



Class Size Overload Form

Instructions: Please complete the form below and send a signed copy to Payroll at the District Office. Class size overload should be submitted monthly. Please retain a copy for your records. Thank you.

Teacher's Name:

Load Standard Exceeded (Refer to Sec. 8.4 below):

Students over limit:

Overload Date Range: From: ____/____/____ To: ____/____/____
mm dd year mm dd year

Overloaded periods per day:

Overload remedy (See #9 below):

Principal's signature _____

Date _____

[2020-22 SJEA - SJISD Collective Bargaining Agreement](#)

8.4 Class Size

The following instructional load standards are established for traditional classroom instruction:

1. Twenty-four (24) students in grades K-1; and twenty-four (24) students in elementary combination (split) classes.
2. Twenty-six (26) students in grades 2-3.
3. Twenty-nine (29) students in grades 4 –5 and thirty (30) students in grades 6-8, and thirty-two (32) students in grades 9-12.
4. One hundred sixty (160) different students per week in grades 6-12 with the exception of band and PE.
5. Applied Music classes and P.E. classes are exempt from class size limits except when, in the judgment of the instructor, the size of the class jeopardizes the health or safety of students or unit members.
6. The size of the laboratory portion of classes which require such activities will be limited to the number of laboratory stations available.
7. Students classified as behavior/emotionally disabled (EBD) shall be weighted as two (2) students for purpose of computing class size, unless they have a paraeducator personally assigned to the student.
8. Other mutually agreed exceptions.
9. In the event an overload described above continues for more than five student days, the employee shall be entitled to the following compensation:
Elementary specialists shall receive \$5.00/student for every class session over the standard based on class rosters for the first of each month. Elementary traditional classroom instructors shall receive \$15.00/day per student over the standard based on class rosters for the first of each month. Secondary instructors shall receive \$5.00/student/day for every class period over the standard based on class rosters for the first of each month.