



SAN JUAN ISLAND SCHOOL DISTRICT

San Juan Island School District Regular Meeting

Wednesday, May 25, 2011

5:00 p.m. Convene meeting – high school library

5:05 p.m. Executive session – Review of the superintendent's performance, RCW 42.30.110(g)

6:00 p.m. Re-convene public meeting – high school library

MINUTES

Board Members Present: Boyd Pratt, Brent Snow, Heidi Lopez and David McCauley

A.S.B. Student Board Member: Absent

Superintendent Present: Rick Thompson

Administrators Present: Kay Jakutis, Gary Pflueger, and Ben Thomas

Observers Present: Larry Wight, Emily Carrington, Carolyn Haugen, Luanne Pasik, Barbara Bevens, Beth Spaulding, Jesse Visciglia and Michelle Preston

Recording Secretary: Rick Thompson

110 Establishment of Quorum – The regular School Board Meeting was called to order at 5:03 p.m. A quorum was established with board members Boyd Pratt, Brent Snow, Heidi Lopez and David McCauley. Deborah Nolan was excused. The board recessed to executive session 5:04 p.m. to review the superintendent's performance in accordance with RCW 42.30.110(g). The board re-convened in open session for public meeting at 6:04 p.m. No action was taken in executive session.

OPEN MEETING

120 Review of Agenda – Boyd proposed that the board meeting be temporarily recessed at 8:00 p.m. for 30 minutes in order to attend a reception for Janet Olsen, retiring Band Teacher.

AGENDA

130 Consent Agenda (Action) – Boyd moved to accept the Consent Agenda, consisting of one Payroll voucher register (April) in the amount of \$575,273.96, and eight voucher registers representing General Fund expenditures in the amount of \$137,896.14, Capital Project expenditures in the amount of \$41,013.24, and ASB expenditures in the amount of \$6,349.78. The board was unanimously in favor of the motion.

CONSENT AGENDA



140 Approval of Minutes (Action) – Minutes of the April 27, 2011 regular board meeting were presented for approval. Heidi moved to approve the minutes. The board was unanimously in favor of the motion.

MINUTES



160 Public Comment (Information) – Members of the public and support organizations are invited to address the board on non-agenda items. Comments are limited to five minutes in length. There were no public comments.

PUBLIC COMMENT

210 ASB Report - The ASB Representative was absent.

ADMINISTRATIVE REPORTS

220 Principals' Reports – FHES Principal Gary Pflueger described upcoming activities for the remainder of the school year. A discussion was held regarding current health policies in the elementary school and it was noted that School Nurse Martha Sharon is

scheduled to present an annual report to the board next month. Questions were deferred until then. FHMS/HS Principal Fred Woods was excused for an overnight field trip with the 8th grade. Boyd mentioned that he had attended Senior Exhibitions and was impressed with the experience. He complimented the high school staff for their efforts in this area.

230 Student Services Director's Report – Special Services Director Kay Jakutis reported that she has been working on paraeducator classroom coverage for next year. She is also working on the San Juan County mental health grant budget for next year, hoping to include financial support for the elementary school's PIP program and funding for a behavioral specialist.

240 Athletic Director's Report – Athletic Director Rod Turnbull was excused.

250 Superintendent's Report – Superintendent Rick Thompson updated the board on the FHES Interim Principal search and pending teacher and principal evaluation changes at the state level. He also thanked the San Juan Public Schools Foundation for an excellent community Knowledge Bowl competition and complimented the Purple and gold Club on their installation of the Paver Project on the high school athletic field.

260 Dates to Remember (Information) – Maude provided a list of upcoming district events for the month of May and June.

270 Set 2011-2012 Board Meeting Dates (Exhibit 270.1)(Action) - Rick Thompson

The board is required to announce regular meeting dates for the 2011-2012 school year. The Superintendent recommended the following dates, at 6:00 p.m. at the Friday Harbor High School library.



September 28	March 28
October 26	April 25
November 30	May 30
December 14	June 27
January 25	July 25*
February 29	August 29*

As a point of reference, approval of this calendar does not prevent the board from calling special meetings. Brent moved to approve the board calendar for next year. The board vote was unanimous.

310 STEM Update (Information) – Larry Wight updated the board on STEM (Science, Technology, Engineering and Math) activities. A group of staff and community members have been meeting to share ideas, review resources, and collaborate about a common vision. The STEM committee and the STEM goals originally grew from the San Juan Community Foundation Critical Needs Task Force Education Workgroup. Larry described a STEM “ladder of implementation” and shared the additional goal of endowing a STEM Chair. Four phases of implementation were described. The current Robotics program in the high school was offered as an example of combining computer programming, automation and technology. The University of Washington Labs was thanked for their on-going support of science and technology in the district. Larry was commended and thanked for the hard work and research that he has done to help our students.

CURRICULUM

320 Friday Harbor High School Accreditation Review (Information) – Beth Spaulding

Beth Spaulding presented each board member with a notebook highlighting the recent accreditation review by the Northwest Association of Accredited Schools. A visiting team conducted a site visit on May 5, 2011 to provide feedback of strengths

and opportunities for growth to the staff. The report included information on school goals and objectives, curriculum and instruction, leadership and professional development and community involvement. Mr. Woods' modeling of professional growth and leadership was noted. Marilyn Luckman was thanked for her support in the process.

330 Approval of 6th Grade Field Trip to Mountain School, North Cascades Institute Learning Center (Exhibit 330.1)(Action) – Lisa Salisbury provided an overview of the proposed changes to the annual sixth grade field trip. The sixth grade teachers proposed a fall field trip to Mountain School, North Cascades Institute of Learning on Diablo Lake. Mountain School is a nationally recognized environmental education program offered in cooperation with the North Cascades National Park. Heidi moved to approve the field trip destination. The board vote was unanimous.



410 Approval of Personnel Hiring (Action) – Rick Thompson

No items

420 Approval of Resignations/Retirements/Dismissals (Action) – Rick Thompson

No items

430 Approval of Leaves (Action) – Rick Thompson

Employee: Susan Williamson
 Position: Paraeducator
 Location: Elementary School
 FTE: 5 hrs/day
 Action: Leave of Absence for 2011-12



440 Reduction in Force (Action) – Rick Thompson

Employee: Jenny Wilson
 Position: CAS Teacher
 Location: High School
 FTE: .1 FTE
 Action: Reduction in Force

Employee: Betsy Ridwan
 Position: ELL Teacher
 Location: Middle/High School
 FTE: .1 FTE
 Action: Reduction in Force

Employee: Kristy Raichlen
 Position: Reading and Math Support Teacher
 Location: Elementary School
 FTE: .365 FTE
 Action: Reduction in Force

Employee: Julie Ochoa
 Position: ASK Program Coordinator
 Location: Elementary School
 FTE: 4.24 hrs/day
 Action: Reduction in Force



PERSONNEL

Employee: Rachel Williams
 Position: Paraeducator
 Location: Elementary School
 FTE: 6.75 hrs/day
 Action: Reduction in Force

Employee: Melissa Vynne
 Position: Paraeducator
 Location: Head Start
 FTE: 4 hrs/day
 Action: Reduction in Force

Employee: Jody Price
 Position: Secretary
 Location: High School
 FTE: 2 hrs/day (will keep 2.5 hrs/day)
 Action: Reduction in Force

Brent moved to accept section 430 as presented, and moved also to approve section 440, with regret. The board vote was unanimous.

510 Approval of Local Grants and Contracts (Action)- Rick Thompson

No items

520 Approval of Gifts and Donations (Action)- Rick Thompson

Our school district receives many gifts in the form of property items, cash, or services. The San Juan community is extremely gracious in their support of our schools. The Board formally acknowledges and accepts these gifts on behalf of the District. This formal acceptance also allows donated property items to become part of our inventory and to be covered for loss by the district insurance carrier.

Recipient: San Juan Island School District
 Donor: San Juan Public School Foundation
 Description: \$ 3,000.00 – ES Art program
 \$ 6,000.00 – MS Science Program
 \$ 3,000.00 – MS Art Program
 \$ 3,000.00 – HS Art Program
 \$15,000.00 – Total

The board thanked the San Juan Public Schools Foundation and David moved to accept the gifts and donations with gratitude. The board vote was unanimous.

530 Enrollment and Budget Update (Exhibit 530.1, 530.2 and 530.3)(Information) -Ben Thomas presented enrollment information for May and a budget update through April, 2011.

540 Capital Project Review (Exhibit 540.1)(Information) – Rick Thompson provided a current list of capital projects that have been completed this year. The district will need to discuss the upcoming capital levy and focus on appropriate planning for imminent capital projects.

550 Approval of Bid to Replace FHES Roof (Action) – Rick Thompson Earlier this year the board authorized Friday Harbor Architect John Gresseth to create a construction manual with detailed specifications to replace the roof at Friday Harbor Elementary School. Bids were advertised in the Journal of the San Juans and the Daily Journal of

BUSINESS AND
OPERATIONS



Commerce. Construction documents were provided to prospective bidders upon request. On May 18th at 3:00 p.m. the window for bids closed. The board reserved the right to reject any and all bids or to waive any informalities or irregularities in the bid. Roofing of the play shed behind Friday Harbor Elementary School was placed as an alternate bid. The list of prospective bidders as well as their bids will be submitted at the May 25 meeting. A summary memo to the board was provided along with the Architect's assessment of the project. After a discussion of building challenges, timing issues, and cash margin for repairs, the board expressed a desire to replace the roof, but recognized the risk with the current levels of funding available. The board chose not to accept any of the proposed bids at this time.

The board adjourned the meeting at 8:17 p.m. for a 30 minute recess between sections 550 and 560, and reconvened the meeting at 8:48 p.m.

560 Proposed Resolution #11-009, Declaration of Surplus Property for Disposal: French Language Textbooks and a Safe (Exhibit 560.1)(Action) – Ben Thomas It has been determined the items listed on Resolution 11-009 are no longer needed for district purposes and are considered surplus personal property. Heidi moved to approved Resolution 11-009, *Declaration of Surplus Property for Disposal: French Language Textbooks and a Safe*. The board vote was unanimous.



610 Technology Update (Exhibit 610.1)(Information) – Steve Smith, as the district's Network Coordinator, provided an overview of the current technology status. A list of on-going projects was provided to the board. Steve reported that new state testing requirements will require more technology capacity, especially during peak testing times. Logistics were discussed and it was noted that NWESD will assist with the overall program in the fall. Steve and Deb Nickelson were thanked for their consistent and professional response for daily district-wide technology support.

CONTINUING
BUSINESS

710 Approval of Resolution 11-010, Delegation of Authority to WIAA/Sunday Waiver Agreement (Exhibit 710.1)(Action) - Rod Turnbull The District has been a participating member of the Washington Interscholastic Activities Association for many years. Only sanctioned WIAA sports are offered in our secondary schools. This annual resolution confirms our participation and support for the rules and regulations of the WIAA. The resolution includes a "Sunday Waiver" that requires board approval for district athletic participation on Sundays when necessary. This resolution applies to all WIAA sanctioned activities at our middle school and high school. Heidi moved to approved Resolution 11-010, *Delegation of Authority to WIAA/Sunday Waiver Agreement*. The board vote was unanimous.

NEW BUSINESS



720 Proposed Revision of BP3207 and 3207P, Prohibition of Harassment, Intimidation and Bullying (Exhibit 720.1 and 720.2)(Second Reading/ Action) – Rick Thompson

At the April 27 board meeting, new language was introduced which further protects students and staff from unlawful discrimination. The board had previously reviewed the proposed language in the WSSDA policy news. The office of the Superintendent of Public Instruction had issued similar directives to ensure all students receive the best educational opportunities free from harassment. The April board discussion included concerns about Facebook and other potential avenues for cyber bullying. This second draft reflects more detailed definitions of harassment, intimidation, and bullying, clearer reporting priorities, better prevention ideas, and more detailed procedures. It also includes specific language to prohibit any electronic means that may be used as a vehicle to disrupt students' education. The policy includes provisions for formal and informal complaints. A discussion was held about the lines between school and community as well as the impacts to classroom learning. Brent moved to approve the Revision of BP3207 and 3207P, *Prohibition of Harassment, Intimidation and Bullying*. The board vote was unanimous.



810 Board Self-Assessment (Exhibit 810.1)(Discussion) – Boyd Pratt As a response to the March 30, 2011 meeting, the board elected to complete a self-assessment designed to inform a discussion of board improvement of form and function. To this end, each board member completed the paper and pencil WSSDA tool. The aggregate scores were included as an exhibit. Based on the survey completed, Boyd noted the need for clear goals and vision as well as assessment of the performance of the board related to their established goals and vision.

BOARD REPORTS

820 Visioning (Exhibit 820.1, 820.2, and 820.3)(Discussion/First Reading) – Boyd Pratt The Superintendent created a modified visioning process in response to the board's direction at the March 30th meeting. The draft process included a review of previous plans, a timeline, an articulated description of the strategies of the development of a vision, and avenues for public input. The board's discussion included the specifics of the role of the board, focus areas, and instructional priorities. In the context of limited budgets, the district will need to define what good instruction looks like. Rick will follow-up for the next meeting.

830 Chairman's Report - Boyd Pratt It was agreed that Boyd Pratt would represent the board on stage to confer diplomas at the Friday Harbor High School Commencement Ceremony. Superintendent Rick Thompson will confer diplomas at the Griffin Bay High School Graduation.

840 Board Members Reports – There were no additional reports.

Next Meeting:

Regular School Board Meeting - June 29, 2011, 6:00 pm, high school library

NEXT MEETING**850 Adjournment**

The meeting was adjourned at 10:14 p.m.

ADJOURNMENT

Rick Thompson, Superintendent
Secretary to the Board

Date

Boyd Pratt, Board Chair