the calendars for the next two school years.

**2.03 Annual Review of Efficacy of Sexual Harassment Policies BP 5011, 5011P, 3205, and 3205P (Discussion)** – The Board was requested to complete an annual review of the efficacy of the District's Sexual Harassment Policies, 5011 and 5011P (staff), 3205 and 3205P (students). These policies and procedures were reviewed at the district Cabinet meeting, January 10<sup>th</sup>. The Cabinet noted that over the past year no formal reports were received for either policy and no request for changes had been made.

BUSINESS AND OPERATIONS



**3.01 Consent Agenda (Exhibits)(Action)** - All matters listed under the Consent Agenda are considered by the governing board to be routine and subject to one motion and vote. Directors may request specific items be discussed in more detail or deleted from the Consent Agenda. These items may include the payroll register, accounts payable (AP) check registers, meeting minutes, personnel changes, contracts or grants and other items of business considered routine in nature.

The Consent Agenda included one payroll register (December) in the amount of \$ 1,070,510.11, and seven accounts payable check registers representing General Fund expenditures in the amount of \$278,018.05 and Capital Fund expenditures in the amount of \$15,006.14.

Gifts and Donations (over \$500.00)

Funding Provider: The Stocker Foundation  
Recipient of Funding: San Juan Island School District  
Description: Grant funding for maker space STEAM programming  
Amount: \$7,000

Funding Provider: Public School Foundation  
Recipient of Funding: San Juan Island School District  
Description: Various supplies and materials (exhibited)  
Amount: \$12,843

Funding Provider: Purple and Gold  
Recipient of Funding: Friday Harbor High School  
Description: Door padding for Turnbull Gym  
Amount: \$1,627.50

Funding Provider: Purple and Gold  
Recipient of Funding: San Juan Island School District  
Description: Funds from sports passes and concessions to be used for athletics  
Amount: \$3,056.05

Personnel Report

Hiring:  
Kandace Calandra - MS Teacher  
Pauline (Po) Powell - Bus Driver

Personnel Position Changes:  
Alex Gibbs – Reverting to his original positions of HS teacher (.2 FTE) and para (.69 FTE)  
Cady Wilson – Changing from MS teacher (.7 FTE) to HS teacher (1.0 FTE)

Separations:

Kris DayVincent – Bus Driver

In addition, the Board was requested to approve the minutes from the December 14, 2022 regular board meeting. Director Moore moved for approval of the consent agenda. Director Bevens seconded the motion. The board vote was unanimous.

**3.02 Monthly Enrollment and Finance Report (Exhibit)(Information)** – Finance Director Jose Domenech presented to the Board the Monthly Budget Report through December 2022 and the January enrollment. Mr. Domenech noted that the budget cycle and planning have begun and that the state auditor will be coming this spring for the audit which occurs every other year.

**3.03 Approval of Resolution 23-001 Surplus Items (Exhibit)(Action)** – The Board was requested to review and approve the tech items listed which included 53 outdated and obsolete Lenovo laptops being traded in for parts or credit on future devices in lieu of public bid. The Superintendent recommended approval of the resolution. Director Bevens moved for approval. Director Heller seconded the motion. The board vote was unanimous.

**3.04 Opioid Overdose Reversal Policy Implementation Plan (Information)** – San Juan Island School District Nurse Erin Donaldson shared information about how board policy 3424 Opioid Related Overdose Reversal (agenda item 4.01) would be implemented should it be approved including a staff training plan and how supplies would be obtained.

**4.01 Approval of Adopting BP 3424 (Exhibit)(Action)** - The Board was requested to review and approve adoption of WSSDA Model Policy 3424, *Opioid Related Overdose Reversal*. The Superintendent recommended approval of adoption of the policy. Director Moore moved for approval. Director Bevens seconded the motion. The board vote was unanimous.

**4.02 Approval of Policy Revisions to BP 1225 (Exhibit)(Action)** – The Board was requested to review and approve the WSSDA recommended revisions to Board Policy 1225, *School Director Legislative Program*. The Superintendent recommended approval of the policy revisions as presented. Director Bevens moved for approval. Director Moore seconded the motion. The board vote was unanimous.

**4.03 Approval of Retiring BP 1610 and Adopting BP 1611 (Exhibit)(Action)** – The Board was requested to review and approve adoption of WSSDA Model Policy 1611 and retirement of WSSDA Model Policy 1610 as changes to the policies by WSSDA have resulted in Model Policy 1610 – *Conflicts of Interest* now only applying to districts with 2,000 or more students and Model Policy 1611 applying to districts with fewer than 2,000 students. The Superintendent recommended approval of retiring BP 1610 and adopting BP 1611. Director Heller moved for approval. Director Bevens seconded the motion. The board vote was unanimous.

**4.04 Approval of Policy Revisions to BP 1250 (Exhibit)(First Reading)** – The Board was requested to review as a first reading the WSSDA recommended revisions to Board Policy 1250, *Students on Governing Boards*.

**4.05 Additional Director Reports (Information)** – Director Bevens reported that she recently worked as a substitute teacher in the middle school and a student shared their transformational experience with AVID. Director Heller shared that he had

SCHOOL BOARD



emailed all WSSDA members regarding regionalization and HB 1244 (increasing the maximum per pupil limit for enrichment levy authority).

**4.06 Review of 2022-2023 Board Calendar (Information)** – The Board reviewed the 2022-2023 board calendar and noted that the executive session to review the performance of the Superintendent which was scheduled for February 8<sup>th</sup> will be cancelled as it is not required.

ADJOURNMENT **5.01 Adjournment** - The meeting was adjourned at 6:17 pm.

**Next Meeting:**

**Special School Board Meeting** – February 15th, 4:15 pm, district office

**Regular School Board Meeting** – February 15th, 5:00 pm, high school library



Fred Woods, Superintendent  
Secretary to the Board

2-15-23

Date



Sarah Werling-Sandwith, Board Chair