



**San Juan Island School District Regular Meeting**

**Wednesday, March 29, 2023**

5:00 pm Open Public meeting, high school library

**MINUTES**

Directors Present: Sarah Werling-Sandwith, Brian Moore, Barbara Bevens, John Kurtz, and T.J. Heller

Superintendent Present: Fred Woods

ASB Representative Present: Rylee Drew

Admin or Presenters Present: Andrea Hillman, Holly Wehner, Rod Turnbull, José Domenech, Jesus Garcia Orozco, and Maxine Early

Observers Present: Three members of the community

Recording Secretary: Diana Fearn

CALL TO ORDER | Convene 5:00 pm

**1.01 Establishment of Quorum** - The regular school board meeting was called to order at 5:00 p.m. at the high school library. A quorum was established with Directors Sarah Werling-Sandwith, Brian Moore, Barbara Bevens, T.J. Heller, and John Kurtz.

**1.02 Pledge of Allegiance**

**1.03 Approval of Agenda** – There were two changes to the agenda. The change order form for construction on the STEM art room was pulled out of the consent agenda to be considered as a stand-alone item (item 4.01.01). Policies 3230 and 5410 were pulled out of agenda item 5.03 to be considered separately as agenda items 5.03.01 and 5.03.02 respectively so that the ASB representative could provide an advisory vote. Director Bevens moved for approval of the amended agenda. Director Moore seconded the motion. The board vote was unanimous.

**1.04 Public Comment** – There were no public comments.

SUPERINTENDENT

**2.01 Student Showcase (Exhibit)(Presentation)** – Friday Harbor Elementary School (FHES) Principal Holly Wehner and FHES student council members Maxine Early and Jesus Garcia Orozco shared a video and an update from the elementary school. They noted that this year there has been a big focus on building community. Additionally, the peers-helping-peers support offered during recess and lunch breaks has been well-utilized by students.

**2.02 ASB Representative Report (Information)** – In her report to the board, ASB representative, Rylee Drew, noted that planning prom and spring sports have been top of mind at FHHS recently.

**2.03 Superintendent Report (Information)** – Superintendent Woods provided details about the programs and learning opportunities that Friday Harbor Labs provides to our schools. Additionally, he noted that construction on the STEM art room remodel

will begin on April 5<sup>th</sup>. Finally, he noted that the small schools conference was very valuable.

CURRICULUM



**3.01 Approval of Academic Calendars for 2023-2024 and 2024-2025 (Exhibit)(Action)**

– The board was requested to review and approve the Academic Calendars for 2023-2024 and 2024-2025. Director Kurtz moved for approval. Director Heller seconded the motion. The board vote was unanimous.

BUSINESS AND OPERATIONS



**4.01 Consent Agenda (Exhibit)(Action)**

– All matters listed under the Consent Agenda are considered by the governing board to be routine and subject to one motion and vote. Directors may request specific items be discussed in more detail or deleted from the Consent Agenda. These items may include the payroll register, accounts payable (AP) check registers, meeting minutes, personnel changes, contracts or grants and other items of business considered routine in nature.

The Consent Agenda included one payroll register (February) in the amount of \$1,053,083.19, and seven accounts payable check registers representing General Fund expenditures in the amount of \$321,223.52, Capital Fund expenditures in the amount of \$26,503.80, and ASB Fund expenditures in the amount or \$6,570.24.

Gifts and Donations (over \$500.00)

Funding Provider: San Juan Public Schools Foundation  
Recipient of Funding: San Juan Island School District  
Description: Various supplies and materials (invoice 22-20 exhibited)  
Amount: \$ 6,456

Funding Provider: San Juan Public Schools Foundation  
Recipient of Funding: San Juan Island School District  
Description: Various supplies and materials (invoice 22-22 exhibited)  
Amount: \$ 5,409

Funding Provider: San Juan Public Schools Foundation  
Recipient of Funding: San Juan Island School District  
Description: Various supplies and materials (invoice 22-25 exhibited)  
Amount: \$ 8,532

Funding Provider: United Way  
Recipient of Funding: Friday Harbor Elementary School  
Description: PIP Program  
Amount: \$ 3,000

Grants and Contracts (over \$5,000.00)

Funding Provider: San Juan Island School District  
Recipient of Funding: Hi Mark Construction, Inc.  
Description: STEM Art Room Conversion (exhibit)  
Amount: \$ 317,251

Requisitions for Approval (Capital expenditures over \$10,000.00)

Vendor: judd & black  
Description: Stoves for FHHS Culinary Program (exhibit)  
Amount: \$ 10,324.86

Personnel Report

Hiring:

Cady Wilson – JV Volleyball Coach  
 Emily Grindeland – Teacher  
 Patricia Turnbow – MS Assistant Track Coach

Separations:

Collin Williamson – Custodian  
 William Blackmon - JV Girls Basketball Coach  
 Tristan Thompson – Band Teacher

In addition, the Board was requested to consider for approval an extension of the Superintendent's contract for three years. Director Bevens moved for approval of the consent agenda. Director Heller seconded the motion. The board vote was unanimous.



**4.01.01 Approval of Change Order (Exhibit)(Action)** – The board was requested to approve a change order submitted by Hi Mark Construction, Inc. for the STEM art room conversion in the amount of \$17,589.81. Superintendent Woods explained that Hi Mark Construction, Inc. did not initially bid on the addendum items which included fencing, specific cabinetry, and specific plumbing fixtures. Upon consideration by the district, it was determined that these items are essential to the project. Thus, a change order was submitted. Director Moore moved for approval of the change order. Director Kurtz seconded the motion. The board vote was unanimous.



**4.02 Approval of the Purchase of a New Bus (Exhibit)(Action)** – On January 4, 2023 bus #18-01 was involved in an accident. Due to the damage to the bus, WSRMP determined that the bus was a total loss. As buses that have been in an accident are considered a total loss and cannot be used to transport students, San Juan Island School District will need to purchase a new bus to replace bus #18-01. WSRMP will pay the replacement cost of the new bus which is \$204,847.43. The Board was requested to approve the purchase of the new bus. Director Moore moved for approval of the purchase. Director Bevens seconded the motion. The board vote was unanimous.

**4.03 Monthly Enrollment and Finance Report (Exhibit)(Information)** – Finance Director José Domenech presented to the Board the Monthly Budget Report through February 2023 and the March enrollment.



**4.04 PUBLIC HEARING - Possible Approval of Resolution 23-003 Resolution of Budget Extension for the Debt Service Fund SY 2022-2023 (Exhibit)(Action)** – No members of the public provided opinions or statements about the approval of Resolution 23-003. Director Kurtz moved for approval of Resolution 23-003. Director Bevens seconded the motion. The board vote was unanimous.

SCHOOL BOARD



**5.01 Approval of Resolution 2023-04 WSSDA Weighted Vote Removal Resolution (Exhibit)(Action)** – In Washington State 200 of the approximately 295 school districts have fewer than 2,000 pupils. WSSDA bylaws state "when a weighted vote is called, delegates shall receive the number of votes as set forth in a vote chart based on student enrollment on the first school day in October." Decisions and advocacy made by WSSDA impact every school district. Thus, school boards across the State are considering this resolution to revise the WSSDA bylaws to state "Every delegate shall have one vote." Director Heller noted that even if the resolution passes it is

essential that school board members make the effort to be present at WSSDA votes in order to be heard. Director Heller moved for approval of Resolution 2023-04. Director Bevens seconded the motion. The board vote was unanimous.



**5.02 Approval of Policy Adoption: BP 4311, School Safety and Services Program (Exhibit)(Action)** – The Board was requested to review and approve the adoption of WSSDA Model Policy 4311, School Safety and Services Program. Director Bevens moved for approval of adopting board policy 4311. Director Kurtz seconded the motion. ASB representative Drew cast her advisory vote for approval of adopting board policy 4311. The board vote was unanimous.



**5.03 Approval of Policy Revisions to BP 2411 and BP 3421 (Exhibit)(Action)** – The Board was requested to review and approve WSSDA recommended revisions to board policies 2411 *High School Equivalency Certificate* and 3421 *Child Abuse and Neglect*. Director Moore moved for approval of the policy revisions. Director Heller seconded the motion. The board vote was unanimous.



**5.03.01 Approval of Policy Revisions to BP 3230 (Exhibit)(Action)** – The Board was requested to review and approve WSSDA recommended revisions to board policy 3230 *Searches of Students and Student Privacy*. Director Bevens moved for approval of the policy revisions. Director Moore seconded the motion. ASB representative Drew cast her advisory vote for approval of the revisions. The board vote was unanimous.



**5.03.02 Approval of Policy Revisions to BP 5410 (Exhibit)(Action)** – The Board was requested to review and approve WSSDA recommended revisions to board policy 5410 *Holidays*. Director Moore moved for approval of the policy revisions. Director Heller seconded the motion. ASB representative Drew cast her advisory vote for approval of the revisions. The board vote was unanimous.

**5.04 Additional Director Reports (Information)** – Director Heller provided a legislative report to the board. He noted that April 23<sup>rd</sup> is the end of the legislative session and that it appears that many of the educational bills have not progressed. Directors Bevens and Werling-Sandwith stated that the small schools conference was very informative and useful.

**5.05 Review of 2022-2023 Board Calendar (Exhibit)(Information)** – The Board reviewed the 2022-2023 board calendar.

ADJOURNMENT

**6.01 Adjournment** – The meeting was adjourned at 6:03 pm.

**Next Meeting:**

**Regular School Board Meeting** – April 26, 5:00 pm, high school library

Fred Woods, Superintendent  
Secretary to the Board

4/25/23  
Date

Sarah Werling-Sandwith, Board Chair