



SAN JUAN ISLAND SCHOOL DISTRICT

San Juan Island School District Regular Meeting

Wednesday, April 27, 2011

6:00 p.m. Convene meeting – high school library

MINUTES

Board Members Present: Boyd Pratt, Brent Snow, Deborah Nolan, Heidi Lopez and David McCauley

A.S.B. Student Board Member: Absent

Superintendent Present: Rick Thompson

Administrators Present: Kay Jakutis, Fred Woods, Rod Turnbull, Gary Pflueger, and Ben Thomas

Observers Present: Michael D, Biggers, Jesse Visciglia, Luanne Pasik, Barbara Bevens, Barbara Lord, Michele Preston, Jenny Roberts, Margo Thorpe, Kelci Everett, Liz Covert, Joanne Wolf, Jeremiah Lord

Recording Secretary: Maude Cumming

110 Establishment of Quorum – The regular School Board Meeting was called to order at 6:03 p.m. A quorum was established with board members Boyd Pratt, Brent Snow, Heidi Lopez, Deb Nolan and David McCauley.

OPEN MEETING

120 Review of Agenda – There were no changes to the agenda.

AGENDA

130 Consent Agenda (Action) – Heidi moved to accept the Consent Agenda, consisting of one Payroll voucher register (March) in the amount of \$561,006.39, and two voucher registers representing General Fund expenditures in the amount of \$193,066.79, Capital Project expenditures in the amount of \$21,222.72, ASB expenditures in the amount of \$5,493.81 and Private Purpose Trust expenditures in the amount of \$1,558.38. The board was unanimously in favor of the motion.

CONSENT AGENDA



140 Approval of Minutes (Action) – Minutes of the March 30, 2011 regular board meeting, the April 20, 2011 special board meeting were presented for approval. Boyd moved to approve the minutes. The board was unanimously in favor of the motion.

MINUTES



150 Teacher Appreciation Week (Information) – Boyd Pratt Teacher Appreciation Week is scheduled for May 2-6. The board took this opportunity to thank our instructional staff for their dedication to their profession, their commitment to helping students develop socially, emotionally and intellectually, and their hard work despite ongoing budget challenges. Several board members shared memories of important teachers and educational moments in their lives, admitting that both accomplishments and perceived failures are significant to student growth. It was agreed overall that It is the day to day interaction with teachers that keeps our students moving ahead.

160 Public Comment (Information) – Boyd Pratt Members of the public and support organizations are invited to address the Board on non-agenda items. Comments are limited to five minutes in length. Michael Biggers, PE Teacher in the Elementary School requested that the board establish an energy conservation policy to encourage staff to be conscious of energy use. Jeremiah Lord commented that efficiencies such as these would save money in the district. After a brief review of budget cuts and financial decisions made over the last few years, as well as discussing the best methods for communicating complex issues, the board thanked both gentlemen for their comments.

PUBLIC
COMMENT

210 ASB Report - The ASB Representative was absent.

ADMINISTRATIVE
REPORTS

220 Principals' Reports – Gary talked about the 5th grade trip to the Pacific Science Center and the recent parent math support night. He also shared the challenges of developing a schedule around the loss of 1.0 FTE of Instructional staff. Fred described having received the 2010 Washington Achievement Award and his plan for 2011-2012 class registration that includes a reduction of 1.1 FTE of instructional staff. Fred also talked about the details around the upcoming Northwest Accreditation High School evaluation.

230 Student Services Director's Report – Kay described plans for multiage “ability group” blending. This approach will assist in reducing class sizes for special services populations.

240 Athletic Director's Report – Rod reported that we are approaching the end of spring sports and that all of our teams will be eligible for post season play.

250 Superintendent's Report – Rick updated the board on the district study and survey by Architect John Stewart, the FHES roofing project with Architect John Gresseth, future changes to state Teacher and Principal evaluations, the Sixth Grade Program Review Committee, the current FHES Principal search and Public Records Requests.

260 Dates to Remember (Information) – Maude provided a list of upcoming district events for the month of May and June.

310 FH Labs Science Outreach Program Update (Exhibit 310.1)(Information) – Margo Thorpe shared a presentation on the Friday Harbor Labs ongoing marine education outreach program. Margo has been working with Jenny Roberts and district staff to provide high quality science instruction to district students, elementary through high school. This partnership has been vital to district-wide science education and has provided many opportunities to broaden the scientific student experience.

CURRICULUM

320 Presentation of Friday Harbor Elementary School Improvement Plan (Exhibit 320.1) (Action) – Gary Pflueger and Rick Thompson The elementary school's annual improvement plan was presented but not approved at the March 30th board meeting. A committee of Elementary School staff and parents met with the Superintendent and Principal to review the plan and provide more details. At the board meeting, a curriculum discussion grew from the review of the revised improvement plan. David moved to approve the Friday Harbor Elementary School Improvement Plan. The board vote was unanimous.



330 Proposed Draft 2011-2012 Academic Calendar (Exhibit 330.1)(Second Reading/Action) – Rick Thompson The 2011-2012 academic calendar was presented to the board in the March 30th board packet. The proposed calendar included changes to altered days and a change to the Mid-winter Break. The board agreed that most important consideration was a calendar that supports instructional quality and momentum. Brent moved to approve the 2011-2012 academic calendar as presented. The board vote was unanimous.



410 Approval of Personnel Hiring (Action) – Rick Thompson

No items

420 Approval of Resignations/Retirements/Dismissals (Action) – Rick Thompson

Employee: Barbara Bevens
 Position: Alternative Ed Teacher
 Location: Griffin Bay School
 FTE: .2
 Action: Resignation

Employee: Janet Olsen
 Position: Band Teacher
 Location: ES/MS/HS (6-12 grades)
 FTE: 1.0
 Action: Retirement

Employee: Bruce Robinson
 Position: Custodian
 Location: Stuart Island
 FTE: on call (approx. 1 hr/day)
 Action: Resignation

Employee: Jay Westphalen
 Position: Teacher
 Location: Friday Harbor Elementary School
 FTE: 1.0
 Action: Retirement

430 Approval of Leaves (Action) – Rick Thompson

No items

After words of congratulations and heartfelt appreciation for both Janet and Jay, Boyd moved to accept the personnel section. The board vote was unanimous.

510 Approval of Local Grants and Contracts (Action)- Rick Thompson

No items

520 Approval of Gifts and Donations (Action)- Rick Thompson

Our school district receives many gifts in the form of property items, cash, or services. The San Juan community is extremely gracious in their support of our schools. The Board formally acknowledges and accepts these gifts on behalf of the District. This formal acceptance also allows donated property items to become part of our inventory and to be covered for loss by the district insurance carrier.

Recipient: FHHS Athletics – Girls Soccer and Basketball equipment
 Donor: Purple and Gold Club
 Description: \$1,077.85

Recipient: Friday Harbor High School - Hartman Field
 Donor: San Juan Baseball Booster Club
 Description: \$2,500.00 for top soil

Deborah moved to accept the gifts and donations with gratitude. The board vote was unanimous.

PERSONNEL



BUSINESS AND OPERATIONS



530 Enrollment and Budget Update (Exhibit 530.1, 530.2 and 530.3)(Information) -Ben Thomas presented enrollment information for April and a budget update through March, 2011. Ben also provided an update on the end fund balance and an overview of projected revenues and expenditures for the next year.

600 Continuing Business – No items

CONTINUING BUSINESS

710 Proposed Revision of BP5010 and 5010P, Non-discrimination and Affirmative Action (Exhibit 710.1)(Possible Action) – Rick Thompson The WSSDA sample policy described in this revision included minor changes to language. David moved to approve the revision of *BP5010 and 5010P, Non-discrimination and Affirmative Action*. The board vote was unanimous.

NEW BUSINESS



720 Proposed Revision of BP6895 and 6895P, Pesticide Notification, Posting and Record Keeping (Exhibit 720.1)(Action) – Rick Thompson WSSDA has recommended a minor revision to this policy and procedure. Brent moved to approve the revision of *BP6895 and 6895P, Pesticide Notification, Posting and Record Keeping*. The board vote was unanimous.



730 Proposed Revision of BP3207 and 3207P, Prohibition of Harassment, Intimidation and Bullying (Exhibit 730.1)(First Reading) – Rick Thompson WSSDA has recommended a policy update. The board discussed the policy in general and in particular explored the boundaries of the school district as related to electronic devices. The policy will be brought back for a second reading at the regular board meeting in May.

810 Board Self-Assessment (Exhibit 810.1)(Discussion) – Boyd Pratt As a follow up to the discussion at the March 30 board meeting, the Superintendent explored the topic of board training with both WSSDA and NASB. The board explored several tools and selected a WSSDA tool. It was agreed to complete the board self-assessment by the beginning of next week for review at the next regular board meeting.

BOARD REPORTS



820 Visioning (Exhibit 820.1, 820.2, and 820.3)(Discussion) – Boyd Pratt

The Superintendent created a modified visioning process in response to the board's direction at the March 30th meeting. The draft process included examples of previous plans, a timeline, a description of the need for change, and avenues for public input. The board elected to table the discussion until the regular board meeting in May.

830 Chairman's Report - Board Chair Boyd Pratt

840 Board Members Reports

850 Adjournment

Next Meeting:

Regular School Board Meeting - May 25, 2011, 6:00 pm, high school library

NEXT MEETING

The meeting was adjourned at 9:20 p.m.

ADJOURNMENT

Rick Thompson, Superintendent
Secretary to the Board

Date

Boyd Pratt, Board Chair