

CONSTITUTION FOR THE ASSOCIATED STUDENT BODY OF FRIDAY HARBOR HIGH SCHOOL

We the Associated Students of Friday Harbor High School, in order to promote better cooperation among students, foster school spirit, increase student participation in school activities, and establish a set of standards by which to govern ourselves, do ordain this constitution for the Associated Student Body of Friday Harbor High School.

ARTICLE 1: Title.

The name of this organization shall be the Associated Student Body of the Friday Harbor High School, and shall be referred to as FHHS ASB.

ARTICLE 2: Purpose

The purposes of this organization shall be:

1. Development of democratic practices
2. Improvement of student-faculty relationships
3. Development of leadership and good sportsmanship
4. Contribute to the total educational growth of FHHS students
5. Provide a forum for student opinion
6. Organization and facilitation of school spirited events

ARTICLE 3: Student Council.

There shall be an ASB Student Council composed of elected executive officers of the Student Body, Class Officers from each class, and a Faculty Advisor. The ASB President shall preside over this body.

ARTICLE 4: Membership.

Section 1: All FHHS students shall be members of the ASB and shall be entitled to vote in appropriate elections.

Section 2: An Associated Student Body Card shall be made available to all ASB members, its purpose being:

- A. To provide a further means of ASB participation for ASB members.
- B. Provide financial support to all FHHS activities and member organizations which need it.

Section 3: ASB members holding a valid ASB Card shall be entitled to additional privileges, among which will be:

- A. Participation in ASB sponsored activities and organizations.
- B. Admission at ASB rates to activities sponsored by FHHS ASB.

Section 4: The price of the ASB Card shall be determined by the ASB Executive Board.

Section 5: FHHS ASB will reimburse the profits from the sale of ASB Cards accordingly between the recognized ASB organizations, which shall include athletics, and all clubs recognized by the ASB.

ARTICLE 5: Officers.

Section 1: The Executive Officers of the associated students shall be: President, Vice President, Secretary, Treasurer, and Social Media Manager. These Executive Officers shall be members of junior or senior classes.

Section 2: The Executive Officers shall be elected by the end of the school year by the members of the ASB. All candidates shall own an ASB Card before being eligible to run for office. Each ASB officer must have an ASB Card while holding office.

Section 3: A candidate is elected when they receive a 50% plus 1 majority. If none of the candidates received this majority, an election will be held as soon as possible between the two candidates receiving the most votes for that office.

Section 4: To be eligible to run for an ASB office a student must have a GPA of 3.0 for the semester prior to the election. Once elected, the officer must maintain a 3.0 or better GPA and must attend all ASB meetings.

Section 5: Class Officers.

Class officers shall consist of two representatives from each class.

Qualification and duties of Class Officers:

- A. The Class Officers shall meet the qualifications of the ASB officers with the exceptions that they be members of their respective classes.
- B. The dates of class elections shall be determined by the respective class unless otherwise provided.

ARTICLE 6:

Section 1: The ASB President shall call upon consent of the Faculty Advisor and preside over ASB meetings. They shall appoint all committees not otherwise provided for, perform duties incidental to the office of President, and serve as chief executive in all means. They will write agendas for meetings with the Executive Board.

Section 2: The ASB Vice President, in absence of the President, shall ascend to their powers and duties. They shall ascend to the office of President in case of resignation, impeachment, or any action resulting in the removal of the President until the next annual election. They shall assist the President in the performance of duties incidental to the office of President.

Section 3: The ASB Secretary shall take, type, and file minutes of all minutes of the Student Council and Student Body. These records will be kept in the counseling center.

Section 4: The ASB Treasurer:

- A. Reports club account balances weekly to the ASB.
- B. Oversees the keeping of financial records with the District Office.

Section 5: The ASB Social Media Manager creates and posts content on the FHHS Instagram to inform students about ASB events or other happenings with ASB Faculty Advisor approval.

ARTICLE 7: Removal and Impeachment of Officers.

Section 1: An officer of the ASB may be removed if they do not maintain a 3.0 grade point average, commits a major infraction of school rules, or willingly violates this constitution. The officer has a one quarter probation in which to raise their grades.

Section 2: When it is felt that an elected officer is not carrying out the duties of their job, students may circulate a recall petition among a group of students which the officer represents. If 60% of the group's members sign the recall petition, which must state the officer's title, name, and the reason for the recall, the petition may be filed with the ASB Executive Board. The ASB Secretary will prepare a recall election ballot to be submitted to the Student Council.

Section 3: If any officer fails to maintain the scholarship requirements during one quarter, they shall have one quarter to raise their grades or their office shall be declared vacant by the ASB Executive Board.

ARTICLE 8: The school colors.

The school colors of FHHS shall be purple and gold.

Article 9: The school Mascot.

The school mascot for FHHS shall be the Wolverine.

ARTICLE 10: Amendments.

Section 1: This constitution may be amended by a majority of Student Council members at a student council meeting.

ARTICLE 11: Care of the Constitution.

A copy of the constitution and by-laws shall be printed and placed in the school library where it may be read by all. Only in the case of amendment or renewal is this copy to be removed. The Secretary will do this task.

ARTICLE 12: Meetings.

Section 1: All meetings of the Executive Board and the Student Council shall use Robert's Rules of Order for conducting meetings:

- A. Call to order
- B. Roll call the attendance (Student Council only)
- C. Reading of minutes of previous meeting (by Secretary)
- D. Treasurer's report
- E. Committee reports
- F. Discussion of old business
- G. Discussion of new business
- H. Adjournment

Section 2: Executive Board meetings may be called by the Faculty Advisor or ASB President.

Section 3: ASB meetings may be called by the Faculty Advisor, President, or Vice President. All representatives shall be invited and students when specified. The dates for meetings shall be determined no later than August for the upcoming school year.

Section 4: A calendar of ASB, class, and club meetings shall be published prior to the start of the school year.

Section 5: All groups who call meetings must indicate their intention to the Principal and/or Faculty Advisor for the time and place of the meeting. Scheduled meetings have precedence for time and place.

ARTICLE 13: Quorum.

Section 1: A Quorum in an Executive Board meeting shall be four.

Section 2: A Quorum in an ASB meeting shall be 2/3 of its officers before business may be transacted.

ARTICLE 14: Terms and Succession of Officers.

Section 1: The ASB Election Committee.

- A. The election committee shall be composed of the ASB Executive Officers and those appointed by the Student Council.
- B. The election committee shall supervise all ASB elections, publish all requirements for candidates, announce nominations filing deadlines, enforce campaign regulations, and take charge of the voting.
- C. In the case of a tie in the general election, a runoff election shall be held within one week. The exact date is to be determined by the election committee.

Section 2: Students wishing to run for office.

- A. The ASB Faculty Advisor must approve all candidates.
- B. Executive Officers must have participated in ASB for at least a year prior to running for office and must be upperclassmen.

Section 3: Campaign Procedures and Election Dates.

Campaign regulations will be determined by the election committee no later than two weeks prior to the election date. The campaign regulations will be published at this time and be enforced by the election committee.

ARTICLE 15: Campaign Literature.

Section 1: No student shall promote any written or printed campaign literature without the express consent of the candidate or persons involved in the campaign literature. Posters of any kind and all campaign literature must be approved by the election committee and ASB Faculty Advisor.

Section 2: Campaign posters may be put up one week prior to the election, but not to be dilapidated on the election day. Posters are to be placed on specified areas only. The ASB Faculty Advisor shall be the final judge as to the appropriateness of each poster.

Section 3: No candidate shall accept campaign help from a faculty member.

Section 4: Violation of above: If a student has been elected and was later proved to have violated the above regulations, they shall be subject to loss of their office. A student who is not a candidate for the office but who is campaigning for a candidate and who fails to comply with the above regulations will be subject to replacement.

ARTICLE 16: Special Committees.

Special committees may be appointed at any time by the ASB President.

ARTICLE 17: Parliamentary Authorities.

Section 1: The parliamentary authority of this association shall be set forth in Robert's Rule of Order Revised. It will not be up to the ASB Executive Officers as to whether or not they shall use parliamentary procedure.

Section 2: Any decision of the ASB Faculty Advisor relating to this constitution or by-laws or their interpretation may be revised by 60% majority vote of the ASB representatives in assembly of the ASB.

ARTICLE 18: Ratification.

The Constitution shall be ratified by a majority vote of the Student Council. It shall take effect immediately and shall supersede all pertinent and previous laws of the Association.

ARTICLE 19: Principal's Authority.

Section 1: The ASB Faculty Advisor shall serve in an advisory capacity but the Principal shall reserve the right to veto any act of the Student Council and/or Executive Board.

Section 2: Final authority and responsibility over ASB activities shall reside in the Principal, who, as the chief administrator in the school, carries out the policies and procedures as delegated by the school board and superintendent.

ARTICLE 20: Clubs.

Section 1: Each separate club shall control their membership in any way it sees fit, providing that such practices are compatible with the principles of this organization.

Section 2: Authorization.

- A. The Student Council shall have the power to grant authorization to any organization, club, or school group. Provided that such club shall have its constitution and goals outlined and approved by the Executive Board.
- B. All authorized clubs shall revise their constitution whenever required by the Executive Board.

Section 3: Every club affiliated with this association shall have a constitution which must be approved by the Student Council and conforms with ASB constitution and by-laws.

Section 4: A copy of the constitution of every club must be on file in the ASB office and must be made available to any student on request.

Section 5: All clubs are subordinate to the ASB Student Council.

Section 6: The initial and annual organization of all clubs must be approved by the Student Council.

Section 7: Meetings of any or all clubs may be discontinued by the ASB President or Principal if the continuance of such would be detrimental to some student body activity or academic work.

Section 8: All clubs will have a faculty advisor who must attend all club activities.