



SAN JUAN ISLAND SCHOOL DISTRICT

San Juan Island School District Regular Meeting

Wednesday, March 30, 2011

6:00 p.m. Convene meeting – high school library

MINUTES

Board Members Present: Boyd Pratt, Brent Snow, Deborah Nolan, Heidi Lopez and David McCauley

A.S.B. Student Board Member: Lindsey Banry

Superintendent Present: Rick Thompson

Administrators Present: Kay Jakutis, Fred Woods, Gary Pflueger, and Ben Thomas

Observers Present: Michael D, Biggers, Diane Heller, T.J. Heller, Christy Putney, Linda Lobue, Tina Jones, Luanne Pasik, Barbara Bevens, Jan Bollwinkel Smith, Barbara Lord, Diane Kinnaman, Wendy Woods, Meghan Hoffman, Jenny Benedict, Kevin Roth, Lelia Roth and others

Recording Secretary: Maude Cumming

110 Establishment of Quorum – The regular School Board Meeting was called to order at 6:04 p.m. A quorum was established with board members Boyd Pratt, Brent Snow, Heidi Lopez and David McCauley. Deborah Nolan arrived shortly after the meeting was convened.

OPEN MEETING

120 Review of Agenda – Boyd requested that section 810 *Improving Communications in the Community (Discussion)* replace section 150 *Public Comment (Information)* for the convenience of those attending who are interested in the discussion but also have concerns about staying late. He suggested that any public comments regarding issues that are not on the agenda should be submitted in writing.

AGENDA

130 Consent Agenda (Action) – Heidi moved to accept the Consent Agenda, consisting of one Payroll voucher register (February) in the amount of \$572,633.20, and four voucher registers representing General Fund expenditures in the amount of \$209,653.62, Capital Project expenditures in the amount of \$34,730.94, ASB expenditures in the amount of \$7,168.72 and Private Purpose Trust expenditures in the amount of \$4,420.28. The board was unanimously in favor of the motion.

CONSENT AGENDA



140 Approval of Minutes (Action) – Minutes of the Feb 23, 2011 regular board meeting, the March 4, 2011 special board meeting and the March 24, 2011 special board meeting were presented for approval. David moved to approve the minutes for all three meetings. The board was unanimously in favor of the motion.

MINUTES



150 Public Comment - (Tabled, see section 120 for explanation)

PUBLIC COMMENT

210 ASB Report - Lindsey Banry, as the ASB Representative, described the upcoming High School Talent Show scheduled for the week after spring break. She also talked about the Prom and the Key Club fundraiser, Pennies for Patients.

ADMINISTRATIVE REPORTS

220 Principals' Reports – FHES Principal Gary Pflueger shared that there was a strong turnout for Parent/Teacher conferences. Fred provided an update on the coverage of the athletic program in Rod's absence and thanked Marc Vermeire for stepping up to the task. He spoke about the success of the middle school play, *Still Life with Iris*, thanking Bristol Whalen for her efforts.

230 Student Services Director's Report – Kay Jakutis echoed the “wonderfully collaborative” student conferences and described plans for blending next year based on current research and improved models of inclusion.

240 Athletic Director's Report – Rod was excused.

250 Superintendent's Report – Rick explained details around the facility study and survey project, the Alternative Education Committee's work, and the elementary roof replacement schedule. He also updated the board on PSE negotiations and about recent public records requests.

260 Dates to Remember (Information) – Maude Cumming provided a list of upcoming district events for the month of April.

310 Presentation of School Improvement Plans (Exhibit 310.1 and 310.2) (Action)- Fred Woods and Gary Pflueger Fred presented the MS/HS School Improvement Plan and Gary presented the Kindergarten – 6th grade School Improvement Plan. These plans are required to be approved annually. Key points considered were:

- Who was involved in making the plan?
- What data has been used to measure student progress?
- Is the school making adequate yearly progress (AYP)?
- Is the achievement gap closing?
- What resources do the schools need?
- How many goals are articulated?
- How often is progress measured and in what way?
- What areas of excellence can be celebrated?

Board members asked additional questions. The Superintendent recommended that the Board approve the School Improvement Plan for Friday Harbor Middle School/ Friday Harbor High School. Due to the need for more specific data and the requirement for identified area for improvement, the Superintendent recommended that the elementary school staff prepare the plan for resubmission at the April board meeting. The board agreed. David moved to approve the Friday Harbor Middle/High School Improvement Plan. The board vote was unanimous.

320 Proposed Upcoming Field Trips (Information/Action) – Fred Woods and Gary Pflueger Fred and Gary updated the board on proposed upcoming field trip. Fred shared that the 7th grade will again go to John's Island and proposed an 8th grade field trip to Seattle this spring, instead of to Sooke (on Vancouver Island). Boyd moved to approve the basic outline of the Seattle trip. The board vote was unanimous. Gary described potential changes to the annual 6th grade trip. Plans are being made to go to Mountain School (North Cascade Institute) in the fall. The elementary school staff will formally request approval once planning is complete.

330 Proposed Draft 2011-2012 Academic Calendar (Exhibit 330.1)(First Reading) – Rick Thompson The District and SJEA have had a series of meetings to review this year's calendar and now proposes changes to the 2011-2012 school year calendar. SJEA members include John McMain, Kim Warin, Jim McNairy, and Marc Vermeire. The Leadership Team reviewed the proposed calendar on March 8, 2011. This is a first reading. No action is required at this time.

CURRICULUM



340 Sixth Grade Program Review (Discussion) – Rick Thompson Moving the 6th grade to Friday Harbor Elementary School two years ago made an impact on the operations of all district buildings as well as multiple personnel. Areas that were affected included transportation, facilities, staffing needs, supervision, leadership, curriculum alignment, and costs. At that time, the board made a commitment to review the sixth grade program after district-wide adjustments were complete. At this board meeting, the Superintendent recommended that an advisory committee now be formed to include staff from all sites, parents, and a board member. The committee will explore the impact of the move, review possible changes, and report back to the board. In the context of anticipated budget cuts from the state, utmost consideration should be given to the timing of any further changes. No change is anticipated for the upcoming year. The essential question to explore is whether or not moving the 6th grade from the middle school to the elementary school achieved the budgeting goals as planned.

410 Approval of Personnel Hiring (Action) – Rick Thompson

Position: Paraeducator
 Location: Head Start
 Term: Continuing
 FTE: 4 hrs/day
 Candidate: Melissa Vynne

David moved to approve section 410. The board vote was unanimous.

420 Approval of Resignations/Retirements/Dismissals (Action) – Rick Thompson

Employee: Margaret Rehn
 Position: 6th grade Humanities Teacher
 Location: Elementary School
 FTE: 1.0
 Action: Resignation

Employee: Christopher Wolf
 Position: Social Studies Teacher
 Location: Middle School
 FTE: 1.0
 Action: Resignation

Employee: Barbara Bevens
 Position: Alternative Ed Teacher
 Location: Griffin Bay School
 FTE: .2
 Action: Resignation

Employee: Jade Young
 Position: Spanish Teacher
 Location: High School
 FTE: 1.0
 Action: Resignation

Employee: Kristen Haugen
 Position: Special Ed Teacher
 Location: Elementary School
 FTE: 1.0
 Action: Resignation

PERSONNEL



Employee: Valorie Curtis
 Position: Science Teacher
 Location: Middle School
 FTE: .6
 Action: Resignation

Brent acknowledged the input from staff related to leave requests in general and moved to approve the resignations listed in section 420. The board vote was unanimous.

430 Approval of Leaves (Action) – Rick Thompson

No items

440 Approval of Temporary Out of Endorsement Assignment (Exhibit 440.1)(Action) – Rick Thompson Presented for board consideration was the approval of the assignment of a teacher to instructional duties outside of her certificate endorsement. Exceptions to endorsements are allowed through WAC 181-82-110 – *Exceptions to Classroom Teacher Assignment Policy*. Such assignments require a plan of assistance for the assigned teacher. It was recommended that Jenny Wilson be considered for an out of endorsement assignment at the secondary level for the second semester. Heidi moved to approve the out of endorsement assignment for Jenny Wilson, Secondary Endorsement. The board vote was unanimous.



510 Approval of Local Grants and Contracts (Action)

Funding provider: San Juan Island School District
 Service provider: Northwest ESD 189
 Description: Business Management Services, 2011-2012
 Amount: \$33,592 plus travel costs (est. \$3,500)

Funding provider: San Juan Island School District
 Service provided: Light Heart, Inc. Nonprofits Unlimited
 Description: Facilitation of March 24, 2011 special board meeting
 Amount: \$2,500.00, discounted by \$1,500.00 In-kind services (Net cost \$1,000.00)

Brent moved to approve these contracts. The board vote was unanimous.

520 Approval of Gifts and Donations (Action)

No items

530 Enrollment and Budget Update (Exhibit 530.1 and 530.2)(Information) - Ben Thomas presented enrollment information for March and a budget update through February, 2011. Enrollment continues to be slightly over budget projections. Several budget impacts are anticipated between now and August 31, 2012. They include but are not limited to:

- PSE negotiations
- Legal costs related to an unusually high number of public records requests
- Legal costs related to board recall petitions
- Potential election costs
- Cost to replace Friday Harbor Elementary School roof (bids have not been advertised at this time)

BUSINESS AND
OPERATIONS



540 Review of 2009-2010 State Audit (Exhibit 540.1)(Information)- Boyd Pratt, Rick Thompson and Ben Thomas Boyd, Rick and Ben provided a review of the feedback given by the State Auditors Office (SAO). This audit period was the 2009-2010 school year. Rick and Ben have met to develop an action plan to address areas which have been identified as needing improvement. The district has provided a written response to the results of the audit. The final audit report will be available in a few weeks and will be posted on the district's website.



550 Mid-year Budget Review (Exhibit 550.1)(Information) – Ben Thomas provided a mid-year budget report for the board.

560 Long Range Financial Planning (Exhibit 560.1 and 560.2)(Discussion) – Ben Thomas Ben opened a discussion on long range financial planning in light of the projected state general fund budget deficit of \$5 Billion. The District Leadership Team has been discussing the potential impacts of state-wide cutbacks to K-12 education. The board agreed upon an April 20th special board meeting to review suggestions for meeting financial deficits for next year.

610 Community Fields Boundary Line Adjustment Review (Exhibit 610.1 and 610.2)(Discussion) – Rick Thompson Brent Snow has met with Don Galt, Sr. to review and discuss a proposed boundary line adjustment on the north end of the Community Fields property, adjacent to the trailer park. The boundary line adjustment would resolve some encroachment issues and provide an additional access to the school property via the trailer park access road. This issue had been reviewed by the board on October 29, 2008 and on November 5, 2008. The potential adjustment may impact local residents. It might also provide emergency vehicle access in case of future development. Boundary documents were drawn up in February, 2011.

CONTINUING
BUSINESS

In summary:

1. The boundary needs to be clarified.
2. The district may lose property, but that property may be part of a non-performing asset.
3. The whole board should confer about direction and costs to pursue the adjustment
4. Issue needs to be reviewed by Town and by residents.

It was suggested that an appraisal may be in order and a legal opinion should be in place. The board gave a directive to pursue this information before furthering the proposal.

710 Proposed Revision of BP4215, Use of Tobacco (Exhibit 710.1)(Action) – Rick Thompson WSSDA has expanded "Use of Tobacco" policy language to include nicotine therapy. Heidi moved to approve the revision of BP4215, Use of Tobacco as amended. The board vote was unanimous.

NEW BUSINESS



810 Improving Communications in the Community (Discussion/Action) – Boyd Pratt (This discussion occurred earlier as a replacement for section 150) The board summarized and discussed the facilitated March 24, 2011 Special Board meeting. Brent thanked fellow board members for attending the community forum on March 24th. He encouraged everyone in attendance to "learn from the past and plan for the future". He read a proposed board response to a letter written and signed by elementary school teachers. Boyd proposed sending the response to the elementary school teachers as a formal letter with all the board members signatures. The board was unanimously in support of signing the letter. The board continued to work toward identifying gaps and issues in communication with the public and took public input on several points of discussion. The board meeting was adjourned at 7:29 p.m. then reconvened at 7:37 pm. to re-establish order.

BOARD REPORTS



820 Chairman's Report – Boyd Pratt The board had discussed opportunities for trainings and self-evaluation exercises in section 810.

830 Board Members Report – As the Board Legislative Liaison, Deb Nolan spoke about the potential \$5.2 billion state budget shortfall.

Next Meeting:

Special School Board Meeting - April 20, 2011, 6:00 pm, high school library
Regular School Board Meeting - April 27, 2011, 6:00 pm, high school library

The meeting was adjourned at 10:27 p.m.

NEXT MEETING

ADJOURNMENT

Rick Thompson, Superintendent
Secretary to the Board

Date

Boyd Pratt, Board Chair